

## **Phoenix Designs Team Meetings**

**Project title:** Bude Jive Club Website

**Meeting Number:** 1

**Date:** 02/12/13

**Time:** 10am

**Location:** Truro College – Fal Building

**Team Members attended:** Emma, Ben, Joe

phoenix  
designs

### ***Minutes:***

What the project needs before the end of the current sprint:

- Dashboard of the site needs to be style and content added.
- Database that holds all of the sites content to be created and structured.
- Main user site styling to be finished including the gallery page and calender page.

Team members work agree for this sprint.

- Emma: Styling and content of the dashboard.
- Ben: Database structure and content.
- Joe: Finish styling of the main site and create gallery page.

Other work for this sprint.

- Calender page added with upcoming events (and old events).
  - Added after content is added to the database.

### ***Other:***

- Organise a meeting with our client for early January.

**Date of next meeting:** 06/01/14

**Location of next meeting:** Truro College – Fal Building