

# Meeting Minutes City of Oakland

Office of the City Clerk

Oakland City Hall

1 Frank H. Ogawa Plaza

Oakland, California 94612

Ceda Floyd, City Clerk

## **\*Finance & Management Committee**

***Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612***

***City of Oakland Website: <http://www.oaklandnet.com>***

**Tuesday, October 12, 2004**

**2:00 PM**

**Hearing Room One - 1st Floor**

*The Oakland City Council Finance and Management Committee convened at*

*2:04 p.m., with Councilmember Wan presiding as Chairperson.*

### **Roll Call / Call to Order**

Councilmember Present: 4 - Member De La Fuente, Member Brunner, Chair

Wan and Member Nadel

1

Approval of the Draft Minutes from the Committee Meeting held on September 28, 2004

**A motion was made by Member Nadel, seconded by Member De La**

**Fuente, to \*Approve as Submitted. The motion carried by the following**

**vote:**

**Votes:**

Councilmember Absent: Member Brunner

Councilmember Aye: Member De La Fuente, Chair Wan and Member Nadel

Determination of Schedule of Outstanding Committee Items

**\*Approve with the following amendments**

**Votes:**

**FROM OCTOBER 26 2004**

Subject: State EZ Program

From: Community and Economic Development Agency

Recommendation: Adopt an Ordinance to amend Ordinance Number 12611 C.M.S. (Master

Fee Schedule), to increase the \$30 Enterprise Zone Processing fee by \$10 to \$40 (04-0741)

**Scheduled to \*Finance & Management Committee on 11/9/2004**

[Committee Report 5.pdf](#)

(Item 2 FM 10-12-04)

[Item S-2.pdf](#)

Subject: Revisions to the Civil Services Rules

From: Office of the City Attorney

Recommendation: Action on a Report regarding proposed revisions to the Personnel Manual of

the Civil Service Board (04-0165)

**Continued to \*Finance & Management Committee on 11/9/2004**

*The following individual spoke on this item and did not indicate a position:*

- *Nilka Julio*

*-Jeffrey Levin*

- *Leo Handy Jr.*

- *Sanjiv Handa*





*The Committee directed staff to prepare a Supplemental Report that addresses*

*the following questions: 1) Clearer outline of issues 2) What's the plan for*

*conforming the Charter, Civil Service, MOUs, etc with one another? 3) A list of*

*everything that conflicts with these new proposed Civil Service rules. 4) Page*

*12: Who decides reorganization: the City Administrator or the City Council? 5)*

*Explicitly state the role of the City Attorney under these rules. 6) Page 12: Is a*

*merged classification considered a “new” classification, subject to the rules*

*regarding new classifications? 7) Can someone other than the impacted*



*employee appeal a merging of classifications? If so, to whom is it appealed?*

*Also, how many people are we talking about here: everyone, or just those*

*people not covered by MOUs? 8) Page 18, 5.03: Do not change “shall” require*

*background checks to “may.” 9) Page 24, 5.11: Add the same local preference*

*that 21 and 790 get for OFD and OPD applicants; 10) Veterans preference*

*should be the same as a local preference or disabled preference. 11) Page 25,*

*5.11 4: Seniority Credit: Add that it will only apply if the employee has a good*

*work history 12) Page 37, Par 6: Add “permanent” in front of disability. 13)*



*Page 38, 6.10 Nepotism: Suggest that we add Domsetic Partners 14) Page*

*46-50, Sick Leave/Vacation: Is this the same, less or more than in our MOUs?*

*15) Page 69: Place in **BOLD CAPITAL** letters that the list is only suggested and*

*not exclusive 16) Try to determine the criteria to administrative control versus*

*community review 17) How many Citys use the Personnel Director to make*

*changes to rules versus a Board 18) We should continue to include the appeal*

*for temporary employees who have not received evaluations and also appeals of*

*performance evaluations temporary employees who are not being managed*

[Committee Report Item 3.pdf](#),

[Committee Report 3.pdf](#)

4

Subject: Citywide Performance Results

From: Office of the City Administrator

Recommendation: Action on a Report for Council review and consideration on Fiscal Year

2003-2004 Citywide Performance Results (04-0750)

**A motion was made by Member De La Fuente, seconded by Chair Wan,**



**that this matter be Accepted and forwarded to the Concurrent Meeting of**

**the Oakland Redevelopment Agency / City Council, due back on November**

**16, 2004 as a Non Consent Item. The motion carried by the following vote:**

**Votes:**

Councilmember Aye: Member De La Fuente, Member Brunner, Chair Wan and

Member Nadel

*The following individual spoke and did not indicate a position:*

*- Sanjiv Handa*

*The Committee directed staff to 1) Make Oakland a Safe City is too general 2)*

*Improve Percetion of Safety shoulc be Increase trust between community and*

*Police Department. 3) Appendix A should include information about fostering*

*collaboration and clarify information regarding Commission appointments 4)*

*On page 11 of appendix B should include the % pursued by the District*

*Attorney 5); Measurements on customer feedback (i.e. response time, problem*

*resolution, and overall happiness of citizen's with regards to the resolution)*

*should be included. 6) Attract New Residents to Oakland should also include*

*preventing displacement of Oakland Residents 7) Maintain and enhance*

*Oakland's physical Assets should include parks. The Committee further directed*

*staff to respond in the form of a Supplemental report to any additional*

*questions sent from the Councilmembers and include information regarding*

*areas of deficiency and what happens for programs that are doing well, an*

*analysis of the notable fluctuations in budgets and staffing levels that*

*demonstrate notable inconsistencies.*

[Cmte Rpt Item 4 10-12-04 & Council Rpt 15 11-16-04....pdf](#)

5

Subject: Budget Advisory Committee (BAC) Quarterly Report

From: Office of the City Administrator

Recommendation: Action on a Quarterly Report from the Budget Advisory Committee (BAC)

on activities through June 30, 2004 (04-0752)

**A motion was made by Member Brunner, seconded by Member De La**

**Fuente, that this matter be \*Received and Filed. The motion carried by the**

**following vote:**

**Votes:**

Councilmember Aye: Member De La Fuente, Member Brunner, Chair Wan and

Member Nadel

*The following individual spoke and did not indicate a position:*

*- Sanjiv Handa*

[Committee Report Item 5 10-12-04.pdf](#)

6

Subject: Amendment to the Salary Ordinance

From: Finance and Management Agency

Recommendation: Adopt an Ordinance amending the Salary Schedule of Ordinance No. 12298

C.M.S. (The Salary Ordinance) to provide a fifty percent salary range table for executive

management employee job classifications in Unit UK1, Unit UN1 and Unit UR1 and to amend



the classification of City Manager, Assistant City Manager, Deputy City Manager, Assistant to

the City Manager, Executive Assistant to the City Manager, Receptionist to the City Manager,

City Manager Analyst, Director of Aging, Health & Human Services, Director of Parks and

Recreation, Agency Director of Finance & Management and add the classifications of Director

of Development, Director of Redevelopment & Economic Development, CPRB Executive

Director and Administrative Assistant to the City Administrator (04-0794)

*A motion was made by Member De La Fuente, seconded by Member*

*Nadel, that this matter be \*Approve the Recommendation of Staff, and*

*Forward to the Concurrent Meeting of the Oakland Redevelopment*

*Agency / City Council, due back on October 19, 2004 as a Consent*

*Calendar Item. The motion carried by the following vote:*

**Votes:**

Councilmember Aye: Member De La Fuente, Member Brunner, Chair Wan and

Member Nadel

*The following individual spoke and did not indicate a position:*

- Sanjiv Handa

[CMTE Rpt 10-12-04 & Council Rpt 28.pdf,](#)

[Council Rpt 10-19-04 & Council Rpt 25 11-16-04.p....pdf](#)

Subject: Easement Encroachment on 198 Oak Road

From: Community and Economic Development Agency

Recommendation: Adopt an Ordinance authorizing the granting of an encroachment easement

of 885 square feet to Hoi Liang Phua and Linli Lee on City property located at Davie Tennis

Stadium at 198 Oak Road, Oakland for the appraised market value of \$5,350 (04-0740)

*A motion was made by Member De La Fuente, seconded by Member*

*Nadel, that this matter be \*Approve the Recommendation of Staff, and*

*Forward to the Concurrent Meeting of the Oakland Redevelopment*

*Agency / City Council, due back on October 19, 2004 as a Consent*

*Calendar Item. The motion carried by the following vote:*

**Votes:**

Councilmember Aye: Member De La Fuente, Member Brunner, Chair Wan and

Member Nadel

[CMTE Rpt & Council Rpt.10.15CC & Council Rpt 26 11....pdf](#)  
**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*The following individual spoke and did not indicate a position:*

- Sanjiv Handa

## **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland*

*City Council Finance and Management Committee adjourned the meeting at*

*4:11 p.m.*

\*

In the event of a quorum of the City Council participates on this Committee, the meeting is

noticed as a Special Meeting of the City Council; however no final City Council action can

be taken.

NOTE:

Americans With Disabilities Act

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please contact the Office of the City Clerk. When possible, please notify the City Clerk 48

hours prior to the meeting so we can make reasonable arrangements to ensure accessibility.

Also, in compliance with Oakland's policy for people with environmental illness or multiple

chemical sensitivities, please refrain from wearing strongly scented products to meetings.

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*City Clerk and Clerk of the Council*