

Unit Material Licence Policy

Purpose:	To provide clarity on Unit Material Licence arrangements where Murdoch University enters into an Agreement to have a Murdoch University Unit/s delivered off campus by an external provider or when a non-Murdoch Unit/s are taught on or off campus as part of a Murdoch award.				
Audience:	Staff, Students				
Contact Officer:	Secretary to Academic Council	Phone:	See Campus Directory		

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Preamble:

"Unit Material Licence", when used in this Policy, refers to the following situations:

- 1. Where Murdoch University licenses unit materials to an external provider for the purpose of the external provider delivering its own award. (Students are not enrolled at Murdoch University and will receive their award from the external provider).
- 2. Where an external provider licenses unit materials to Murdoch University for the purpose of Murdoch University delivering a Murdoch University Award.

The situation described in point 1 above does not encompass the license of unit materials by Murdoch University to an external provider for the purpose of delivery of a Murdoch University Award, whether onshore or as part of an offshore ("Transnational Education") arrangement.

A Unit Material Licence can involve the licensing of an entire set of unit materials but not the licensing of a component of unit materials.

For the purposes of this Policy:

- "Licensed-In Unit" means a unit delivered as part of a Murdoch University Award that utilises an external provider's unit material that has been licensed to Murdoch University for the purpose of that Award.
- "Licensed-Out Unit" means unit delivered by an external provider, for the purpose of the external provider's own award, using unit material that has been licensed by Murdoch University to the external provider for the purpose of that award.
- "Murdoch University Unit" means a unit forming part of a Murdoch University Award that is not a Licensed-In Unit.

Any Unit Material Licence requires an agreement between Murdoch University and the external provider; that agreement must be approved by the University Secretary's Office.

For arrangements where an Award is jointly offered by Murdoch University and at least one other academic institution or industry organisation, please refer to the *Coursework Regulations*.

Objectives:

There are no objectives.

Policy:

- 1. Units must be of a standard academically comparable to Murdoch University units and must comply with the University's *Unit Policy*.
- 2. Academic quality assurance mechanisms for Licensed-In Units must be equivalent to other Murdoch University Units.
- 3. Licensed-In Units should only be delivered when this is in the best interest of students and the overall integrity of the Award.
- 4. Murdoch University Awards should normally comprise no more than 67 per cent of Licensed-In Units. Where a Murdoch University Award is to comprise more than 67 per cent of Licensed-In Units, that Award should have a guaranteed transition schedule to replace Licensed-In Units with Murdoch University Units so that, after no more than one-course cycle duration, no more than 67 per cent of the Award is to comprise of Licensed-In Units.
- 5. The use of Licensed-In Units must have no financially negative impact on the University and the provision of Licensed-Out Units must be financially beneficial to the University.
- 6. The use of Licensed-In Units must:
 - 6.1. Provide students with the same learning outcomes obtained by the use of existing Murdoch University Units; and
 - 6.2. Normally be restricted to new areas with limited staff and resources.

7. Approvals

- 7.1. Licensed-In Units must comply with the *Curriculum Policy* and quality assurance requirements.
- 7.2. For all Licensed-In Units, the attached Unit Material License Schedule (attached) must be completed and submitted to Academic Council for noting.
- 7.3. Any Unit Material License to an external provider must be approved as described in Murdoch University's *Intellectual Property Regulations*.

8. Reporting

8.1. Deans Academic Operations are responsible for providing summary documentation of all Licensed-in Units and Licensed-Out Units to the Pro Vice Chancellors and College Academic Committees. This documentation should include details of provider arrangements (financial, academic and unit management).

9. Admission Requirements

- 9.1. Standard admission requirements apply for all Murdoch Awards of which Licensed-In Units form part. The Academic Courses and Admissions Committee (ACAC) must approve any variation to this.
- 9.2. The external provider's student admission requirements will apply to all Awards in respect of which Licensed-Out Units form part.

10. Unit and Course Coordination

10.1. Staff from the external provider may only teach a Licensed-In Unit if such an arrangement is approved by the relevant Murdoch University Dean Academic Operations. These staff must have equivalent academic or professional experience to staff teaching Murdoch University Units.

11. Assessment

- 11.1. Dean Learning and Teaching approval is required to verify that the assessment of Licensed-In Units is equivalent to that for Standard Murdoch University Units.
- 11.2. For Licensed-In Units, the provisions of the *Assessment Policy* and *Coursework Regulations* on assessment must be met.
- 11.3. The external institution offering the Licensed-Out Unit is to be responsible for the preparation of appropriate assessments, including examinations.

Supporting Procedures:

There are no supporting procedures.

Supporting Guidelines:

There are no supporting guidelines.

Supporting Standards:

There are no supporting standards.

Performance Indicators:

There are no performance indicators.

Definitions:

The definition of these terms appears in the "Dictionary of Terms". Please refer to the "Dictionary of Terms" in Policy and Procedure Manager™ to ensure you are referring to the latest version.

Related Documents:

Assessment Policy 2016 August 01

Assessment Policy 2016 January 01

Curriculum Policy

Coursework Regulations: Effective from 1 January 2018

Units Policy

<u>Intellectual Property Regulations</u>

References:

There are no references.

Approval and Implementation:

Approval Authority:	Academic Council
Responsible Officer(s):	Secretary to Academic Council

[&]quot;Award"

Revision History:

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	10.400.400.40		12/02/2022	10/15/2010/!!
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Rescinded AC/133/2006	29/02/2012			AC/32/2012(ii)
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