

HIEP HAI PHAN

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Nationality: Vietnamese

Permit: Swiss B-Permit (Married to Swiss citizen)

Languages: Vietnamese (Native), English (C1), German (B1)



I have 5 years' experience working as a data analyst, financial analyst, and business analyst for financial services. My work consists with helping banks and financial departments to analyze and control the financial datasets, data processing, apply statistical, data visualization, and reporting. With a solid foundation of financial background and technology affinity, I support the company embrace the data knowledge to find the problems and insights, automate business processes, and develop financial reports, financial dashboards and financial planning analysis.

WORKING EXPERIENCE & EDUCATION

02/2020 – Present: Located to Zurich with family, working on different side jobs, learning German, SQL MS server, Python development (django).

07/2017 – 12/2019: Maastricht School of Management (Accredited) – Maastricht Netherlands/Vietnam

Master – Business Administration – Specialized: Financial & Accounting

Vietnam Construction Bank – Ho Chi Minh, Vietnam

06/2017 - 11/2018: Data Analyst – IT Department – Head Office

- Contributed to the development and improvement of the bank' data infrastructure and reporting tools, developed tool to track business performance in term of quantitative and qualitative: Loaded data from server or import dataset, mapped and pre-calculated, connected to dashboard, optimized and automated code;
- Assisted Board meetings and Digital committees, took minute meetings, monitored projects and reported project performance of 11 different IT projects; and
- Maintained, made changes and updated the information system MIS and KPIs.

Vietnam Construction Bank - Hanoi, Vietnam

10/2015 - 06/2017: Financial Analyst & Controlling – Finance Department – Head Office

- Prepared and analyzed various regulatory and management reporting on daily, weekly, monthly or ad hoc basis; involved in various performance management, sale, risk reporting;
- Controlled and tracked KPIs on performances metrics and business units;
- Supported FP&A teams to generate and consolidate grouping budget; and

- Developed Business Intelligence reporting frameworks (MIS) that define appropriate metrics and identify risks and opportunities.

BPN Consulting – Ho Chi Minh City, Vietnam

06/2014 - 10/2015: Business Analyst

- Investigated problems and provide software-built in solutions, worked on client's site, managed timeline projects and tracking progress, responsible testing during release cycles;
- Deployed and implemented financial software projects on client's base; and
- Prepared business documentation and translated it into technical papers.

InfraRisk EMEA – Ho Chi Minh City, Vietnam

06/2013 - 06/2014: Business Analyst

- Assisted the consultant teams to delivery consulting sessions on client' side, prepared pitching documentations, kept note minute and recorded timelines;
- Tested and challenged the functions, write the test case, and optimized the software as user test; and
- Coordinated the projects with team on people, budget, resources, operation, logistic and administrations.

Hoa Sen University – Ho Chi Minh City Vietnam

04/2011- 12/2013: Bachelor – Business Administration

College of Economic and Technology – Ho Chi Minh City Vietnam

04/2007- 12/2010: Associate Bachelor – Business Administration

PUBLICATION

- Q T Pham, H H Phan, M Cristofaro, S Misra & P Giardino (2021) Examining the Intention to Invest in Cryptocurrencies: An Extended Application of the Theory of Planned Behavior on Italian Independent Investors. [Link](#)

PROJECTS:

- Fund Transfer Pricing/ Asset Liability Management: measured the cost of fund and net interest margin of every business unit.
- Management Information System: generated the financial and non-financial index dashboard for C-suit using t-1 data.
- KPIs: tracked sales, treasuries, collections, operations and risks.
- Loan Originated System: centralized the business process for loan applications.
- Credit Scoring: built in scoring tool add on loan originated system.