

Work Plan and Timeline

PHASE	ACTIVITY	RESPONSIBILITY	TIMELINE	ROADMAP (WEEKS)
Preparation & Understanding	1. Conduct requirement workshop to discover, refine, prioritize and discuss project requirement.	Project owner & FlowMax, Inc.	1 day	Coming Soon...
	2. Project owner to provide business requirements document to FlowMax, Inc.	Project owner	4 days	
	3. Review and translate the business requirements to functional and non-functional specifications to be shared with project owner.	FlowMax, Inc.	2 days	
	4. Reconfirm project objectives and expectations.	Project owner & FlowMax, Inc.	1 days	
Execution	1. Prototype (UI/UX) Development.	FlowMax, Inc.	1 week	Coming Soon...
	2. Develop API-based backend to supply data to the mobile and web interfaces.	FlowMax, Inc.	2 weeks	
	3. Frontend web application design and API integration	FlowMax, Inc.	2 weeks	
	4. Perform quality assurance testing to ensure design and code quality.	FlowMax, Inc.	4 days	
Deliver & Close	1. Provision of production server by project owner and solution deployment.	Project owner & FlowMax, Inc.	1 week	Coming Soon...
	2. User Assessment Testing	Project owner	2 days	
	2. Prepare and deliver project guide to project owner.	FlowMax, Inc.	3 days	
	3. Hold a formal project closure meeting with project owner.	Project owner & FlowMax, Inc.	1 days	