**Incident handler's journal**

**Instructions**

As you continue through this course, you may use this template to record your findings after completing an activity or to take notes on what you've learned about a specific tool or concept. You can also use this journal as a way to log the key takeaways about the different cybersecurity tools or concepts you encounter in this course.

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| **Date:**  Friday, August 1st, 2025 | **Entry:**  002 |
| Description | Incident handling of phishing attempt with possible malware download + installation |
| Tool(s) used | VirusTotal for hash verification and additional details |
| The 5 W's | Capture the 5 W's of an incident.   * **Who** Blacktech sent the phishing email from “Def Communications” email: 76tguyhh6tgftrt7tg.su ; IP address: 114.114.114.114 * **What** happened? Email was sent to hr and employee may have downloaded (and auto-installed) the known malicious file * **When** did the incident occur? July 20th, 2022 * **Where** did the incident happen? On Employee’s workstation * **Why** did the incident happen? Employee trusted the sender to be a verified and legitimate sender, looking for a position and due to a lack of file scanning before downloading, employee’s system was most likely infected |
| Additional notes | Need to implement automatic file scanning when employees attempt to download files and block the download of files that are flagged using VirusTotal (ideally our company has Enterprise version of this) |

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| Tool(s) used | List any cybersecurity tools that were used. |
| The 5 W's | Capture the 5 W's of an incident.   * **Who** caused the incident? * **What** happened? * **When** did the incident occur? * **Where** did the incident happen? * **Why** did the incident happen? |
| Additional notes | Include any additional thoughts, questions, or findings. |

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### Need another journal entry template?

If you want to add more journal entries, please copy one of the tables above and paste it into the template to use for future entries.

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| Reflections/Notes: Record additional notes. |