

15th September, 2024

IS/A1/B7754

INTERNSHIP OFFER LETTER

Dear **Posina Phani**,

We are pleased to offer you the position of **Data Analyst Intern** at InnoByte Services. Your internship will commence on **September 20th**, **2024**, and will conclude on **October 20th**, **2024**.

As a Data Analyst Intern, you will be working closely with our analytics team to support data-driven projects, including data collection, analysis, and visualization. Your internship will provide you with valuable experience and insights into data analysis and the latest analytical tools and techniques.

Termination: This internship may be terminated by either party at any time with one week's notice. Termination must be provided in writing.

We are excited to have you join our team and look forward to your contributions to our data analysis projects. Please confirm your acceptance of this offer by signing below and returning a copy of this letter to us by September 19th, 2024.

Acceptance of Offer:

I, **Posina Phani**, accept the internship position of **Data Analyst Intern** at InnoByte Services from **September 20**th, **2024** to **October 20**th, **2024**, under the terms and conditions stated in this offer letter.

Signature: Posina Phani

Date: 19/09/2024

Yours Sincerely,

For InnoByte Services

Sonali Agarwal

Sonali Agarwal SR HR DIRECTOR InnoByte Services

Signature of Candidate

Registered Office: Abul Fazal Enclave Part I, New Delhi, India.

Registration Number: UDYAM-DL-09-0018867