

## **Phoenix Designs Client Meetings**

**Project title:** Bude Jive Club Website

**Client Meeting Number:** 1

**Date:** 11/03/14

**Time:** 12.00pm-12:45pm

**Location:** Truro College – Fal Building

**Team Members attended:** Emma, Joe

**Client attended:** Peter

phoenix  
designs

### ***Minutes:***

#### Homepage:

- What of tag line from 'living to jive' to 'Brining Rock 'n' Roll to Bude'.

#### Gallery

- Embed Video
  - Make it so the video can be changed by the client.
  - Change video of upcoming event band

#### Links

- Look at the white space and maybe change the layout slightly.

#### Contacts

- Look at mailing list with Mail Chimp
- Remove Unsubscribe section (This can be done directly from the email)

#### Other Elements:

- PDF of news Letter?
- Sitemap
- New page or half of events page for Monday Events

#### Other Info

- Picasa Login details
  - [budejiveclub@gmail.com](mailto:budejiveclub@gmail.com)
  - dc167625
- Mail Chimp
  - [mailchimp.enquiries@budejiveclub.co.uk](mailto:mailchimp.enquiries@budejiveclub.co.uk)
  - rockandroll14

### ***Other:***

- Peter will show is wife the designs and get back to us via email with any other amendments they would like to implement.

**Date of next meeting:** TBD

**Location of next meeting:** TBD