

CAHPI Atlantic Draft(2) Minutes PEI meeting June 21, 2010

MEETING, Cornwall, PEI

Opened at 10:00 AM, Blaine Swan Chair

Roll Call

Sam Lorefice	Rod MacKinnon	Steven Manuel	Robert MacArthur
Scott Maclean	Dale Mullen	Ed Poirier	Philip Rubarth
Marc Rubarth	Darren Smith	Allan Thompson	Carl Thorne
Pierre Albert	Armand Dufresne	Gary Driscoll	Terry Gordon
Michael Guihan	Perry Gillingham	Brian Hutchinson	Stephen Hynes
Brian Kohler	Ray Chevarie	Shawn Green	Blaine Swan
Lawrence Englehart	Doug Wheatley	Ron Duchesne (8)	Eddy Crocker Jr.
Roger Greene	Suzanne Clark	Julie Peck	Mario St Onge (Guest)
Jason Matheson	Mike Derrah	John Scott(Guest)	Bruce Moraffar (Guest)

Previous minutes

Motion to accept as is

First; Dale Mullen, Second: Lawrence Englehart

Motion carried

Reports

President- Blaine Swain

- He has attended 6 CAHPI related meetings since our last meeting.
- CAHPI-Atlantic board had a Strategy meeting last night. Organized by Steve Manuel.
- Executive still hard at work on behalf of members.

Vice-president – Brian Hutchinson

- By-laws done and on website, can be accessed by members
- licensing Nova Scotia. Some meetings, not much action (no sense of urgency)
- working with Lawrence on website, content, and procedures for non-practising members
- created a probation member level for Associates. 1 year allowed to complete CAHPI- Atlantic requirements. They will have access to meeting, training, exams and need to provide reports for review. Will not be on website during probation period.
- By next January only 2 levels will appear on our website. Associate and Registered

Blaine- note that when advertising, your name must appear on the add, our designations apply to individuals(inspector), not Companies or Franchises.

Ray- noted that many members have not provided their pictures for website. The shadowy (fillers) we are using are embarrassing (poor image for our association) would like to see all on board with the program.

Mike Guihan- VP Newfoundland

They have connected with their provincial government and have support for licensing, but he expects it

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will be a long haul and lengthy process. Will keep on pushing.

Treasurer – Sam Lorefice

- Presented financial overview. Things well organized, now that we have an accounted during the work.
- Conference generated a surplus.
- We do owe about 2k HST
- Assets about 41K
- In very good shape overall.
- Looking into putting some money into investment account
- He has some CAHPI stickers available for members.

See financial report attached.(TBA)

Note: Blaine indicated that Ontario may not want to host their next conference and suggested we may want to take it on. Our past one was very successful.

New Business

Blaine

- some members writing cost estimates on reports. He cautioned members that this a risky/dangerous practice. Example: This is what got the BC inspector into major trouble and court settlement.
- Suggest to avoid this practice and defer estimate of work to contractors. It is outside our standards of practice
- prices vary too much
- Logo at Mark's Warehouse is wrong. You can download proper one from our website and give it to your supplier.
- Blaine mentioned that there is an inspector out there in our area using CAHPI BC logo etc. He is not member of any CAHPI association.

Some changes to membership/designation requirements being made:

- RHI will now be required to perform TIPR and a new and review course every 5 years to maintain their designation.
- Associate Members must progress to RHI level after 5 years
- Students have 2 years maximum to progress
- probationary member must attend 3 meeting and 1 year to upgrade to associate level
- we have allowed probationary level to encourage practising inspectors to join our association.
- Point value of having E&O has been reduced
- verified reports (2 are now needed)
- Please refer to our website for designation requirements/keeping updated.

Blaine is NCP board member and chair of transition committee to bring in non aligned inspector into the CAHPI fold.

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At CAHPI National, vote was to absorb NCP into CAHPI, and to keep the program alive.

Step 1(Three stages Completed)

1. Notified all stake holders
2. All candidates advised
3. Accredited trainers notified.

Step 2: Is the restructuring of the program

New Transition Committee formed(Blaine chairing) with representation from each provincial association.

Deadline for completion of restructuring the program and transition is year end 2011.

There are letters coming from other groups containing false information about who owns the rights to the NCP. Copy passed out to members. A small splinter group from OAHPI and is trying to attract members.

Letters to cease and desist, have gone out, next step will be legal action

Blaine asked for motioned from the floor to send a letter of support to CAHPI- National indicating our support for NCA and the actions they are taking to protect CAHPI assets/programs.

First : Rod MacKinnon, Second: Dale Mullen.

Motion carried. Blaine will draft/send letter

Brian Hutchinson:

- E&O was discussed at our board meeting. Conclusion is that we would not make it a mandatory requirement for our members, however we highly recommend that members carry it. We will revisit the issue when we know about what licensing will require.
- Students members fees will be reduced by the amount we would normally pay to national. This will be allowed for maximum of 2 years.
- Students will be reviewed after 2 years
- They will have access to training

Lawrence Englehart:

Went over new form (which is on our website) and process for clients to register a complaint against a member.

Training: Ed Poirier

Ed is trying to hold a defect course in the fall September/October . Please contact him ASAP to register. He needs time and a minimum of 10 to 12 participants to run a course.

Presentations:

Jennifer Collins- On Oil Containment Program in PEI

-All new tanks installation in PEI have to be tagged by installers indicating date when tank expires.

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- Over 47,000 tanks have been tagged since program started.
- Everyone has a duty to report oils spills, regardless of your role/position.
- Installation of oil tanks, filters and valves need to be approved per CSA-B-139-09.
- Some insurance want outside tanks replaced at 10 years or sooner. Varies by company.
- Blaine noted that tanks with large S on end are from the eighties (very old)

Heating Systems- George Watts

- George gave an overview of different heating equipment
- Boilers, hot water heaters, tankless and Indirect.
- He answered many questions from the floor about technical and performance issues.
- Passed around some sample components for all to look at.

Meeting adjourned at 3:00PM

Next Meeting September 20, 2010, Truro