



DEPARTMENT OF THE AIR FORCE  
AIR FORCE ROTC DETACHMENT 165

31 May 2024

MEMORANDUM FOR NEW AFROTC DETACHMENT 165 CADETS

FROM: AFROTC DET 165/CC

SUBJECT: AFROTC New Student Enrollment (NSE) Application

1. Congratulations on your decision to join the Air Force Reserves Officer Training Corps (AFROTC) program at Detachment 165 at Georgia Tech! We look forward to helping you achieve your goal of becoming a commissioned officer in the world's greatest Air Force or Space Force. This application and the information packet are critical to your enrollment in AFROTC. You must follow all directions as indicated and complete the entire new student application to properly enroll.
2. All new students must complete the following and submit the NSE Application to the Detachment via email to [recruiting@afrotc.gatech.edu](mailto:recruiting@afrotc.gatech.edu) no later than **15 August (Fall)/ 15 December (Spring)** to participate. Also, cross-registration for crosstown cadets must be completed through ARCHE by **15 July**.
  - a. WINGS Application via <https://wings.holmcenter.com>
  - b. NSE Application (*Crosstown or GT as applicable*)
3. Please also see the Enrollment Information Packet which contains the following:
  - a. Tentative AFROTC Schedule
  - b. Ga Tech Buzzcard and Parking Directions
4. Please note, all cadets will be scheduled for a military entrance medical examination during their first semester through the Department of Defense Medical Examination Review Board (DoDMERB). You must be qualified by DoDMERB to continue with AFROTC. DoDMERB is the ONLY authority for all medical qualification issues. If you have any medical concerns that you think may preclude you from military service, please refer to the DoDMERB website: <https://dodmerb.tricare.osd.mil/Default.aspx>.
5. Again, congratulations on your decision to pursue a career in the United States Air Force or the United States Space Force! Feel free to contact the Recruiting Officer at [recruiting@afrotc.gatech.edu](mailto:recruiting@afrotc.gatech.edu) or (404) 894-7386 if you have any questions. On behalf of the Det 165 Cadre, welcome -- we look forward to meeting you!

SHARBEL.KELLY  
Y.M.1269739521

Digitally signed by  
SHARBEL.KELLY.M.1269739521  
Date: 2024.05.31 11:20:12 -04'00'

KELLY M. SHARBEL, Lt Col, USAF  
Commander

## New Student Enrollment (NSE) Georgia Tech Application

Name (Last, First MI.): \_\_\_\_\_

Gender: MALE      FEMALE

Date of Birth: \_\_\_\_\_

Physical Training Uniform (Please Circle):

Shirt Size:   SMALL      MEDIUM      LARGE      EXTRA LARGE

Shorts:      SMALL      MEDIUM      LARGE      EXTRA LARGE

Phone Number: \_\_\_\_\_

Major: \_\_\_\_\_

Email Address: \_\_\_\_\_

College of Attendance: \_\_\_\_\_

College cum GPA: \_\_\_\_\_  
*if applicable*

Projected College Graduation Date (month, year): \_\_\_\_\_

Height (feet, inch): \_\_\_\_\_

Weight: \_\_\_\_\_

### **Follow the checklist below to complete the NSE application:**

#### ☐ WINGS Application

- Complete a new student AFROTC application via <https://wings.holmcenter.com>
- Select the “Apply for AFROTC” tab to begin the application
- **Keep a record of your username/password as you will use it throughout your cadet career.**
- Upload all required supporting documents.

☐ NSE Application

- Complete this entire NSE Georgia Tech Application (3 pages) and email to [recruiting@afrotc.gatech.edu](mailto:recruiting@afrotc.gatech.edu) **15 August (Spring)/15 December (Fall)** (paper copies nor Google drive documents will not be accepted).

☐ Register for AFROTC classes

- Please see the Enrollment Information Packet for more details.

## New Student Orientation (NSO) Day 1

**Note: You must BRING the following documents with you to NSO (Day 1 of AFROTC):**

- |  |  |
|--|--|
| 1. State certified birth certificate with raised seal: | ORIGINAL & COPY                          |
| 2. Social Security card:                               | ORIGINAL & COPY                          |
| 3. Selective Service card:                             | COPY    males only                       |
| 4. ACT/SAT scores                                      | COPY    College-Board printout           |
| 5. College Transcripts:                                | COPY    can be unofficial, if applicable |
| 6. *DD214, JROTC, CAP, Eagle Scout certificate         | COPY    if applicable                    |

Begin to gather items 1-6 now, but **do NOT send them** to the Detachment. These documents must be physically brought with you to NSO - Day 1. Originals will be validated and returned immediately. If you cannot obtain originals of those requiring an original, please inform us when submitting your NSE application.

*\* If you have prior military service, to include enrollment in at service academy, you must provide a copy of your DD Form 214. If you have been disenrolled from any officer candidate program (service academy, any ROTC program, OTS), you must provide your Form 785.*

### **Basic AFROTC Entrance Requirements:**

- Must be enrolled FULL-TIME at Georgia Tech or one of our eleven cross-town schools
- Must have at least 6 semesters if joining in the fall or 7 semesters if joining in the spring until earning your degree
- Must have at least a 2.0 college cumulative GPA (does not apply to incoming freshmen from high school)
- Must be age 18-39 at the time of graduation (18-29 for pilots, some restrictions apply)
- Must be within Air Force Accessions BMI / body fat standards to remain in the program
- Must hold U.S. citizenship by February of your AS 300 year (typically your junior year)

*\*This list is NOT all-inclusive; other entrance standards may apply*

### **Statement of Understanding**

**I certify I have read the entire NSE Application and the Enrollment Information Packet and understand all entry requirements and deadlines to join AFROTC. I understand that failure to provide all the information contained herein will result in entry refusal for the current semester.**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

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