**Section 1983 Chicago Police Department Lawsuits Codebook**

**General Notes**

**Data Types**

* String
  + In excel this is the general type
* Number
  + In excel this is the number type.
  + **Do not include** commas or any character besides numbers/period
* Boolean
  + In excel this is the general type
  + For this write either yes if true or no if false. Nothing else
* Fixed options
  + In excel this is the general type
  + It will depend upon the variable but that means there are a fixed number of values this variable can be
* Date
  + In excel this is the date type
  + It follows the MM/DD/YYYY format

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Column Letter** | **Variable** | **Description** | **Coding As** | **Notes/Example** |
| A | Docket Number | Case docket number | String | **Example:**  59C329 |
| B | Case Name | Name of the case | String | **Example:**  Monroe v. Pape |
| C | Presiding\_Judge | Judge presiding over the case. Typically listed at top of docket sheet   * If case is re-assigned to a different judge put ‘<r>’ by former judges. Place judge names in order they were assigned, so first judge first, last judge last. | String | **Example:**  Barnes<r>|Miner<r>|LaBuy |
| D | Plaintiff\_Names | Names of the plaintiff separated with a | and no space.   * ‘<d>’ next to the name with no space if the plaintiff was dismissed. * ‘<add>’ if the plaintiff was added via an amended complaint * If a plaintiff is deceased then put <dead> next to their name * If a plaintiff is a minor put ‘<m>’ next to their name. Usually the plaintiff is explicitly referred to as a minor and they are referred to as plaintiff x (the minor) by person z their next best friend. * If the plaintiff has multiple names just put it as on the docket sheet for example | String | **Example of multiple plaintiffs**   * John Doe|Jane Roe|Tom Smith   **Example of dismissed plaintiff**   * John Doe<d>   **Example of deceased plaintiff**   * Jane Smith<dead>   **Example of plaintiff with multiple names on docket sheet**   * John (Jack) Guizk   **Example of plaintiff adding during amended complaint**   * Jane Smith<add> |
| E | Pro se | Whether or not plaintiff was filing pro se (representing themselves). | Boolean | * Yes – if pro se * No – if not |
| F | Plaintiff\_Lawyer | Lawyers representing the plaintiff   * If multiple lawyers separate them with a | and no space * If lawyers withdrew then put ‘<w>’ next to their name * If the plaintiff is pro-se put their address in | String | **Example of multiple lawyers**   * Donald Moore|Charles Pressman|Ernst Liebman   **Example of lawyer who withdrew**   * John Doe<w> |
| G | Plaintiff\_Lawyer\_Address | Address(es) of the plaintiff lawyer, separated with a | if multiple.   * Enter the address exactly as it is on the docket, do not fill in any details the docket didn’t include * Even if a lawyer withdrew enter their address just put <w> next to the address * Enter the address for as many times as there are lawyers. So even if there are three lawyers with the same address then enter the same address three times | string | **Example of 2 lawyers with same address**   * 123 Main Street|123 Main Street   **Example of address of lawyer who withdrew**   * 123 Main Street<w> |
| H | Plaintiff\_Lawfirm | Lawfirms representing the plaintiff   * If multiple lawfirms separate them with a | and no space * If lawfirm withdrew then put ‘<w>’ next to its name | string | See Column F for example |
| I | Plaintiff\_Lawfirm\_Address | Same convention as G | string | **See column G for examples** |
| J | Defendant\_Names | Names of the defendants separated with a | and no space.   * ‘<d>’ next to the name with no space if the defendant was dismissed. * ‘<add>’ if the defendant was added via an amended complaint * If a defendant is deceased then put <dead> next to their name * If the defendant has multiple names just put it as on the docket sheet for example | string | See Column D for an example  **NOTE:**   * **If badge numbers are listed on the docket sheet for officers do not inlucde them, just make a note in Docket notes cell** |
| K | Defendant\_Lawyer | Same convention as F | string |  |
| L | Defendant\_Lawyer\_Address | Same convernation as G | string |  |
| M | Basis\_of\_Action | Basis of action stated on the docket sheet. Just copy the text verbatim. | string |  |
| N | Initial\_Monetary\_Demand | Initial monetary demand of the plaintiff. Typically listed near the basis of action on docket sheet. | number | Leave blank if no number stated |
| O | First\_Complaint\_Date | Date of filing for the initial complaint. Almost always the date of the first entry on the docket (second page). | date | Format like MM/DD/YYYY |
| P | Dismissed | Whether or not the case was dismissed | Fixed options | Yes – If the case ended in dismissal (so if it was reinstated and later dismissed then put yes)  No – If not dismissed  Reinstated – If case was dismissed and reinstated later and did not ultimately end in dismissal. |
| Q | Dissmissal\_Order | If the case was dismissed enter the text of the dismissal entry, even if the case was reinstated.   * If there are multiple dismissal orders just separate them with a | | string |  |
| R | Dismiss\_Date | If the case was dismissed enter the date of dismissal even if the case is reinstated   * If there are multiple dismissal order dates just separate them with a | | Date | Format like MM/DD/YYYY |
| S | Reinstatement\_Order | If the case was reinstated enter the text of the reinstatement entry even if the case was later dismissed   * If there are multiple reinstatement orders just separate them with a | | string |  |
| T | Reinstatement\_Date | If the case was reinstated enter the date of reinstatement even if the case is reinstated   * If there are multiple reinstatement dates just separate them with a | | Date | Format like MM/DD/YYYY |
| U | Jury\_Impaneled | Whether or not a jury was impaneled (sworn) in the case  NOTE: A case can have a jury impaneled without the jury rendering a verdict. So, this is true even if there is a mistrial or directed verdict | Boolean | Yes – if jury impaneled  No – if no jury impanaled |
| V | Jury\_Trial\_Start | The first day the jury was impaneled, if there are multiple dates separate them with a |. Put the start date even if it ends in a mistrial | date | Format like MM/DD/YYYY |
| W | Jury\_Trial\_End | The last day the jury was impaneled, if there are multiple dates separate them with a |. If it ends in a mistrial put the date of the mistrial. | date | Format like MM/DD/YYYY |
| X | Number\_of\_Mistrials | The number of mistrials in the case | number | **Leave blank if a jury was never impaneled** |
| Y | Mistrial\_Text | Enter the text of any mistrial entries on the docket | String |  |
| Z | Jury\_Verdicts\_Text | Put the text of the docket entry for all verdicts delivered by the jury.   * If the jury returns at least one guilty verdict then the verdict should also be entered in the applicable judgement\_text columns (initial or final depending on the case) * Even if the jury returns all not guilty verdicts it should be entered here | String |  |
| AA | Initial\_Liability | For each non dismissed officer put their name and then ‘<g>’ if they were found guilty or liable for at least one charge (essentially if there was a judgement awarded against them), ‘<ng>’ if found not guilty/liable on all charges. Separate names with a ‘|’   * If there are multiple initial judgements before the final judgement then separate these with “~”   NOTE: If an officer was dismissed do not include them in this | string | **If defendant is found guilty or liable**   * Frank Pape<g>   **If defendant is found not guilty or not liable**   * John Bray<ng>   **If there are multiple initial judgements**   * John Bray<ng>|Frank Pape<ng>~ John Bray<g>|Frank Pape<ng> |
| AB | Initial\_Judgements | Put the initial amount awarded against each officer found guilty for each plaintiff. Format like plaintiffs>defendants>amount and separate the parts of the judgement with a ‘|’   * If there are multiple defendants for a specific part of the judgement then separate with ‘;’ (SEE EXAMPLE OF MULTIPLE defendants * If it just lists total judgement, not specific officers or plaintiffs then put then put ALL\_PLAINTIFFS>ALL\_DEFENDANTS>amount | string | **For specific plaintiff and defendant**   * John Doe>Frank Pape>500   **Award for all plaintiffs against specific defendant**   * ALL\_PLAINTIFFS>defendant>500   **Award for all plaintiffs against multiple defendants but not all of them**   * ALL\_PLAINTIFFS>Frank Pape;Edward Bray>500   **Award for specific plaintiff against all defendants**   * John Doe>ALL\_DEFENDANTS>500   **If no one found guilty**   * ALL\_PLAINTIFFS>ALL\_DEFENDANTS>0 |
| AC | Initial\_Judgement\_Text | The text describing the judgement order on the docket sheet (complete this for jury trials or other trial types)   * In the case of a mistrial include the text of the mistrial entry as an initial judgement   NOTE: If the Jury rendered a verdict, even if it was all not guilty include the text of the verdict here | string |  |
| AD | Initial\_Judgement\_Date | Date of the initial judgement order in the case   * In the case of a mistrial count the mistrial as an initial judgement | date | MM/DD/YYYY |
| AE | Initial\_Judgement\_Type | The type of the initial judgment(s). Generally, there are three options: jury verdict, jury waived, and other.  NOTE – Only fill this out if there is a relevant judgement | Fixed options | Jury verdict – if a jury returned a guilty verdict  jury waived – if the judgement entry explicitly says both parties waived trial by jury  Other – If a jury did not return a verdict but the order does not explicitly mention waiving trial by jury. |
| AF | Motion\_To\_Reduce\_Judgement | Whether or not the defendants filed a motion to reduce judgement in the case | Fixed options | Not filed – if no motion filed  Successful – if motion is filed and granted  Not Successful – if motion is filed and denied |
| AG | Reduce\_Judgement\_Order\_Text | If the motion to reduce judgement was successful then put the text of the order there | string |  |
| AH | Judgement\_Change | Whether or not there was a change between the initial judgement and final judgements. | Boolean | Yes – if there was a change  No – if there was no change |
| AI | Final\_Liability | For each non dismissed officer put their name and then ‘<g>’ if they were found guilty or liable for at least one charge (essentially if there was a judgement awarded against them), ‘<ng>’ if found not guilty/liable on all charges. Separate names with a ‘|’  NOTE: If an officer was dismissed do not include them in this | string | **If defendant is found guilty or liable**   * Frank Pape<g>   **If defendant is found not guilty or not liable**   * John Bray<ng> |
| AJ | Final\_Judgement | The final amount awarded against each officer found guilty after any award reductions by the judge. Format like column Initial\_Judgements column | string | See column Z for formatting example |
| AK | Final\_Judgement\_Text | The text describing the final judgement order on the docket sheet after any reductions (complete this for jury trials or other trial types) | string |  |
| AL | Final\_Judgement\_Date | Date of the final judgement order in the case | date |  |
| AM | Final\_Judgement\_Type | The type of the final judgment. Generally there are three options: jury verdict, jury waived, and other. | Fixed options | Jury verdict – if a jury returned a guilty verdict  jury waived – if the judgement entry **explicitly** says both parties waived trial by jury  Other – If a jury did not return a verdict and the order does not explicitly mention waiving trial by jury. |
| AN | Satisfaction\_of\_Judgement\_Date | If applicable the date of a satisfaction of judgement. If multiple then enter multiple separated by | | Date |  |
| AO | Satisfaction\_of\_Judgement\_Text | Text of satisfaction of judgement entries, if multiple separate by |s. | string |  |
| AP | Assignment\_of\_Judgement\_Date | If applicable the date of an assignment of judgement. If multiple then enter multiple separated by | | Date |  |
| AQ | Assignment\_of\_Judgement\_Text | If applicable the text of the assignment of judgement entry | string |  |
| AR | Third\_Party\_Intervention | Whether or not a third party tried to intervene. Usually a government agency trying to take some of plaintiff’s award | boolean | Yes – if some third party tried to intervene or became involved.  No – if not |
| AS | Appealed | Whether or not any party appealed any aspect of the case at any time | boolean | Yes – if any party in the case appealed  No – if not |
| AT | New\_Trial\_Motion | Whether or not the either party filed a motion for a new trial. | Fixed options | * “Failed” if motion filed but was unsuccseful * “Successful” if filed successfully * Leave blank if no motion |
| AU | Last\_Legal\_Action | Date of the last entry on the docket sheet | date |  |