

## **DEPARTMENT OF ICT FIRST YEARS AND FOUNDATION**

### COMMUNICATION FOR ACADEMIC PURPOSE/S (CAPF05X/COEF05X)

## REPORT WRITING

**JOINT GROUP ASSIGNMENT: 2025** 

THEME: FOOD SECURITY AND GARDENING

**PHASE 1: Submission Requirements** 

Due Date: 25 July 2025

Submission method: Printed (Ms word document)

#### THE FIRST DRAFT MUST INCLUDE THE FOLLOWING COMPONENTS:

### 1. Group Members List

- A complete list of all group members in the cover page
- Clearly indicate the group leader

### 2. Introduction and Problem Description

- Provide a clear and well-written introduction.
- Accurately describe the challenges or problems related to food gardening.

#### 3. Research Title

o Formulate a clear, focused, and relevant research title.

# 4. Aim and Objectives

- Clearly state the aim of the report.
- o Develop specific, well-structured objectives aligned with the aim.

# 5. Method of Data Collection

- Clearly indicate how information was collected.
- Ensure all sources of information are relevant and properly referenced (copy and paste website links used).