**ARPIT MITTAL**

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SUMMARY

**ERP Implementation,** **Design** and support Analyst with 4+ Years ofexperience and in-depth knowledge of **business analysis** and **product architecture** of high end IT projects, with competencies in conceptualizing complex IT frameworks and applications.

SKILLS

* Team, People and Organizational Leadership & Management, Technology Management
* **Business Analysis**: Requirement Gathering & analysis, Process Modelling (UML & BPMN) and Wire framing using Balsamiq Mock-ups
* **Project Management**: Open Project, Dashboards using Microsoft Power BI, MS-Office.
* SAP-Material Management, Business Process Re-engineering using Cordys BPM suite.
* **SQL tools: SSIS tools and Reporting** (Crystal Reports and Telerik Reporting) and SSRS.
* **Agile and SCRUM tools:** Microsoft Team Services.
* **Business Process Management:** Microsoft Logic-Apps, Power-Apps
* **Programming**: Asp.net, SQL, HTML, JavaScript.

PROFESSIONAL EXPERIENCE

**Bluemogra Software Solutions LLC, Dubai, UAE, June 2013-Present**

***Project Implementation and Systems Design Analyst***

Joined as an Implementation Engineer and achieved an upward growth curve to merit the role of Systems Architect.

**Highlights**:

* 6+ full-cycle ERP Implementations and provided continuous support for all major ERP modules like Inventory**, Finance** **(AR, AP, GL, BR and Budgeting)** and **Information Systems Management.**
* Lead architect for the company’s flagship ERP Solution – Mograsys that helped the company to achieve the annual revenue of $500K.

**Work Summary:**

* Gained Expertise in defining ERP business needs, business processes, flows and diagrams.
* Acknowledged for prioritizing the user requirements and functional requirements.
* Documented all business processes, needs, flows and diagrams (**Designed-As-Is Document, TO-BE document, Gap Analysis Documents)**
* Prepared reports, documents and presented analysis, project status, risks and issues in the process.
* Evaluated the resources for each task in the project milestone for functional and cross-functional requirements.
* Researched existing systems and procedures, made changes in them and improvised wherever necessary.
* Recommended solutions to identified issues and users change requests.
* Provided continuous support to business units and ensured delivery of the projects on time.
* Participated in cross-functional, cross- discipline project teams to better leverage the Enterprise Resource Planning systems.
* Supported the ERP initiatives in design, development and implementation of plans to translate enterprise information system (EIS) objectives into functional business systems.
* Coordinated information/data changes that occur as part of system life cycle to ensured consistency.
* Identified potential areas where existing policies and procedures required changes or where new ones need to be develop, especially regarding future business expansion.
* Served as the lead on the Enterprise Resource Planning (ERP) Project Team.

**As System Design Analyst:**

* Delivered **functional and non-functional requirements** for new software or applications.
* Used **Agile and SCRUM tools** and methodologies to create representations for functions and user interface of desired product.
* Developed high-level product specifications with attention to system integration and feasibility.
* Defined all aspects of development from appropriate technology and workflow to coding standards.
* Communicated successfully all concepts and guidelines to development team of 20-25.
* Held accountable for the progress of development team to ensure consistency with initial design and architecture.
* Provide technical guidance and coaching to developers and engineers.
* Made ensure that software meets all requirements of quality, security, modifiability, extensibility.

**Wipro CCLG,** Bangalore, India, August 2012

***Management Trainee***

**Work Summary**

* Worked on BPM tool CORDYS to Re-engineer SAP Customer and Material Master Record Creation process.
* Minimized the Record creation process and order processing & delivery time.
* **Process modelling - Process analysis and Design (As-Is and To-Be)**

EDUCATION

* **University of Petroleum & Energy Studies,** Dehradun, India, May 2013

MBA Information Systems Management (GPA 3.4)

Courser Attended:

* Business Analysis & Analytics
* Project Management
* Business Process Management and Re-engineering
* Operations Management, SAP-MM
* **Financial Budgeting, GL Reporting**

**Seminars Attended:**

* Presented a research paper on MED-INFO cloud in Corporate Summit 2011.
* **Kurukshetra University | India| May 2011**

Bachelors of Technology, Computer Science Engineering (71% Marks)

Course Attended:

* Asp.net 4.0 Programming
* Database Management (MS-SQL)
* UX Designing
* **SDLC Optimization**

CERTIFICATIONS

* Microsoft Certified Professional, Asp.net 3.5, **June 2010**
* Certificate of participation, SAP 6.0 using Global Bike, **May 2012**

PERSONAL INFORMATION

Date of Birth : 8th June 1990

Gender : Male

Nationality : Indian

Languages Known : English

Marital Status : Single