

## Philippa Bone

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Website: [www.13161412.webdevmmu.uk](http://www.13161412.webdevmmu.uk)

### Personal Profile

Enthusiastic third year university student with a passion for delivering work to the highest standards. Organised, methodical, not afraid to roll the sleeves up when required. Good sense of humour. Calm under pressure, yet tenacious and determined, always going the extra mile. A very popular team player with excellent communication and listening skills. Good working knowledge of HTML and CSS along with responsive and adaptive design. Basic knowledge of JavaScript, PHP and MySQL. Always exploring new areas and building on current knowledge in areas such as Mobile First, Git and Sass.

### Education, Qualifications and Training

#### Institution

#### Qualifications and Training

Manchester Metropolitan  
All Saints Building  
All Saints  
Manchester  
M15 6BH

BSc Hons - Information and Communication Technology

Graduating Summer 2017 – Expected Grade 1<sup>st</sup> Class

#### Second Year Results

Web Site Development : 73%  
Digital Project Management : 74%  
Media Text and Ethics: 65%  
Web Programming (JavaScript) : 79%

**Overall : First Class**

Hutton CE Grammar 6<sup>th</sup> Form  
Liverpool Road  
Hutton  
Preston  
PR4 5SN

A Level

ICT	D
Biology	E
General Studies	D
Mathematics	E

St Michaels CE High School  
Astley Road  
Chorley  
PR7 1RS

GCSE

RE	A*
Science	A
Additional Science	B
Mathematics	B
German	B
Catering	B
English Language	B
English Literature	B
Applied Business	BC (Double Award)
Business and Communication	B

## Work Experience, Responsibilities & Achievements

Hillcrest Animal Hospital  
Water Street  
Chorley  
PR7 1EX

### Veterinary Assistant ( Oct 12 – May 13)

I initially carried out a week's work placement in October 2012 and continued one evening per week until May 2013. My duties included:

- Taking appointments and general office/reception duties
- Assisting Vets in consultations
- Supporting clients during emotional and difficult situations
- General cleaning e.g. Kennels, reception and treatment areas
- Experience of using their computer systems

North West Riding Academy  
(Club Equestrian)  
Wigan Road  
Leyland  
PR25 5SB

### Groom/Rider (May 14 – April 16)

I helped with a summer school at Club Equestrian and also a weekly course for brownies, my duties included.

- Dealing with customers queries and arranging lessons
- Complying with and ensuring others complied with health and safety guidelines
- Teaching the children for their Pony Club badges
- Managing a group of around 8 children
- Demonstrating and supervising stable management
- Marketing ponies for sale online with adverts and videos

Summer 2016

I spent summer 2016 trying to expand on my web skills. I joined Code School online and did some of their online tutorials including **Git Real**. I also expanded my knowledge on **responsive sites** and **building for mobile**, this helped me create my first portfolio site, [www.13161412.webdevmmu.uk](http://www.13161412.webdevmmu.uk) which is built **Mobile First**.

Current

For my third year project portfolio I am building a web site for my friends business.

## Work Experience, Responsibilities & Achievements

After enjoying studying ICT at A-level and researching careers in this area I decided to continue studying this field at university I am currently at Manchester Metropolitan University undertaking a broad based information and communications degree. I have always had a keen interest in ICT and I always try to help solve other people's IT related problems. In my first year I quickly realised that I really enjoyed the web side coming out with 82% overall in **PHP/MySQL** and 75% in **HTML/CSS**, in my second year I got 79% overall in **JavaScript**.

In my second year I did Digital Project Management and that became a favourite of mine and I managed a small team (5) on a website for international students in Manchester. I also attended the DPM:UK conference in Manchester which was a wonderful experience.

I am a keen horse rider and have been very lucky to have had ponies since the age of 4. I currently have one horse and regularly compete at affiliated competitions.

Full UK Driving Licence  
References available on request