

The Loan of Artworks Policy

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Purpose:

To promote the Murdoch University Art Collection through external corporate and community sectors to raise awareness of the Collection and visual arts for the public within Western Australia and Australia

Audience:

Staff

Objectives:

There are no objectives.

Definitions:

Any defined terms below are specific to this document. The definition of common terms appears in the Murdoch University Dictionary of Terms.

There are no terms.

Policy Statement:

1. Up to six (6) artworks may be lent for any one purpose.
2. No more than twelve (12) artworks should be on loan at any one time.
3. All expenses (including transportation, insurance, conservations, framing) will be met by the Borrower unless a suitable case is presented to and accepted by the Art Board.
4. The Art Curator will investigate the Borrower's security and safety measures prior to the loan of the artworks when requested to do so by the Art Board. The Art Curator may, in any case, conduct such an investigation when he or she believes it would be appropriate to do so.
5. Ensure that, in lending the artworks, the Murdoch University community is not adversely affected by the removal and loan of artworks for both short and long periods of time.
6. A report on the condition of artworks will be prepared by the Art Curator and/or a person of competence appointed by the Art Curator, both prior to and upon return of the artworks.

7. All venues for loans must be appropriately safe and secure. Venues for loans should have suitable air conditioning, ventilations, storage and fire safety procedures in place, as are appropriate given the nature and value of the work.
8. Should more than one loan request be made for the same artwork at conflicting times, the Art Curator's decision will be governed by the Collection's key objectives.
9. Preference will be given to requests from professional bodies that employ people experienced in exhibition management and the handling of artworks.

Performance Indicators:

There are no performance indicators.

Related Documents:

[Acquisition of Artwork Policy](#)

[Acquisition of Artwork Procedure](#)

[Art Board Terms of Reference](#)

References:

There are no references.

Approval and Implementation:

Approval Authority:	Vice Chancellor
Responsible Officer(s):	Art Curator

Revision History:

Approved/ Amended/ Rescinded	Date Approved	Effective Date	Next Review Date	Resolution No. (if applicable)
Reviewed no changes made	06/11/2018		06/11/2021	
Loan Agreements approved	20/08/2015			Art Board
Approved	20/03/2006		20/03/2009	