

Peyton Blanchard

East Lansing, MI | peytonblanchardbusiness@gmail.com | (248) 444-0605

EXPERIENCE

Moka & Co

Barista

Okemos, MI

August 2024 - July 2025

- Delivered friendly and efficient customer service in fast-paced environment
- Handled register transactions and resolved customer concerns professionally
- Managed store operations independently during most shifts
- Coordinated with team members for inventory and stock control
- Maintained a clean and organized environment through daily and closing duties

H&M

Sales Associate

Novi, MI

May - August 2023, December - January 2024

- Provided strong customer service to ensure increased loyalty and happy customers
- Processed and restocked merchandise from new shipments
- Maintained merchandise displays to ensure visually appealing store
- Handled cash register transactions such as varying purchases, returns and exchanges

Pat Milliken Ford

Sales Assistant

Redford, MI

June - August 2022

- Guided customers through paperwork to ensure comprehension and completion
- Explained complex vehicle features in easy to understand terms for customers
- Rotated vehicles between lots for sales use
- Entered and organized customer and sales information

Hilton Elementary School

Graphic Design Internship

Brighton, MI

January - May 2022

- Collaborated with administrators to define project goals and timelines
- Coordinated with teammates to optimize efficiency and support innovation
- Designed, printed, and installed layouts for posters, banners and window wraps

EDUCATION

Michigan State University - College of Communication Arts and Sciences

B.A. in Information Science | B.A. in Games and Interactive Media | Minor in Computer Science | GPA: 3.9

East Lansing, MI

Expected May 2026

- **Awards/Honors:** Honors College, Dean's List

Brighton High School

GPA: 4.15

Brighton, MI

May 2022

- **Relevant Coursework:** AP level courses in Humanities, Math, and Science
- **Awards/Honors:** National Honor Society

LEADERSHIP EXPERIENCE & ACTIVITIES

National Honors Society

Member

Brighton, MI

2021 - 2022

- Co-led the "Senior Survivor Week" lip sync event, helping raise \$100,000 for charity
- Volunteered 20+ hours at community and school events focused on education and student engagement

SKILLS & INTERESTS

Technical Skills: Adobe Suite, Google Suite, Microsoft Office Suite, Website Editing (WordPress, Netlify), Digital Design (Canva, Adobe, Figma), Writing, Python, C++, HTML, CSS

Soft Skills: Communication, Time Management, Problem Solving, Team Collaboration, Customer Service