VERTIV (PHILIPPINES), INC.



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METHOD OF PROCEDURE

UPS Battery Replacement

Straive Dumaguete

Item No.	Activity Details	Duration	Date	Responsible
Battery Replacement				
1	Disconnect battery connection	2 mins		Vertiv/ASP
2	Rack-out battery module	5 min		Vertiv /ASP
3	Replace all batteries	20 mins		Vertiv/ASP
4	Confirm Voltages	1min		Vertiv/ASP
5	Rack-in battery module	5 mins		Vertiv/ASP
6	Repeat Steps 1-5 for other 3 battery modules	99 mins		Vertiv/ASP

Total estimated time of the whole activity: 132 minutes (2.2 hours)