Questions to consider before distributing our work on the digital boardroom:

In general…

Look and feel:

* Is it valuable for Delivery System Consulting outputs (independent of analyst) have the same feel?
  + Should leaders be able to know that the solution they are looking at comes from Delivery Systems (and not a specific analyst within the team)?
  + Should the use of color follow a specific template?
* Are there content elements which should always be present in the output?
  + Purpose of the analysis/ specific ask be written out?
  + Should actions that can be taken from the analysis be written out?
    - Should conclusions that cannot be made also be specified?
  + Clearly visible timestamp of when the analysis was completed?
  + Details around data source(s) used?
  + Should assumptions inherent in the model/analysis be called out?
* Are there items/analyses that are either “too big” or “too small” to be put in the digital boardroom?

Reproducibility:

* If a question for deeper analysis from our customer arises, how important is it for the non-primary analyst to be able to help?
  + Should a version control software solution be utilized?
* Should the viewer of the output be able to reconstruct the output?
* Should the location of the analysis be printed and accessible?
* If there is a known data source change, should all accessible analyses be re-done and overwrite those where the output changes?

Procedural:

* Is it important to quickly produce and distribute our work?
  + Should there be a clear delineation between a solution in development and one ready to be deployed?
  + What level of review drives deploying the output?
* How long should results be available?
  + Should we phase things out? Or should all work be stored and made available?