

Asbestos Management Policy

Purpose:	To ensure the appropriate management of asbestos containing material on University premises.		
Audience:	Staff, Students		
Supporting Procedures:	<i>Asbestos Management Procedure</i>		
Supporting Guidelines:	<i>Safely Managing Building and Maintenance Works on University Property Guideline</i>		
Contact Officer:	General Manager, Assets and Maintenance	Phone:	See Campus Directory

Printed copies are for reference only. Please refer to the electronic copy in Policy and Procedure Manager™ [the electronic policy management system (EPMS)] to ensure you are referring to the latest version.

Preamble:

The South Street campus of Murdoch University was established in 1972 when the use of asbestos containing materials in building and construction was commonplace. Murdoch University acknowledges that buildings constructed prior to 2004 on the South Street campus may contain asbestos containing materials. The Rockingham campus was built in 1997 and the Fremantle campus was built in 1999. These buildings are classified in the ACM Management Plan as "could have asbestos products used in plant rooms or other equipment". None has been found in subsequent surveys. The Mandurah campus is free of asbestos containing material.

Objectives:

1. To ensure that all asbestos containing material is appropriately managed in accordance with relevant legislation, codes of practice and the University's Asbestos Management Plan (AMP).
2. To ensure there are zero asbestos-related incidents on site.

Policy:

1. The University is committed to complying with Occupational Safety and Health legislation and duty of care requirements, and implementing a risk based approach to any required actions and remedial works relating to asbestos containing material. This includes the development and upkeep of an Asbestos Register and an Asbestos Management Plan (AMP).
2. The Property, Development and Commercial Services Office (PDCSO) will ensure that the University's Asbestos Register and AMP are current and made available from the Facilities Management (FM) Helpdesk at PDCSO and at relevant regional campuses. The AMP requires that:
 - 2.1. Hazards and risks posed by asbestos materials are identified on an ongoing basis for all owned, leased and / or occupied properties.
 - 2.2. The development and maintenance of the asbestos register involves consultation with stakeholders and information provision to employees and contractors on the risk and management of asbestos at the University.

- 2.3. Relevant site personnel including contractors have access to the Asbestos Register to ensure the risk from asbestos exposure is minimized.
 - 2.4. All information and data relating to asbestos is effectively managed as required by legislation.
 - 2.5. Information relating to the requirements of the AMP are integrated into policies and procedures as necessary.
3. It is the long-term goal of the University for all buildings to be asbestos free. In the meantime asbestos will be appropriately managed in-situ and remediated based on opportunity and risk. This involves:
 - 3.1. The removal of asbestos from a site where it is assessed as posing a high risk, and / or as part of any site refurbishment program, where it is assessed as being practicable to do so. An annual budget allocation is set aside to undertake this type of asbestos related work through to 2019.
 - 3.2. Ensuring that any maintenance, service work or removal work that has the potential to disturb in-situ asbestos containing material is carried out in accordance with relevant legislation and codes of practice. This includes the requirement for contractors and maintenance personnel to obtain a permit to work from the relevant Project Leader or Maintenance staff member at PDCSO for work involving asbestos containing material.
 - 3.3. Establishing contractor controls, as appropriate, to reduce the risk of disturbance of asbestos containing materials during contract work.
 - 3.4. Providing training to University employees on the risk and management of asbestos where required.
 - 3.5. Reviewing the AMP and asbestos register annually, or more frequently if there is reason to believe they are no longer accurate or valid. Annual surveys are conducted to assess the condition of the asbestos located on site and to inform remediation work based on risk.

Supporting Procedures:

The Senior Executive Director, PDCSO is authorised to approve the supporting procedures.

Supporting Guidelines:

The Senior Executive Director, PDCSO is authorised to approve the supporting guidelines.

Supporting Standards:

There are no supporting standards.

Performance Indicators:

1. Zero asbestos-related incidents on site.
3. A permit to work is issued for all works relating to or that could potentially disturb asbestos containing material.
4. Evidence that annual inspections have been conducted and the asbestos register and plan are updated accordingly.

Definitions:

The definition of these terms appears in the "Dictionary of Terms". Please refer to the "Dictionary of Terms" in Policy and Procedure Manager™ to ensure you are referring to the latest version.

There are no key terms.

Related Documents:

Asbestos Management Action Plan, http://our.murdoch.edu.au/Campus-and-Facilities-Management-Office/document/Action_Plan_090330.pdf

References:

National Occupational Health and Safety Commission, *Code of Practice for the Management and Control of Asbestos in Workplaces* [NOHSC: 2018 (2005)], <http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/cp2005managementandcontrolofasbestos>

National Occupational Health and Safety Commission, *Code of Practice for the Removal of Asbestos, 2nd Edition* [NOHSC:2002 (2005)], <http://safeworkaustralia.gov.au/AboutSafeWorkAustralia/WhatWeDo/Publications/Pages/CP2005SafeRemovalOfAsbestos2ndEdition.aspx>

Occupational Safety and Health Act 1984, http://www.slp.wa.gov.au/legislation/agency.nsf/docep_main_mrtitle_650_homepage.html

Occupational Safety and Health Regulations 1996, http://www.slp.wa.gov.au/legislation/agency.nsf/docep_main_mrtitle_1853_homepage.html

Safe Work Australia, <http://safeworkaustralia.gov.au/Pages/default.aspx>

WorkSafe Western Australia, *Information on Asbestos in the Workplace*, <https://www.commerce.wa.gov.au/worksafe/asbestos-licensing>

Approval and Implementation:

Approval Authority:	Senior Executive Director, PDCSO
Responsible Officer(s):	General Manager, Assets and Maintenance

Revision History:

Version	Date Approved	Effective Date (if later than 'Date Approved')	Next Review Date	Resolution No. (if applicable)
Approved	11/09/2015		11/09/2016	
1	14/12/2011		14/12/2012	