

Weekly Report

06/04/2025 – 12/04/2025

Group ID: **03**

Project Name: Bookstore Management Website

Prepared by: **Thai Bao**

Team members:

22120027 - **Thai Bao** *Team leader, Database Engineer, Tester*

22120279 - **Pham Tai Phuc** *Backend Developer, Tester*

22120352 - **Pham Nguyen Quang Thoai** *Frontend Developer, Business Analyst*

22120424 - **Pham Ngoc Bao Uyen** *Backend Developer, Tester*

22120449 - **Le Nguyen Huyen Vy** *Frontend Developer, Business Analyst*

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Organize a team meeting and assign tasks	06/04/2025	Thai Bao	100%
2	Revise and complete Project Plan & Vision Document, update some details of PA0.	06/04/2025	Thai Bao, Huyen Vy	100%
3	Create Sprint 2 backlog and assign tasks	07/04/2025	Thai Bao, Tai Phuc	100%
4	Design use-case diagram from updated requirements	08/04/2025	Quang Thoai, Huyen Vy	100%
5	Complete Use-case Specification document(main + alternative flows)	10/04/2025	Tai Phuc, Bao Uyen, Quang Thoai	100%
6	Finalize weekly report (PA2)	12/04/2025	All members	100%

2. Issues and impacts:

1. The initial group meetings and task assignments were challenging due to conflicting schedules among the members. (Responsible: Thai Bao, Action Date:06/04/2025)

Impacts: The delay in scheduling meetings affected the task assignments, and some members were unclear about their roles at the beginning of Sprint 2.

2. When creating the Sprint 2 backlog, the team faced difficulties in determining the priority of tasks and in allocating the workload appropriately. (Responsible: Thai Bao, Tai Phuc, Action Date:07/04/2025)

Impacts: This could lead to some team members being overloaded, which may affect the quality of work and the overall progress of the Sprint.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Organize a team meeting and assign tasks	13/04/2025	Thai Bao
2	Update and finalize the Use-case Specification.	14/04/2025	Pham Nguyen Quang Thoai, Pham Ngoc Bao Uyen, Pham Tai Phuc
3	Draft Software Architecture document (select architecture style, components)	16/04/2025	Pham Nguyen Quang Thoai, Le Nguyen Huyen Vy
4	Finalize weekly report	18/04/2025	All member