

Reading

Part 5

Directions: In each question, you will find a word or phrase missing. Four answer choices are given below each sentence. You must choose the best answer to complete the sentence. Then mark your answer (A), (B), (C) or (D) on the Answer Sheet.

101. I will call you as soon as I _____.
(A) arrive
(B) arrives
(C) was arriving
(D) will arrive
102. We will have to _____ strictly to meet expenses this month.
(A) economy
(B) economize
(C) economist
(D) economical
103. You'll find the ink cartridges _____ the top shelf of the closet.
(A) in
(B) on
(C) up
(D) at
104. The missing document was _____ in an empty office.
(A) discover
(B) discovery
(C) discovered
(D) discovering
105. This report is urgent, so please turn it _____ before the end of the day.
(A) on
(B) up
(C) in
(D) over
106. If you need any help filling out the forms, _____ somebody at the front desk for assistance.
(A) to ask
(B) asking
(C) asks
(D) ask
107. We will need to think _____ in order to find a good solution to this problem.
(A) creatively
(B) creative
(C) created
(D) creator
108. This office is expensive, but it's _____ than our old office.
(A) space
(B) spacious
(C) more spacious
(D) the most spacious
109. Dr. Chin, _____ book I just showed you, works across the hall from me.
(A) who
(B) that
(C) whom
(D) whose
110. The new company headquarters is _____ Main Street.
(A) at
(B) on
(C) in
(D) to
111. I really enjoy the work that I do, _____ I have a hard time getting along with my colleagues.
(A) but
(B) and
(C) as
(D) or
112. We returned the table to the store because we _____ a small flaw on the surface.
(A) demanded
(B) deplored
(C) detected
(D) delayed

113. The old house on the corner is _____ down and needs some serious repair work.
(A) fell
(B) falls
(C) fallen
(D) falling
114. I will need these documents for the meeting tomorrow, so please have them on my desk _____ 8:00
(A) before
(B) between
(C) on
(D) in
115. The visitor we are expecting in a few days _____ help finding a good hotel.
(A) need
(B) needs
(C) have needed
(D) are going to need
116. The _____ of our manufacturing process has saved the company a lot of money.
(A) simplification
(B) simplify
(C) simply
(D) simple
117. Ms. Lee prepared the charts, _____ Ms. Kim presented them at the meeting.
(A) or
(B) during
(C) and
(D) of
118. Everybody employed by this office _____ a professional degree.
(A) has
(B) have
(C) to have
(D) is having
119. You can expect _____ your first paycheck before the end of your first month of employment.
(A) receive
(B) to receive
(C) receiving
(D) recipient
120. It is better for the economy to buy things that are produced _____ rather than bringing in products from far away.
(A) local
(B) localize
(C) locally
(D) location
121. If you _____ your reservations earlier, you would have gotten on the flight you wanted.
(A) made
(B) had made
(C) have made
(D) would have made
122. The manager let everyone _____ the office early to attend the convention.
(A) left
(B) to leave
(C) leaves
(D) leave
123. The number of people who ask questions at the end of the lecture _____ always quite astonishing.
(A) be
(B) are
(C) were
(D) is
124. You can sign the document now, _____ you can speak to an attorney first if you prefer.
(A) and
(B) but
(C) or
(D) nor
125. You'll find the letter _____ the papers on my desk.
(A) along
(B) among
(C) almost
(D) always
126. He might _____ a discount if he pays for his ticket before next week.
(A) get
(B) gets
(C) will get
(D) going to get

127. If you lived closer to the office, you _____ trouble getting to work on time.
(A) don't have
(B) didn't have
(C) won't have
(D) wouldn't have
128. After listening to this thorough _____, I had no problems understanding how to use the software.
(A) explains
(B) explained
(C) explanation
(D) explanatory
129. He had a good reputation and was _____ as a very fair boss.
(A) regarded
(B) registered
(C) regulated
(D) regretted
130. We will review your application _____ you have submitted all your paperwork.
(A) soon
(B) as soon
(C) as soon as
(D) soon than
131. She earns more money than her coworkers _____ she works a lot of overtime hours.
(A) although
(B) because
(C) despite
(D) nevertheless
132. Prices continue to _____, causing a great deal of financial difficulty.
(A) up
(B) high
(C) raise
(D) rise
133. The walls were painted this morning, so _____ them.
(A) touch
(B) don't touch
(C) touching
(D) not to touch
134. The list of registered guests _____ sitting on the manager's desk.
(A) have
(B) were
(C) are
(D) is
135. Mr. Sato _____ here for many years and is one of our most knowledgeable employees.
(A) is working
(B) used to work
(C) has been working
(D) will have worked
136. Ms. Hansen got the job _____ she has very little experience and no college degree.
(A) because
(B) even though
(C) moreover
(D) since
137. We can't work on a solution until we _____ the source of the problem.
(A) identification
(B) indemnify
(C) identity
(D) identify
138. We discussed _____ a temporary assistant to help out with the extra work.
(A) hire
(B) hired
(C) hiring
(D) to hire
139. Very few people showed _____ for the conference.
(A) up
(B) to
(C) off
(D) through
140. The _____ of this business is a result of a lot of hard work and some solid financial support.
(A) success
(B) successful
(C) succeed
(D) successfully

