

Value

My value as an employee stems from dedication, reliability and consistent results; I take pride in the quality of my work and am very capable. I find great satisfaction in analyzing problems and delivering service and solutions; my broad IT experience as a generalist enables me to adapt quickly.

Professional Experience

Server Administrator 2014-2017

Walker Art Center,
Minneapolis, MN

Provide leadership for IT operation, institutionally, while simplifying operation and shoring up infrastructure including multi-dozens of physical and virtual servers, networking, backups, mail systems and storage:

- HP blade systems, StoreVirtual, Lefthand OS and Synology
- MS hyper-v virtualization
- Design and manage new wifi system and building-remodel networking
- Attain and manage PCI compliance
- Cisco networking, ASA firewalls and security
- Interim department management and representation ~ 5 mos
- Collections management systems
- Digital assets management system lead (Picion)
- MS Exchange, including migration to Office365
- Budget management
- Also: centralized backups; EMC VNX unified storage; active directory; DNS; SQL DB Systems; IIS; project management and committee oversight; planning and strategy; technical illustration; VPN and site-to-site VPN; Dynamics server admin and BI; technical support

IT Manager 2011-2014

Oklahoma City
Museum of Art
Oklahoma City, OK

Redevelop, reorganize and manage departmental IT in high-visibility nonprofit consisting of approximately 65 workstations and 6 servers:

- HP Network administration, Sophos security and integrated wifi
- Server management and maintenance (Win AD environment)
- Desktop tech support (Win/Mac)
- Project management
- Process improvement, automation, compliance
- Infrastructure revitalization
- Collections management database administration
- Strategic planning
- Server virtualization
- CRM (Raisers Edge); Finance (ADP); POS Systems (Counterpoint)
- Web infrastructure management and applications
- Also: PCI compliance; comprehensive backup systems; database management; technology procurement; firewalls and security

Head of Information Technology 1997-2011

Sam Noble
Oklahoma Museum
of Natural History
(University of
Oklahoma)
Norman, OK

Manage departmental IT related to research, development and administration in a university-based natural history museum; perform and supervise, in a multi-platform environment of approximately 300 computers and over 20 servers:

- Network administration and SonicWall Firewall and integrated wifi
- IT strategy and vision; staff management and development
- Intranet development
- Database administration
- Collections management systems and distributed database systems
- Project management
- Server administration
- Policy and procedure development
- Web infrastructure management
- Also: technical support; network administration and security; QA; kiosk design and programming; centralized backups; AV systems; liaise with other department heads, serve on committees and task forces internally and university-wide; technology procurement and budget management

**Technology
Manager
1994-1996**

Pittman Health
Alliance
Norman, OK

Manage network, systems and support in a statewide home health and insurance business:

- Patient care and billing software
- Inventory management and accounting systems
- Art direction, print and internet communications management
- Also: policy and procedure / strategic planning

Skills Summary

Windows 7; Windows 8; Windows 10; Windows Server 2008, 2012; MS hyper-v and server virtualization; Active Directory; Sharepoint; MS Exchange (incl. cloud); Mac OS X and OS X Server, BSD Unix; IIS, Apache; Photoshop, Illustrator, Freehand, InDesign; DreamWeaver, Flash; MS Office; Filemaker and Filemaker Server, MS SQL Server 2005, 2008, 2012; MySQL; QuickBooks/QB Server; MS Dynamics admin; Retrospect, CommVault Simpana and similar centralized backup; tech support and customer service; instruction; HP, Cisco and other switching and VLAN design and management; Amazon AWS and MS Azure; Cisco, SonicWall, Untangle, Astaro security and VPN; VMWare workstation, MS Virtual PC and Oracle VirtualBox; Mixed-OS environments and integration; efficiency analysis and planning; Tessitura, Vista and Blackbaud (PE/RE); Counterpoint POS; Putty; Aloha POS; Cisco iOS; Piction administration and implementation

Awards, Certifications and Noteworthy

- Certified: A+, Net+, MCP; PMP training; Oracle 11g training
- Certified (Brainbench) Win7 and RDBMS Concepts
- Disaster Recovery Plan used by university internal auditing as model for departments campus-wide
- OKCMOA Board of Trustees formal recognition of accomplishments and contributions, 2013
- Outstanding Promotional Piece (kiosk I developed), OK Museums Association
- Management Certificate, University of Oklahoma
- Staff Merit Award, Distinguished Performance, University of Oklahoma
- Director's Award, Work Performance

Education

1991, B.A. in Visual Communications (Design), University of Oklahoma
Presently pursuing M.S. Information Systems (online, part time, Minot State University)