

This screenshot shows the 'Payslip' form. The title bar is blue with the text 'Payslip'. The form has three input fields: 'Period \*' with the value '7', 'Year \*' with the value '2025', and 'Select Report'. A red '3' is positioned to the right of the form, with a red arrow pointing from the 'Period' and 'Year' fields towards it. A blue magnifying glass icon is in the bottom right corner of the form.

## VIEW YOUR PAYSIP ON FAST BUSINESS ONLINE APP

Payslips are only available on the mobile app for security reasons. The app limits access to one registered device.

Please follow these simple steps:

- Log in the FAST Business Online app on your phone.
- Tap “**Report**” (1) at the bottom menu.
- Select “**Payslip**” (2) from the list.
- In the form: (3)
  - Period: enter the month number (e.g. 7 for July).
  - Year: enter the year (e.g. 2025).
- Then tap “**Ok**” (4) to view your payslip.

### **Note:**

- *Payslips are not accessible on the web to protect your personal salary information.*
- *If you change your device, please inform HR to register the new one.*

