

PEYTON RITCHIE

ritchiep@msu.edu | (269) 697-3399
16789 Chandler Rd #1416B, East Lansing MI 48823

EDUCATION

Michigan State University | College of Engineering | East Lansing, MI

May 2020

- Bachelor of Science in Computer Science
- Minor in Security Management
- Dean's List (All semesters)
- Cumulative GPA: 3.77

PROFESSIONAL EXPERIENCE

IT Intern | Fraunhofer USA, CCD | East Lansing, MI

April 2018 – Present

- Works in the IT department of the Center for Coatings and Diamond Technologies
- Assists in installation of PC hardware and software, along with technological troubleshooting
- Assists in managing, maintaining, developing, designing and updating all computers at the company
- Performs special projects as determined by the information systems manager

Student Ambassador | MSU Office of Admissions | East Lansing, MI

October 2017 – May 2018

- Worked on the Admissions telecounseling team
- Talked to high school students considering Michigan State as their college to attend after they graduate
- Used experiences to help prospective students with their questions about MSU life and admissions

Customer Service Associate | Lowe's Home Improvement | Niles, MI

June 2017 – August 2017

- Mixed and tinted paint using tint dispenser software
- Ensured that customers were equipped with the best product for their project requirements
- Assisted customers with any other project questions or needs

Operations Assistant | RedBud Motocross | Buchanan, MI

June 2012 – August 2017

- Assisted amateur and professional motocross riders in determining appropriate racing classes
- Ensured the smooth operation of events at a globally acclaimed motocross track
- Organized racer files and entered information into a database software

Concessions Clerk | Wonderland Cinema | Niles, MI

September 2015 – January 2016

- Connected with guests, usually leading to repeat visits
- Responsible for inventory of products, ensuring no conflicts occurred
- Used company designed software to sell tickets and concessions, ensuring smooth service for guests

LEADERSHIP ACTIVITIES

Society of Women Engineers | Michigan State University

September 2017 – Present

- Member at national level

SKILLS

-
- | | |
|-------------------------------------|--|
| • Python / C/C++ / Java | • Computer architecture and organization |
| • Software development | • Hardware experience |
| • Mobile app development | • Information technology |
| • Operating systems and performance | • Adobe Photoshop |
| • Algorithms and data structures | • Microsoft Office Suite |