

Minutes of CAHPI-Atlantic meeting November 21, 2011. Port Elgin

November 21, 2011, Location Port Elgin, NB, Fire Hall

Meeting Opened at 10AM by Blaine Swan Chair, Secretary Armand Dufresne

Meeting was hosted by Atlantic Windows, Port Elgin, NB.

Our business meeting was deferred to after lunch.

Blaine introduced our hosts and presenters for the day.

Presentation by Rob Miller and Peter McKinley, Atlantic Windows

Conducted Tour of factory and Test Lab.

Return to meeting room for lunch break and continue our meeting.

Roll Call

Allen Thompson, Armand Dufresne, Bert Gaudet, Bill Corey, Blaine Swan, Brian Kohler, Brian Hutchinson, Chuck Crocker, Clarke Hubley, Dan Ferguson, Darren Smith, Eddy Crocker, Edgar Poirier, Garry Driscoll, Gerald Adams, Greg Ryno (8), James Kane, Lawrence Englehart, Marc Rubarth, Martin Renaud, Nick Philipovic, Norm Leblanc, Paul Myette, Peter Lewis, Phil Brun, Phil Rubarth, Pierre Albert, Ray Chevarie, Richard Allen, Robert MacArthur, Rod Mackinnon, Roger Baulderston, Roger Green, Sam Lorifece, Scott Davis, Scott Maclean, Shawn Green, Stephen Garland, Stephen Hynes (8), Steven Manuel, Suzanne Clarke, Terry Gordon, Thomas Bogi

Previous minutes presented

Motion to accept minutes of previous was made by Armand Dufresne

First Lawrence, Second Edgar, carried

Executive Reports

President Report-Blaine Swan

- Gave an overview of meetings and activities held at the National Conference in Edmonton, Alberta.

Announced the following re CAHPI-National elections for 2011/2012 National Executive Committee.

-Blaine Swan, President

-Brian Hutchinson, Treasurer

-Cynthia Laforte (AIBQ), Vice president

-Ralph Banks (OAH), Secretary

-Bill Sutherland (CAHPI-BC), Past president

-Blaine was presented the Stephen Greenford Award.

-Mentioned an interview he had with CBC. (Copy of article is posted on our blog.)

-Talked about the impact/affect of our new accreditation process and harmonization of designations across Canada.

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-Blaine suggested we take a close look at our finances and look for ways to hold costs. Suggested we look at our membership fees, compared to other organizations. As we grow larger and more complex cost of meetings and administration are growing. Also prices have gone up on most things.

Vice-president- Brian Hutchinson

- Reported on status of our application to National Commission for Certifying Agencies (NCCA) and the progress of licensing in Alberta.

Secretary- Armand Dufresne

- Talked about responding to several inquiries per coming via our website, from people wanting information on how to become a home inspector I.e , training, education etc.

V.P. Newfoundland- Blaine for Michael Guihan

Provided update on there membership activities and issues they are dealing with I.e “Kitec Plumbing System”, “Unlined Chimneys”, “standard for infrared camera use”

Finance- Sam Lorefice

- Reported on our financial situation..
- Note: Invoices for next years membership fees will be sent out soon

Terry Gordon moved that we consider increasing our annual membership fee due to increases in operating costs.

Motion seconded by Allen Thompson

Different methods of reducing costs or increasing income were discussed.

Motion to increase fees was carried

Lawrence Engelhart moved that we increase upcoming annual fee to \$500 plus HST, and that it can be paid in two installments (via post dated cheque)

Motion Seconded Steve Manuel

Motion to increase annual membership fee to \$500 plus HST.,and that it can be paid in two installments (via post dated cheque)

Motion carried

Committee Reports

Conference- Terry Gordon

Provided information for courses that are being planned for or next conference and the forecast for attendance people that expected to come from other Provincial Chapters.

There is an infrared course scheduled. Offering TIPRs for Canadian members is being considered..

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Education- Ed Poirier

Indicated that a “ Defect Course' and Exam were just completed by group of students. It was held in Amherst.

Communication:Marketing- Lawrence Engelhart

Talked about how or website is supported and news letter from NSAR re our associate membership agreement with them.

Registrar- Lawrence Englehart

Discussed the time lines that student and associate members are allowed for completing steps in achieving their next levels, per our bylaws.

New Business

Blaine requested we set meeting dates for next year, after discussion the following dates were chosen

- AGM Halifax, last week of January 2012, days to be decided.
- Regular meetings:
- March 19, 2012 - Moncton
- June 11, 2012 - PEI
- September 17, 2012 - Truro
- November 19, 2012 - Halifax

Blaine asked if members wanted to become members of ASHI, we need 10 members to be a chapter.

There was a motioned tabled to have our by-laws changed that would allow reciprocal links to our website without restrictions. Motion was defeated.

Rod MacKinnon moved that we make a donation to the Port Elgin Fire Department for the use of their facility. Seconded: Darren Smith

Meeting closed 3:30PM

Next meeting is our AGM in Halifax week of January 2012.
Final dates and location to be advised.