

City of Oakland

Office of the City Clerk

Oakland City Hall

1 Frank H. Ogawa Plaza

Oakland, California

94612

Ceda Floyd, City Clerk

Online Meeting Minutes - Final

*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

2:30 PM

Hearing Room One - 1st Floor

Tuesday, January 13, 2004

The Oakland City Council Finance and Management Committee convened at 2:32 p.m.
with Councilmember Wan presiding as Chairperson.

Roll Call / Call to Order

Councilmember Excused: Member De La Fuente

Councilmember Present: Member Brunner, Chair Wan and Member Nadel

1 Approval of the Draft Minutes from the Committee Meeting held on December 9, 2003

A motion was made by Member Nadel, seconded by Member Brunner, to *
Approve the Minutes. The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

2 Determination of Schedule of Outstanding Committee Items

A motion was made by Member Nadel, seconded by Member Brunner, to *
Approve as Submitted. The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Attachments:

[Item 2.pdf](#)

3 Subject: Emergency Satellite Uplink / Downlink System
From: Cultural Arts & Marketing Department
Recommendation: Adopt a Resolution to authorize the City Manager to
appropriate and expend an amount not to exceed \$600,000 toward Capital
Improvement Project: Emergency Satellite Uplink / Downlink System

Attachments:

[Item 3 - 01.13.04.pdf](#),

[Item 3 SUPP.pdf](#),

[Item 9 12-9-03.pdf](#)

***Withdrawn with No New Date**

Subject: Emergency Satellite Uplink / Downlink System - Impartial Financial

Analysis

From: Office of the City Auditor

Attachments:

[Item 4 - 01.13.04.pdf](#)

[Item 9.1 12-9-03.pdf](#)

***Withdrawn with No New Date**

Subject: Permit, Enforcement, and Records Tracking System (PERTS)

From: Community and Economic Development Agency

Recommendation: Adopt the following legislation regarding the purchase and installation of computer hardware and software and professional services for an integrated Permit, Enforcement, and Records Tracking System (PERTS) for a total amount not to exceed four million dollars (\$4,000,000):

(1) Adopt a Resolution authorizing the City Manager to negotiate and execute a contract with Municipal Software Corporation for professional services to provide, install, and license computer software for an integrated Permit, Enforcement, and Records Tracking System (PERTS) in an amount not to exceed seven hundred eighty thousand dollars (\$780,000)

Attachments:

[78310 C.M.S..pdf](#)

[Item 12 12-9-03.pdf](#)

[Item 5 - 01.13.04.pdf](#)

[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78310

(2) Adopt a Resolution authorizing the City Manager to negotiate and execute a contract with Xerox Global Services Corporation for professional services to provide, install, and license computer software and hardware for an integrated Permit, Enforcement, and Records Tracking System (PERTS) in an amount not to exceed two million eight hundred twenty thousand dollars (\$2,820,000)

Attachments:

[78311 C.M.S..pdf](#)

[Item 12 12-9-03.pdf](#)

[Item 5 - 01.13.04.pdf](#)

[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78311

(3) Adopt a Resolution authorizing the City Manager to amend the professional services agreements with Municipal Software Corporation and Xerox Global Services Corporation for changes in scope-of-work not to exceed a combined aggregate contract amount of three million six hundred thousand dollars (\$3,600,000)

Attachments:

[78312 C.M.S..pdf](#)

[Item 12 12-9-03.pdf](#)

[Item 5 - 01.13.04.pdf](#)

[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78312

(4) Adopt a Resolution authorizing the City Manager to appropriate annual expected revenue of nine hundred ten thousand dollars (\$910,000) to a new CEDA project from a new Technology Service Fee and from the increase in the collection of an existing Records Management Service Fee assessed by the Community and Economic Development Agency, and to increase the Fiscal Year 2003-2005 Expenditure Budget of the Building Services Division for the Permit, Enforcement, and Records Tracking System (PERTS)

Attachments:

[78313 C.M.S..pdf](#)

[Item 12 12-9-03.pdf](#)

[Item 5 - 01.13.04.pdf](#)

[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78313

(5) Adopt a Resolution authorizing the City Manager to appropriate three hundred thousand dollars (\$300,000) to upgrade the Sun/Unix Server, and to establish a Service Level Agreement between the Information Technology Division (IT) of the Finance and Management Agency and the Community and Economic Development Agency to support the integrated Permit, Enforcement, and Records Tracking System (PERTS)

Attachments:

[78314 C.M.S..pdf](#)

[Item 12 12-9-03.pdf](#)

[Item 5 - 01.13.04.pdf](#)

[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78314

(6) Adopt an Ordinance amending Ordinance Number 12504 C.M.S. (Master Fee Schedule), as amended, to establish a new Technology Service Fee assessed by the Building Services Division of the Community and Economic Development Agency

Attachments: [10.12CC.pdf](#),
[12576.pdf](#),
[Item 12 12-9-03.pdf](#),
[Item 5 - 01.13.04.pdf](#),
[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 12576

(7) Adopt a Resolution authorizing the City Manager to reallocate two million six hundred ninety thousand dollars (\$2,690,000) of prior year unspent technology project appropriations, as approved as part of the Fiscal Year 2001-2003 Capital Improvement Program Budget within the Community and Economic Development Agency, for the integrated Permit, Enforcement, and Records Tracking System (PERTS)

Attachments: [78315 C.M.S..pdf](#),
[Item 12 12-9-03.pdf](#),
[Item 5 - 01.13.04.pdf](#),
[S -19.pdf](#)

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent Item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78315

(8) Adopt a Resolution authorizing the City Manager to negotiate and execute an agreement with Xerox Global Services Corporation to provide private financing for an integrated Permit, Enforcement, and Records Tracking System (PERTS) for an amount not to exceed two million six hundred ninety thousand dollars (\$2,690,000) of principal and six hundred thousand dollars (\$600,000) of interest

Attachments: [78316 C.M.S..pdf](#),
[Item 12 12-9-03.pdf](#),
[Item 5 - 01.13.04.pdf](#),
[S -19.pdf](#)

The Committee directed staff to amend all the Resolutions to add a Resolve stating: "The City will stop payment at the 5th month of contract, if interface module fails." and the Committee also directed staff to provide a supplemental report with an analysis of where the collected 5% Technology Fees will go.

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non Consent item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Enactment No: 78316

6

Subject: Permit, Enforcement, and Records Tracking System - Impartial
Financial Analysis

From: Office of the City Auditor

Attachments: [Item 12.1 12-9-03.pdf](#),
[Item 6 - 01.13.04.pdf](#)

The following individual spoke on the following item and did not indicate a position:

- Jack McGinity

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Received and Filed. The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

7

Subject: Salary Plan Recommendations

From: Office of the City Manager

Recommendation: A continued discussion of a report and recommendations regarding the preliminary salary plan recommendations for executive, management and unrepresented classifications

Attachments: [Item 4 12-9-03.pdf](#),
[Item 5 10-14-03.pdf](#),
[Item 5 SUP 10-14-03.pdf](#),
[Item 7 - 01.13.04.pdf](#),
[Item 8 10-28-03.pdf](#),
[S- 20.pdf](#),
[S-24 Supplemental.pdf](#),
[S-24.pdf](#)

The following individuals spoke and did not indicate a position on this item:

- Sanjiv Handa

The Committee approved 1) the expansion of salary range to 50%, but City Manager must bring forward for approval at Closed Session reasons for raises and new hire with salaries 20% over subordinate staff; 2) 1 increase per year from 0 to 3 or 4% above the CPI with provisions that a) If no merit increase is possible in that year the City Manager will have the flexibility to give bonuses; and b) If CPI is above 5% council will review the merit increase range at mid budget cycle; 3) retroactive merit increases for staff with completed performance evaluations and directed staff return with the numbers of completed performance evaluations and approximate dollar amount.

A motion was made by Member Brunner, seconded by Chair Wan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Brunner, Chair Wan and Member Nadel

Subject: Audit Services - Macias, Gini & Company
From: Office of the City Manager
Recommendation: Adopt a Resolution authorizing the City Manager to amend a contract with Macias, Gini & Company, LLP for audit services for the Fiscal Years ending June 30, 2003 and 2004 to provide additional fees of \$75,000 (for a revised total not to exceed \$603,065) for the audit of the Fiscal Year ending June 30, 2003 and \$65,000 (for a revised total not to exceed \$619,470) for the audit of the Fiscal Year ending June 30, 2004

Attachments: [03-0383.pdf](#),
[78317 C.M.S..pdf](#),
[8.pdf](#),
[S-21.pdf](#)

A motion was made by Member Nadel, seconded by Chair Wan, that this matter be *Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Non-Consent item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember No: Member Brunner

Councilmember Aye: Chair Wan and Member Nadel

Enactment No: 78317

Subject: BRASS Budgeting Software
From: Office of the City Manager
Recommendation: Adopt a Resolution authorizing the City Manager to amend, extend, and execute a contract with American Management Systems, Inc. for the 2004 calendar year for an amount not to exceed \$50,000 to perform maintenance services and consultation related to the City's BRASS Budgeting Software

Attachments: [0366.pdf](#),
[10.8CC.pdf](#),
[78294 C.M.S..pdf](#),
[9.pdf](#)

A motion was made by Member Nadel, seconded by Member Brunner, that this matter be *Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Consent Calendar item The motion carried by the following vote:

Councilmember Excused: Member De La Fuente

Councilmember Aye:

Member Brunner, Chair Wan and Member Nadel

Enactment No: 78294

Subject: Urban Area Security Initiative Implementation

From: Office of the City Manager

Recommendation: Adopt a Resolution to grant the Interim City Manager the authority for funding acceptance, appropriation and spending, and to award contracts for the Fiscal Year 2003-2004 Urban Area Security Initiative Program

Attachments:

[03-0379.pdf](#)

[10.9CC.pdf](#)

[10.pdf](#)

[78295 C.M.S..pdf](#)

The Committee directed staff to revise the resolution to add the following language to the end of the last Further Resolved: "... before the working group votes."

A motion was made by Member Brunner, seconded by Member Nadel, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on January 20, 2004. As a Consent Calendar item The motion carried by the following vote:

Councilmember Excused:

Member De La Fuente

Councilmember Aye:

Member Brunner, Chair Wan and Member Nadel

Enactment No: 78295

Subject: Towing Contracts Survey

From: City Auditor's Office

Recommendation: Receive an Informational Report on Survey of Towing Contracts in Selected Bay Area Cities

Attachments:

[03-0322.pdf](#)

[11.pdf](#)

The following individuals spoke and did not indicate a position on this item:

- Sanjiv Handa

A motion was made by Member Brunner, seconded by Member Nadel, that this matter be *Received and Filed. The motion carried by the following vote:

Councilmember Excused:

Member De La Fuente

Councilmember Aye:

Member Brunner, Chair Wan and Member Nadel

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

The following individuals spoke and did not indicate a position on this item:

- Sanjiv Handa

- Anne Spanier

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 4:06 p.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council ; however no final City Council action can be taken.

Americans With Disabilities Act

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