



Quick Reference Guide(QRG): Deloitte Audit Engagement

Overview

The purpose of this QRG is to provide Deloitte users information on utilizing Omnia | Bank Data Extraction. Omnia | Bank Data Extraction is an online collaboration site that focuses on acquiring bank data and matching to the underlying transactions in the ERP systems in order to automate key tasks which auditors currently perform manually. Omnia | Connect is compatible Google Chrome and Microsoft Edge Chromium.

Getting Started

Logging in

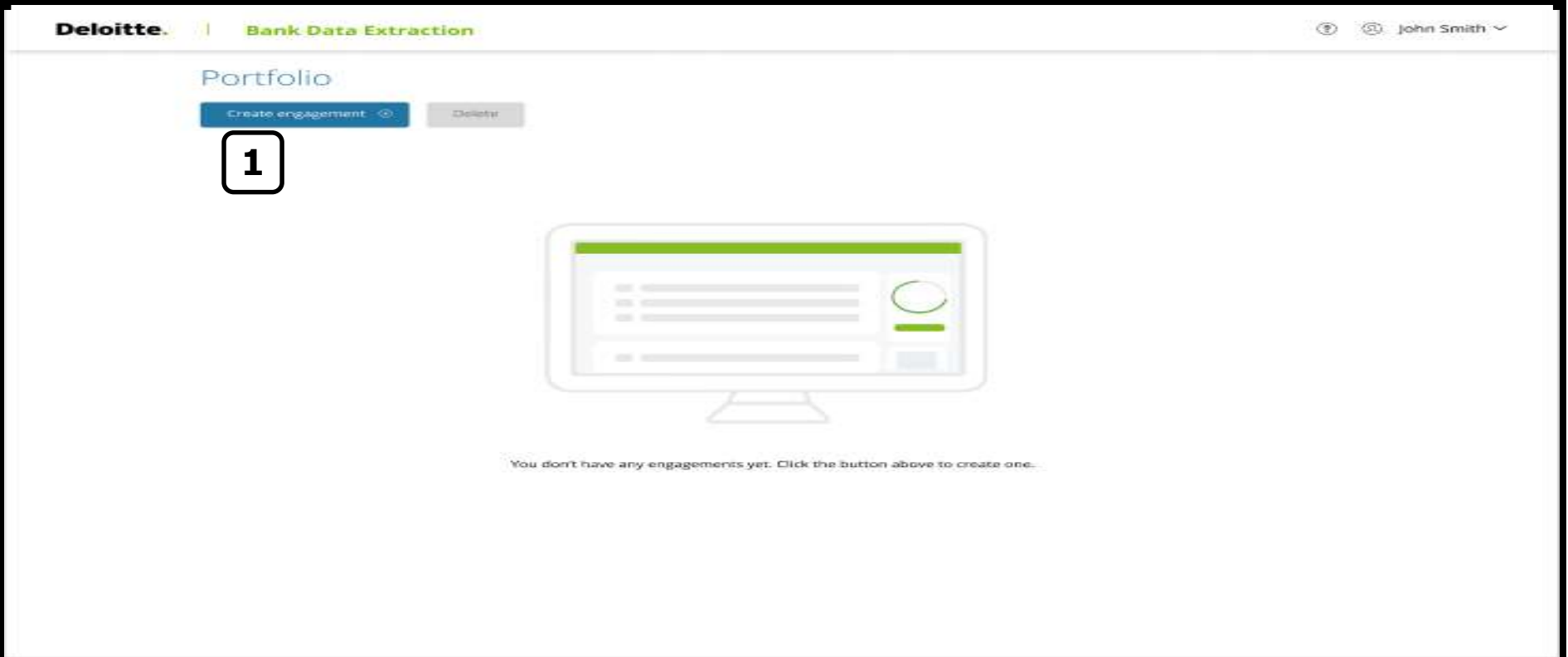
To log in to the system, navigate to <https://BankDataExtraction.deloitte.com>. Select "Log In", and you will be routed to Bank Data Extraction's homepage if you are connected to VPN/the Deloitte Network. You can also log in using your Deloitte credentials if you are not connected to VPN/the Deloitte Network.

Technology Support

By email	DeloitteConnectSupport@deloitte.com	Responses within 24 hours
Telephone	+1 615-738-2333 or US toll free 844-865-6412	24 hours / Monday –Saturday
Service Now	Submit an online support request	24 hours / Monday -Saturday

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Engagement Portfolio View



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Head to 'Create Engagement' to create a new engagement in Bank Data Extraction's portfolio view.



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Create Engagement

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Create Bank Data Authorization Request

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Select Local Time Zone of Each Bank



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Select Local Time Zone of Each Bank



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Schedule Future Data Extraction

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View, Edit or Cancel Scheduled Data Extraction

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View Available Extracted Data

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Export Extracted Bank Data

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Upload a Sample/Population of Transactional Data

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Upload a Sample/Population of Transactional Data

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View Uploaded Transactional Data

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Other Materials KX Link

Application Overview(Client)	KX Link
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Application Overview(Audit Engagement)	KX Link
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QRG(Client)	KX Link
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FAQ	KX Link
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