



**The National Registrar of the Wood Energy Technical Training Program**

July 14, 2009

Normand LeBlanc  
75 Glenwood Dr  
Moncton, NB E1A 2M8

Dear Mr. LeBlanc:

Re: Your results on the WETT SITE Basic Inspection Course

Congratulations! Your grade on the WETT SITE Basic Inspection course examination was 86 percent. As you know, the passing mark is 70%.

In order to complete your SITE Basic Inspection certification, you need to submit your signed and witnessed declaration form verifying your field experience. A witness must be someone who can verify your identity. This declaration must include verifiable information on current and previous employers and the dates upon which employment began and ended. If you are self-employed, you must include contact names of suppliers or others who can verify that you have worked in the field for the claimed period. We are looking for at least 80 weeks of field inspection activities. Inspection activity can include fire inspections, building inspections, insurance inspections and pre-purchase home inspections, provided that at least 30 inspections of wood burning appliances have been completed.

Your reference letter can be from an employer, another WETT member, supplier or authority have jurisdiction and must include the following:

- The referee's relationship to you, the applicant;
- The length of time the referee has known you;
- The type of work you have done with wood burning appliances (i.e., inspections, sales, installations and/or chimney sweeping);
- Acknowledgment that you have at least 80 weeks of field experience;

This letter must be signed and dated by the referee. As you are seeking SITE Basic Inspection certification, this letter must also state that you have completed at least 30 inspections of wood burning appliances. Insurance underwriting (reviewing forms received in the office) does not count as experience. If you are an underwriter not performing field inspections you cannot be certified. Instead, you will receive a certificate of successful completion. If you are an insurance adjuster, you can only be certified if you perform visual inspections in the field.

Please remember that until you have completed the criteria you are not WETT certified and you are not allowed to advertise yourself as such. You must be very careful not to give anyone the impression that you are certified. You may

Sincerely,

A handwritten signature in cursive script that reads "Evonne Brant".

Evonne Brant  
WETT Registrar

Encl. *Mandatory Declaration of Field Experience form*  
*Photo ID card information*