

PHILLIP WOOD CA

Chartered Accountant and Xero Specialist



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📍 Christchurch

ABOUT

I am a Chartered Accountant with 6 years of experience delivering accounting services and support to small business owners throughout New Zealand.

I have worked in a variety of settings including a traditional accounting firm and remotely via an online accounting firm. I also have gained experience as an in-house accountant for a Wellington IT company while on consignment.

I am results orientated and passionate about efficient and quality accounting practices. I am an adept Xero user and have over 100 hours experience training business owners to use Xero and understand their business.

EXPERIENCE

Client Support and Xero Specialist

Beany Limited 📅 08/2017 - Present 📍 Remote

Beany is an online accounting firm that is working to disrupt the accounting industry with their online accounting portal and digital approach to accounting.

- Provided business advisory services to all Beany clients
- Trained more than 100 business owners to effectively use Xero for bookkeeping
- Helped manage Beany's subscription billing software, Chargify
- Trained and supported clients to manage payroll via Xero Payroll

Accountant/Manager

Laurenson Chartered Accountants 📅 04/2014 - 06/2017
📍 Wellington

Wellington based accounting firm that specialises in taxation and financial accounting services for small to medium sized businesses.

- Successfully implemented a kanban management software to speed up accounts deliverability and minimise internal bottlenecks
- Worked part time on consignment as an internal accountant in an Wellington based IT company
- Company expert in Xero accounting software
- Managed and trained a graduate accountant

QUALIFICATIONS

Bachelor of Commerce

Lincoln University 📅 2012 - 2013

Graduate Diploma of Chartered Accounting

Chartered Accountants ANZ 📅 2014 - 2017

STRENGTHS



Xero Hero

I have more than 6 years of experience using Xero. I was the go-to person for Xero advice and training whilst in my previous role and am currently the in-house Xero specialist in my current role.



Business Advisory Services

I am experienced in education business owners on New Zealand accounting and tax matters.



Workflow Management

Keeping organised is something I take very seriously. I use systems to help myself and my colleagues get work done in the most efficient way possible.



Microsoft Office

Very experienced in using all aspects of MS office.



Training

Training and supporting my team and clients is something I have excelled at.

ACHIEVEMENTS



Chartered Accountant

Earned a Graduate Diploma in Chartered Accounting in 2017.



Introducing new systems

Designed and implemented a workflow for my previous firm using 'Trello' - allowing Accountants to get jobs completed faster and more efficiently.



Provide Feedback

Participating in feedback/user experience sessions to help improve the Xero product for Accountants.