

# **EDEM, PATIENCE BASSEY**

Udo Ebong, Ekit Itam 2, Itu L.G.A. Akwa Ibom, Nigeria  
[patlyn2020@gmail.com](mailto:patlyn2020@gmail.com)  
08167344065, 08081544481

## **PROFESSIONAL SUMMARY**

Passionate Human Physiologist, with explicit experiences in volunteering and NGO activities, demonstrating exceptional planning, communication and leadership abilities, and ensuring excellent performance to assigned task.

## **SKILLS**

- Strong oral and written communication
- Managerial skill
- Team collaboration
- Microsoft office
- Creative thinking
- Attention to details
- Risk management
- Primary care

## **WORK HISTORY**

**Assistant Improvement Officer**, January, 2019 – February, 2020

**Aids Care Managers**, Federal housing Estate, Abak road, Uyo

- Responsibly managed documented reports and its availability to ensure consistent smooth running of the organization.
- Performed volunteer's assessment and monitored assigned tasks.
- Scheduled and conducted extra curricular activities for young adults enrolled to the organization.

## **VOLUNTARY ACTIVITIES**

**National Youth Service Corps (NYSC), Government Model Secondary School, Dengi, Plateau, Nigeria**

**Subject Teacher and Form Mistress**, March, 2020 – February, 2021

- Performed teaching duties in biology
- Responsible for the academic and moral activities of students.
- Responsible for marking scripts and dispatching students results at the end of the term.

**National Youth Service Corps (NYSC), Dengi, Plateau, Nigeria**

**Treasurer**, March, 2020 – February, 2021

- Served as signatory to the fund raising account of Corps Members serving in Kanam community.
- Prepared and documented monthly financial report of fund raised by Corps Members.

**National Youth Service Corps (NYSC), Dengi, Plateau, Nigeria**  
**Peer Educator Trainers** (Community Development Service)  
**Secretary**, March, 2020 – February, 2021

- Produced Agendas and took minutes at meetings
- Prepared and filed reports
- Worked collaboratively with other executives to ensure smooth running of the administration

**Volunteer**, October, 2017 – December, 2018

**Aids Care Managers**, Federal housing Estate, Abak road, Uyo

**Sponsored by USAID/WEWE (Women and Orphans Empowerment Initiative)**

- Educated clients on importance of health education, nutrition, gender based violence, good parenting skills and financial education.
- Monitored clients on antiretroviral medication.

## **EDUCATION**

**University of Uyo**, Uyo, Akwa Ibom, Nigeria

**Bachelor of Science Degree (B.sc): Human Physiology**, October, 2013–November, 2018

## **CERTIFICATION**

National Youths Service Corps (NYSC) : March 2020-February 2021

Young African Leadership Initiative (YALI): April 2020-December 2020

Case Management and Referral Package Training (WEWE – Women and orphans Empowerment Initiative) : 2019

## **HOBBIES**

- Reading
- Travelling

## **REFEREES**

Dr. Gladys Eni

Manager, Aids Care Managers

08023350117

Dr. koofrey Davies

University of Uyo

08063408977