

Concurrent Studies Policy

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| Purpose: | The Policy allows undergraduate students to commence postgraduate studies prior to the completion of their undergraduate course. | | |
| Audience: | Staff, Students | | |
| Supporting Procedures: | <i>Concurrent Studies Procedure</i> | | |
| Contact Officer: | Secretary to Academic Council | Phone: | See Campus Directory |

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Preamble:

This policy has been developed to enable Colleges the opportunity of accepting undergraduate students into postgraduate courses or units whilst they are still completing the final requirements of their undergraduate award.

This policy does not apply to forms of concurrent studies that are already allowed under the *Coursework Regulations*. Nor does it apply to Honours where it is embedded in a four or more year Bachelor course, e.g. Honours in Bachelor of Psychology.

Objectives:

1. To allow undergraduate students to enrol in Honours or a postgraduate award course prior to completion of their undergraduate degree course.
2. To allow postgraduate students to enrol in units from other courses.

Policy:

Concurrent Course Enrolment

1. Students seeking concurrent enrolment may only do so between the same or adjacent Australian Qualifications Framework (AQF) levels.
2. Honours students may not be concurrently enrolled in Honours and another course. However, Bachelor Degree students may in the circumstances set out in Clause 10.2, enrol in an Honours unit within their Bachelor's Degree.
3. When seeking to concurrently enrol in courses from adjacent levels, other than completing the lower-level course, students should meet the eligibility requirements of the higher-level course.
4. A student may enrol concurrently in an AQF level 7 undergraduate and an AQF level 8 postgraduate course under the following conditions:
 - 4.1. the student must have no more than 24 points remaining in the undergraduate course and no more than one third of the points in any majors remaining before commencing a postgraduate course;
 - 4.2. the student must have achieved a GPA of at least 2.5 to be considered for enrolment in concurrent studies between undergraduate and postgraduate courses;

- 4.3. permission to enrol must be in accordance with *Coursework Regulations 1.13 or 1.47(2)*; and
- 4.4. A study plan which demonstrates that the student will complete the requirements of their undergraduate course before they complete the concurrently enrolled course, must be approved and adhered to.
- 5. Students enrolled in a concurrent course may not complete the higher level course until they have completed the lower level course.
- 6. Units cannot be credited towards both qualifications.
- 7. Students must be informed that there may be implications of concurrent enrolment on study load, visas, scholarships, government allowances or other forms of subsidy, etc. and they should seek the advice of the relevant organisations.

Progression of Concurrently Enrolled Students in Courses

- 8. The academic progress rules for students concurrently enrolled in two courses are run separately for each course (undergraduate and postgraduate) in each teaching period.
- 9. To remain concurrently enrolled in the upper level course a student must:
 - 9.1. maintain satisfactory academic progress.

Concurrent Enrolment in Higher-Level Units

- 10. A student in the final semester of undergraduate study may with the approval of their Academic Chair enrol in units from an adjacent higher AQF qualification providing:
 - 10.1. they do not overload;
 - 10.2. the unit they are proposing to enrol in can be taken independently of other units in the higher award (e.g. Honours Seminar Unit or a postgraduate unit that has no prerequisites);
 - 10.3. enrolment in or completion of the unit does not guarantee admission to the higher qualification. Following the lower qualification completion, normal admission requirements to the higher qualification apply;
 - 10.4. the appropriate fees will apply; and
 - 10.5. the student cannot self-enrol in the higher level unit.

Concurrent Enrolment in Units by Research Students

- 11. A student enrolled in a higher-level research qualification (Research Masters or Doctorates) may be concurrently enrolled in coursework units at this University or elsewhere (see *Graduate Research Degree Regulation 31*).
- 12. A student who does not make satisfactory progress in their graduate research degree must withdraw or suspend their enrolment in the concurrent coursework units (see *Graduate Research Degree Regulation 32*).

Supporting Procedures:

The Chair of University Education Committee is authorised to approve all supporting procedures.

Supporting Guidelines:

There are no supporting guidelines.

Supporting Standards:

There are no supporting standards.

Performance Indicators:

1. Increased postgraduate load.
2. Improved student satisfaction rating.

Definitions:

The definition of these terms appears in the "Dictionary of Terms". Please refer to the "Dictionary of Terms" in Policy and Procedure Manager™ to ensure you are referring to the latest version.

There are no key terms.

Related Documents:

[*Concurrent Studies Procedure*](#)

[*Coursework Regulations: Effective from 1 January 2018*](#)

[*Graduate Research Degrees Regulations*](#)

Tuition Fee Calculator, <http://goto.murdoch.edu.au/TuitionFeeCalculator>

References:

There are no references.

Approval and Implementation:

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|--------------------------------|-------------------------------|
| Approval Authority: | Academic Council |
| Responsible Officer(s): | Secretary to Academic Council |

Revision History:

| Version | Date Approved | Effective Date (if later than 'Date Approved') | Next Review Date | Resolution No. (if applicable) |
|---------------------------|---------------|--|------------------|--------------------------------|
| | | | | |
| Administrative amendments | 08/03/2019 | | | |
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| Approved by Uni Sec | 19/04/2016 | | | |
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| Approved | 08/08/2012 | 01/01/2013 | 08/08/2015 | AC/126/2012(v) |
| Approved | 25/01/2012 | | 25/01/2015 | AC/8/2012(i) |