

# City of Oakland

Office of the City Clerk

Oakland City Hall

1 Frank H. Ogawa Plaza

Oakland, California

94612

Ceda Floyd, City Clerk

## Online Meeting Minutes - Final

### \*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

2:30 PM

Hearing Room One - 1st Floor

Tuesday, September 23, 2003

The Oakland City Council Finance and Management Committee convened at 2:35 p.m.,  
with Councilmember Wan presiding as Chairperson.

Roll Call / Call to Order

**Councilmember Present:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

1 Approval of the Draft Minutes from the Committee Meeting held on July 22, 2003

**A motion was made by Member Brunner, seconded by Member Nadel, to \***  
**Approve the Minutes. The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member  
Nadel

2 Determination of Schedule of Outstanding Committee Items

**A motion was made by Member Nadel, seconded by Member De La Fuente, to \***  
**Approve with the following amendments. The motion carried by the following**  
**vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member  
Nadel

Subject: Moving Oakland Forward-Personnel System

From: Finance and Management Agency

Recommendation: Receive and update the report regarding Reinventing the  
City's Personnel System, Phase 2 and Phase 3

Attachments:

[Item 9 10-28-03.pdf](#)

**Scheduled to the \*Finance & Management Committee**

The following Items were removed from Pending/No Specific Date:

A report analyzing the revenue and expense impacts of removing parking  
meters in downtown and certain other commercial districts

**\*Withdrawn with No New Date**

A proposed resolution from the Director, Financial Services Agency, regarding  
the Implementation of an Interest Rate Swap in connection with the Oakland  
Joint Powers Financing Authority Lease Revenue Bonds (Oakland  
Administration Buildings) Series 1996; on the March 18, 2003 Finance and  
Management Committee agenda

**\*Withdrawn with No New Date**

A continued discussion of the report regarding Moving Oakland Forward  
recommendations on City subsidies

**\*Withdrawn with No New Date**

A report from the Office of the City Manager on the financial and legal ramifications of postponing and/or cancelling contracts due to the budget shortfall

**\*Withdrawn with No New Date**

Subject: Revenue Diversification/One-Time Revenue  
From: Financial Services Agency  
Recommendation: Adopt a Resolution establishing the City of Oakland Revenue Diversification Policy and the City of Oakland One-Time Revenue Policy

**\*Withdrawn with No New Date**

Subject: Risk Management Incentive Program  
From: Office of the City Manager  
Recommendation: A continued discussion of a report and recommendations regarding implementation of the Risk Management Incentive Program and adopt the following legislation:

(1) Adopt a Resolution authorizing the allocation of funds in accordance with incentive and disincentive programs established by the Risk Management Incentive Program

Attachments:

[18 11-4-03.pdf](#)

**\*Rescheduled to the \*Finance & Management Committee**

(2) Adopt a Resolution authorizing the adjustment of baseline appropriations for liability claim and litigation payments in accordance with procedures established by the Risk Management Incentive Program

Attachments:

[Item 4 10-14-03.pdf](#)

**Scheduled to the \*Finance & Management Committee**

Subject: Business Tax Incentive Program  
From: Finance & Management Agency  
Recommendations: Approve the Introduction of an Ordinance amending Section 5.04.151 of the Oakland Municipal Code to provide that all businesses regardless of location are eligible to participate in the Tax Abatement Program, to codify the definition of the benchmark year for both new and existing businesses, to require the completion of an application for any business that wants to enroll in the program, and to codify the sunset date for enrollment in the Program

Attachments:

[10.11CC.pdf](#),

[10.22CC 9-30-03.pdf](#),

[10.22CC Supplemental.pdf](#),

[12541.pdf](#)

The following individual spoke on Item 4 and did not indicate a position:

- Sanjiv Handa

The Committee moved, seconded and carried a motion to approve the Resolution on Item 4 as amended to change the sunset date for program enrollment to December 31, 2003.

**A motion was made by Member De La Fuente, seconded by Member Brunner, that this matter be \*Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/City Council, due back on September 30, 2003. as a Consent Calendar Item The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

**Enactment No:** 12541

Subject: City Auditor's Quarterly Report  
From: Office of the City Auditor  
Recommendation: Receive the City Auditor's Quarterly Informational Report on the status of recommendations for the quarter ended March 31, 2003

**Attachments:**

[10.23CC 9-30-03.pdf](#),

[10.23CC Supplemental.pdf](#)

The Committee requested that staff provide each Committee member information regarding the inventory control program, and to also include this information in the Fleet Management report that is scheduled for a future Public Works Committee meeting. Additionally, the Committee requested that the next auditor's report allow for discussion regarding recommendation priorities.

**A motion was made by Member De La Fuente, seconded by Member Brunner, that this matter be \*Received and Forwarded to the Concurrent Meeting of the Oakland Redevelopment Agency/City Council, due back on September 30, 2003. as a Consent Calendar item The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

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Subject: Alameda County Unpaid Parking Tax

From: Office of the City Auditor

Recommendation: Receive an Informational Report regarding the City Auditor's compilation of Alameda County unpaid parking tax as of June 30, 2002

At the September 18, 2003 Rules and Legislation Committee, this item was withdrawn and rescheduled to the September 30, 2003 City Council Closed Session agenda.

**\*Rescheduled to the Concurrent Meeting of the Oakland Redevelopment Agency/City Council**

7

Subject: Oakland Tow Car Association Contract

From: Office of the City Auditor

Recommendation: Receive the City Auditor's Informational Report regarding the Oakland Tow Car Association Contract Compliance Audit

The following individual spoke on Item 7 and did not indicate a position:

- Sanjiv Handa

The Committee directed that staff return to a future meeting with a follow-up report regarding recommendations 12 and 19 and to include in that report the following items regarding the Car Tow Association contract:

- 1) A legal analysis determining whether a breach of contract exists, including the soundness and enforceability of the contract;
- 2) A listing of the provisions that have been enforced and those that have not been enforced;
- 3) The status of the subpoena for records
- 4) A comprehensive comparison of all the value components of the contract with other cities' towing contracts.

The Committee also directed staff to add an item to the Pending List regarding a report on contract management training.

**A motion was made by Member De La Fuente, seconded by Member Brunner, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

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Subject: Cash Management Report

From: Finance and Management Agency

Recommendation: Receive an Informational Report regarding Cash Management Report for Quarter ended June 30, 2003

**A motion was made by Member Brunner, seconded by Member Nadel, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

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Subject: Annual Report For Fiscal Year 2002-2003

From: Office of the City Attorney

Recommendations: Receive the City Attorney's Annual Informational Report for Fiscal Year 2002-2003

**Attachments:**

[10.24CC 9-30-03.pdf](#),

[10.24CC Supplemental.pdf](#)

**A motion was made by Member Brunner, seconded by Member Nadel, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Councilmember Aye:** Member De La Fuente, Member Brunner, Chair Wan and Member Nadel

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Subject: Oakland Municipal Employees' Retirement System (OMERS)  
From: Office of Personnel  
Recommendation: Receive the Informational Report regarding the Oakland Municipal Employees' Retirement System for the First and Second Quarters of 2003  
Attachments:  
[Item 9 10-14-03.pdf](#)

**\*Rescheduled to the \*Finance & Management Committee**

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Subject: Police and Fire Retirement System (PFRS)  
From: Office of Personnel  
Recommendation: Receive the Informational Report regarding the Police and Fire Retirement System for the First and Second Quarters of 2003  
Attachments:  
**\*Rescheduled to the \*Finance & Management Committee**

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

There were no speakers under Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 4:05 p.m.

• In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council ; however no final City Council action can be taken.