

# **BEPO - (Business Enhancer Pro)**

## **Getting Started:**

This document will guide you through the BEPO installation process. If you require additional support, please see the Additional Support section at the end of this document.

## **Installation Requirements:**

- Access to the machine where your website is hosted
- Ability to create/modify files on your Web Server
- Location of your 'Document Root' folder on your Web Server
- Access to an FTP program (such as 'WS-FTP' on a PC, 'CyberDuck' on a Mac) or an SSH client ('Putty' on a PC, a secure shell client (ssh) on a Mac)
- A Banner image (file type: .jpg, .png, .gif, or .swf), with dimensions 1024px wide by 70px high

## **BEPO Zip File Contents:**

The zip file contains the following files:

- AC\_OETags.js
- AppShell.swf
- Index.html
- playerProductInstall.swf
- BEPO readme.txt
- BEPO readme.pdf

## **Installation Instructions:**

BEPO Installation can be performed by using an FTP (File Transfer Protocol) client or an SSH (Secure Shell) Client

- **Install BEPO using ftp (file transfer protocol)**
  1. Uncompress the BEPO.zip file into a folder on your computer.
  2. Using an ftp program, upload the BEPO files (see File Contents) to the desired folder on your web server. A folder named "bepo" is recommended.
  3. Using a web browser, navigate to the folder containing the BEPO files on your server (example:  
<http://mycompany.com/bepo/index.html>)

- **Install BEPO using ssh/scp (secure shell)**

1. Using scp, copy the BEPO zip file to the desired folder on your web server (example: scp BEPO.zip user@server:/path/)
2. Login to your web server using ssh
3. Navigate to the folder that contains the BEPO zip file
4. Unzip the BEPO zip file (example: unzip BEPO.zip)
5. Using a web browser, navigate to the folder containing the BEPO files on your server (example: <http://mycompany.com/bepo/index.html>)
6. Once the installation is complete and confirmed through a web browser, the BEPO zip file may be removed.

**Additional Support:**

If further assistance with the BEPO installation is required, you may request to have the installation performed by our customer support department.

- **Installation Request Instructions:**

1. In your web browser, navigate to trade.[4over.com](http://4over.com)
2. Login to your account
3. Under **Member Tools** in the upper right hand corner of the screen click on **BEPO Control Panel**
4. In the center of the page, click on the **Install Help** link
5. Complete the form with the information that our support team will need to access your web server.
  - **FTP/SSH Login:** the username that is used to logon to your Web Server
  - **Password:** the password associated with the FTP/SSH Login
  - **Domain:** the location where you would like users to access the BEPO software (i.e. [www.mysite.com/bepo/](http://www.mysite.com/bepo/))
  - **Special Instructions:** Please provide any other information that will help us expedite the installation process.

Once we have received your installation request, a 4Over representative will contact you to schedule the installation as well as to answer any questions you may have.