

Peter Fotis

Nationality: Australia

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Attributes

I am an enthusiastic and hardworking individual. Through my career thus far I have demonstrated that I am a diligent worker and problem solver who is able to manage pressure, I prioritize tasks appropriately and develop new skills and knowledge quickly. I am mentally and physically strong under stressful conditions, enable to concentrate for a long hours under stressful situations.

Proactive in the job at hand and I have the ability to manage and give solutions to problems that arise.

Strong work ethic and I also believe treating people with respect and dignity, and accept the difference of each individual are fundamentals when dealing with people.

(Evidence of the my referral letter of my previous employer)

Education

Sep 2004 - Jul 2008 **Bachelor of IT and Computer Technology Engineer of Technology**

Grade: Very good
TEI Lamias Computer Engineering

Nov 2020 - May 2021 **Bootcamp of Full Stuck Web Developer**

Grade: A+
Monash University

Working Experience

Apr 2012 - Present **Futuresleep Bedding Manufacture**
Receiving and Ordering Officer

- Updated ordering, receiving, and inventory control of several thousand items Using Microsoft word

- Knowledge of the goods and understanding what they use for
- Examining goods for damage, and disposing obsolete stock
- Stock shelf arrangements
- Forecasting product needs through close communications with managers and staff
- Liaise with transport companies in relate to deliveries, timing and related quires.
- Record keeping
- Supervising and training new employees
- Maintain a safe and tidy work area including loading bays
- Responsible for supplier selection, Price negotiation, cost reporting, and estimating
- Perform other duties as required by the Manager
- Coordinating with both internal and external customers to ensure appropriate product selection.

Achievement: Met with all department head's daily regarding any changes in inventory or materials.

**Sep 2008 -
Feb 2011**

Germanos Telecommunications and Technology pty ltd
Sales representatives and Technician

- Installation and testing all types of telecommunications equipment
- Answering enquires related to mobile plans and services
- Document and report any faulty equipment to the mobile companies
- Repairing and performing troubleshooting on telecommunication systems
- Acted as a liaison between venders, clients and other services providers.
- Upselling products and services
- Handled customer complaints

Achievement: Top of 5/400 stores for high quality customer services in the first 9 months.

**Sep 2006 -
Aug 2008**

Educational Institute of Technology (T.E.I) of LAMIA
Laboratory Administrator

- Installation and adjustment of computers in the

- laboratories in Windows and Linux platforms
- Troubleshooting operational problems at the lab (HelpDesk)
- Supporting of Network equipment

Achievement: Assisted the faculty and lab manger to achieve most of the goals such as each student had a computer to use.

Projects

Reboot Melbourne

- A web app for user to explore Melbourne and Suburbs.
- JavaScript, HTML, CSS, Google API, Openweather API, Moments.js
- GitHub: <https://github.com/pfotis/APIproject>

Car Market

- A web app for users want to sell their car or to buy a car.
- MERN, JavaScript, HTML, CSS, NPM, React.js, Express.js, Node.js, MongoDB
- GitHub: <https://github.com/pfotis/car-market>

Technical skill summary

Language:

English
Greek

Programming languages:

Javascript
HTML
CSS
Node.js

Framework:

React.js
Express.js

Databases:

MySQL
NoSQL
Mongo DB

Methodoligies:

Agile
Scrum
FDD
DevOps

Skills

- Problem solving and decision making
- Proficiency in Microsoft Office Suite, Linux
- Good numeracy skills
- Check paperwork from the loads
- Installation and adjustment in Windows XP and 7 platforms
- Troubleshooting operational problems in Windows XP and 7(Helpdesk)

Referees

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Manager

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