

# **CANADIAN ASSOCIATION OF HOME & PROPERTY INSPECTORS**

## **(ATLANTIC)**

### **Minutes of the CAHPI-Atlantic Annual General Meeting, February 4 & 5 2011 Moncton N.B.**

#### **Call to Order 10:15AM**

After a brief delay due to weather, Blaine welcomed those in attendance and called the meeting to order.

He informed the group that our membership has grown and currently stands at 69 members and we are growing.

Friday's theme was on education and the day was taken up with three presentations.

#### **Attendees**

Roll Call Feb. 04, 2011.

Armand Dufresne, Bert Gaudet, Bill Corey, Blaine Swan, Brian Hutchinson, Carl Thorne, Chuck Crocker, Clarke Hubely, Cyril DesJardins, Dan Ferguson, Darren Smith, Dave Hunt, Doug Wheatly, Eddy Crocker, Edgar Poirier, Garry Driscoll, Glenn Strang, Greg Ryno, James Kane, Julie Peck, Lawrence Englehart, Manzer Young, Mario St Onge, Martin Renaud, Mike Derrah, Norm Leblanc, Pierre Albert, Ray Chevarie, Robert MacArthur, Rod MacKinnon, Roger Green, Sam Lorefice, Scott Davis, Scott Maclean, Stephen Hynes, Steven Manuel, Suzanne Clark, Terry Gordon, John Scott, Ivan Baker, Mike Guihan, Thomas Bogi.

Roll Call 05, 2011.

Armand Dufresne(8), Bert Gaudet, Bill Corey, Blaine Swan, Brian Hutchinson, Carl Thorne, Chuck Crocker, Clarke Hubely, Cyril DesJardins, Dan Ferguson, Darren Smith, Dave Hunt, Doug Wheatly, Eddy Crocker(8), Edgar Poirier, Garry Driscoll, Glenn Strang(8), Greg Ryno, James Kane, Julie Peck, Lawrence Englehart, Manzer Young, Mario St Onge, Martin Renaud, Mike Derrah, Norm Leblanc, Pierre Albert, Ray Chevarie, Robert MacArthur, Rod MacKinnon, Roger Green, Sam Lorefice, Scott Davis(3), Scott Maclean, Stephen Hynes, Steven Manuel, Suzanne Clark, Terry Gordon, John Scott, Ivan Baker, Mike Guihan, Perry Gillingham(3), Stephan Garland(3), Stephen Hall(8),

**Michael Leblanc** from IKO roofing products conducted an informative power point presentation where he identified numerous defects and explained why some defects are covered under warranty while others are not. The knowledge gained from this seminar should prove useful in the field of home inspection.

**Dan Malone** of the Moncton Fire Department conducted a brief discussion on fire prevention and fielded questions from those in attendance.

**Brian Hutchinson & Gary Driscoll** provided a power point and interactive "Customer complaint handling" seminar. There was great participation from the group as many shared their experiences both good & bad. Newer members in particular found the session very informative and hopefully some of the lessons learned will serve them well in the field.

On Saturday morning Blaine began the day's proceedings by presenting a plaque and acknowledging this year's recipient for his dedication and contribution to CAHPI Atlantic. We all congratulate Norm Leblanc for this well deserved award!

## **Committee Reports**

### **Vice President's Report**

Brian Hutchinson told the group that the licensing initiative as detailed in a recent meeting with Nova Scotia government officials has not been given a high priority by government officials but discussions will remain ongoing.

### **Vice President Newfoundland**

Mike Guihan confirmed that membership now stands at ten members in Newfoundland. Meetings have been held and there is some interest among the group in discussing the potential for additional services through the use of infrared thermal imaging.

### **Treasurer's Report**

Sam Lorefice provided the group with a brief overview of his financial statement and he feels that the association is in reasonably good shape.

Sam has issued invoices for annual membership dues. Please be sure to have your dues paid on time. Sam is willing to listen to anyone who is financially strapped and he is willing to work with you to achieve a satisfactory arrangement.

### **Secretary Armand Dufresne**

Armand was not in attendance on Saturday due to a death in the family.

On behalf of CAHPI Atlantic the membership wishes to offer our sincere condolences to Armand and his family on his recent loss.

### **Education Committee Report**

Ed Poirier & Norm Leblanc felt that education programs have been well received

Norm raised a motion to "Request \$500.00 from the association to buy samples of products and materials which will be helpful to students in identifying these items which are often found during inspection."

Seconded by Terry Gordon. Motion carried

### **Professional Standards Committee**

Glen Strang told those in attendance that a discipline committee has been formed. This group will be responsible for discipline so as to provide a deterrent for any member who is operating with a disregard to the rules and requirements of the association. A discipline mechanism will be implemented. The professional Standards committee will make recommendations which will then be forwarded to the executive board of directors for a final decision. In the event of a conflict of interest of a committee member, that member will be temporarily removed from their position.

### **Membership Committee**

Blaine informed the group that there is a need for a membership committee. This group will be responsible for an annual review of all membership documentation and will consist of the registrar, treasurer and secretary. One more member may be requested to serve on this committee

## **Conference Committee**

Terry Gordon has conducted early dialogue with the Marriott hotel with regards to the 2012 National Conference to be held in Halifax.

Terry is also lining up educational seminars and is hoping to have all tracks in place prior to the 2011 conference which will be held in Edmonton Alberta.

Work at this stage is very preliminary but Terry will be calling on the membership for volunteers. Please make yourself available when called upon

## **Election of Officers for 2011**

Steve Manual asked for nominations from the floor and there were none.

The current board of directors has agreed to let their name stand for the coming year.

Returning is:

Blaine Swan – President

Brian Hutchinson – Vice – President

Michael Guihan - Vice – President Newfoundland

Armand Dufresne – Secretary

Sam Lorefice Treasurer

Lawrence Englehart has replaced Darren Smith as Registrar.

Darren has served in this capacity for the past four years and we appreciate his contribution to our association.

Due to a pending storm the Saturday evening reception and dinner was cancelled

Our next meeting is scheduled for March 21<sup>st</sup> in Halifax

CAHPI Atlantic will also have a booth manned by volunteers at the upcoming New Brunswick Real Estate Conference

Meeting Closed 4:00 PM

Gary Driscoll, RHI & Armand Dufresne- Secretary