

PHENOMENAL PRODUCTIONS

📍 4, Taiwo Oladiran Street, Agunbelewo, Osogbo, Osun State
☎ +2348086792440 | ✉ info@phenomenalproductions.com.ng |
🌐 <https://www.phenomenalproductions.com.ng>

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PROJECT INVOICE

(TEMPLATE)

Ref No.: PP-INV-240702-0003

CLIENT DETAILS:

Client Name: [Insert Client Full Name]
Client Address: [Insert Address]
Client Email: [Insert Email]
Phone Number: [Insert Phone]

INVOICE DETAILS:

Invoice No: [Auto-generate or same as reference]
Issue Date: [Insert Date]
Due Date: [Insert Date]
Project Title: [Insert Project Name or Brief Title]

PAYMENT SUMMARY TABLE:

Description	Amount (₦)
Initial Payment (40%)	[Insert Amount]
Balance Payment (60%)	[Insert Amount]
Total Amount	[Insert Total Amount]

PAYMENT INSTRUCTIONS:

All payments should be made via bank transfer to:

Bank Name: [Insert Bank Name]

Account Name: Phenomenal Productions

Account Number: [Insert Account Number]

Proof of payment should be sent to info@phenomenalproductions.com.ng or via WhatsApp/official contact.

NOTES:

- Initial payment must be made within 7 days after invoice issuance.
- Full payment must be completed before project handover.
- Late payments may delay project delivery.

SIGNATURE BLOCK:

CLIENT ACKNOWLEDGEMENT	ISSUED BY (PHENOMENAL PRODUCTIONS)
Name: _____	Name: Abiodun Ojo
Signature: _____	Signature: _____
Date: _____	Date: _____