

# Philip Michael Tart

*'There is meaning in every journey that is unknown to the traveller.'* D. Bonhoeffer

Lichfield

Date of Birth: 18/01/83

Full Clean UK Driving License

## Contact Details

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## Personal Profile

A dynamic, innovative professional, who thrives in a team environment as well as individually, gaining satisfaction from offering clear working focus and shows excellent stakeholder, relationship management and interpersonal skills, coupled with a mature attitude and commercial awareness would facilitate success in any organisational environment.

## Education

King Edward VI Grammar School, Lichfield

Sutton Coldfield College

8 GCSE's, 2-B, 6-C

3 'A' Levels Passed, 2 – B, 1- C

London School of Theology, Greenwood

BA Hons Theology (studying 2nd year, part-time)

## Professional Qualifications

AoG UK - Ministers In Training (studying 2nd Year)

CITB Health & Safety Awareness

CITB COVID-19

Level 2 Food Hygiene & Safety

Udemy Risk Assessments, Adobe Creative Cloud (InDesign, Illustrator, Photoshop, XD)

## Work Experience

March 2019 – to Present

**New Life Pentecostal Church**

**Pastoral Team (Part-time)**

Working in a three-member team developing the missional, evangelistic, and discipleship vision and ministries.

- Reflective strategic development of the working emphasis annually and how that works in practice.
- Supporting the Alpha teams and discipleship development with JesusWalker (*see volunteer work*).
- Pastoral care supporting church members through an escalation process to be reliant on God.
- Health and safety responsibilities for all church ministry activities.

January 2010 – November 2019 (*Part-time from 2014 to 2017*)

**Capernaum413 Ltd**

**Director**

Founding director of a community-focused website design & business IT consulting firm providing IT and networking services to small and medium-sized businesses.

## Duties and Responsibilities

- Sales Lead Generation developing relationships with prospective and existing clients understanding their business needs and providing IT services as needed.
- Developing and managing the design and development of website presence solutions as needed by clients.
- Providing field-based office IT setup & networking services both in a setup or support capacity to

existing and new clients both home users and businesses.

May 2014 – March 2017

**St Peters Church & Community Centre  
Centre Manager**

Leading a three-person team to re-purpose the community emphasis and build a strong financial client base to make the facility sustainable.

**Duties and Responsibilities**

- Lead refurbishment of the facility to reflect a modern aesthetic and technical capability for community and business meetings.
- Manage accounting/finance for the community centre and payroll functions.
- Development of team responsibilities, managing working rotas and specific needs.
- Manage running of the community centre (stock management, reporting to DCC, client hosting).
- Promoting community centre through business networking to develop local community/business use and awareness.
- Development of new business growth strategy and resulting client base to make centre financially sustainable.

March 2007 – to Jan 2010

**Carlsberg UK  
Senior Analyst, IT Support EDI Team**

Member of a highly productive problem solving/analysis team, dealing with multiple issue types from the companies' major clients.

**Duties and Responsibilities**

- Order management for all orders received from all Carlsberg UK clients.
- Extensive Analysis and Reporting over multiple customer, and order information systems.
- Providing a rapid response problem-solving helpdesk telephone service to multiple clients.
- Working under strict Key Performance Indicators/monitoring.
- Designing and implementing innovations to improve team performance and service quality.
- Negotiating Service Level Agreements face-to-face with clients.
- Nominated Staff Support Representative for Customer Service & IT Centre
- Ensuring every client need is met, if not exceeded.

January 2006 – February 2007

**ATS Euromaster Limited  
Customer Response Team Advisor**

A productive award-winning member of the CRT department dealing with a wide range of public, and commercial problems and queries, providing solutions through to completion, operating under strict Key Performance indicators

**Duties and Responsibilities**

- Job creation from retail, and commercial customers, passing out to the nearest available tyre fitter and organising stock for the job to be attended to while keeping the customer fully informed during the process.
- Providing a near faultless customer service experience in a relaxed, but professional manner listening to each customer need and answering them to the best possible level.
- Working under strict Key Performance Indicators/monitoring with an emphasis on maintaining 100% accuracy every time.

**Volunteer Work**

March 2020 – to Present

**JesusWalker International  
Co-Founder**

Team lead for non-denominational online discipleship and mentoring platform building on Alpha supporting the growth of the Kingdom of God. (This is a long-term flexible project over the next 5-7 years).

**Duties and Responsibilities**

- Collaboratively developing the missional vision and strategy for the ministry.
- Encouraging an expanding volunteer team with the missionary vision and giftings contributing to the

- ministry development.
- Team development of online platform (website, learning management system, and later iOS/Android apps.
- Supporting the team with establishing awareness of ministry in the wider Christian community.

March 2007 – to March 2018

**New Life Pentecostal Church**

**Church Operations (2007) & Leadership Team (2016 onwards)**

**Duties and Responsibilities**

- Initial development, maintenance, and submission of all church accounts through cloud solution to the AoG UK (Assemblies of God) governing body, and Charity Commission.
- Dealing with all churches received correspondence and communication concerning the running of the church.
- Implementing any activities decided by the church leadership team including project management through to completion.
- Policy development to safeguard and define the correct methods and processes of church activities from current legislative, and health and safety aspects.
- Maintaining site fire evacuation, public liability insurance, and health and safety records to be compliant with current guidelines, and regulations.
- Preparing and managing grant applications geared for wider community activities, and infrastructure development in support of this.

**Interests**

Long-distance walking, playing badminton and enjoying a good coffee with friends and family.

**References**

Nancy Kidger (Trustee & Leadership Team, New Life Pentecostal Church)

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Graeme Tedds (Former Director, Capernaum413 Ltd)

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