## I have a fotoShout account, what do I do first?

Once you login to fotoShout there are many users' guides to assist you in setting up so you may begin using fotoShout at events quickly. Currently fotoShout software has 3 items that are designed to be a onetime setup. Publish Configuration (this may already be set up for you), e-mail server configuration, and user name when publishing.

Currently fotoShout users need to Login two different places to setup an event. <a href="http://cadence9.com/">http://cadence9.com/</a> and <a href="http://fotoshout.com/">http://fotoshout.com/</a> (this is temporary during the initial release of fotoShout beta software)

## Suggested Order of setup

- 1. Login to the iTunes store with your iPad or mini-iPad, download & install fotoShout. (no charge)
- Go <a href="http://fotoshout.com/">http://fotoshout.com/</a> Download fotoShout software on event computers. To download & Install fotoShout software please follow the Install Instructions in the "Download and Install fotoShout Software" Users Guide (Computers must be running Windows 7 or Windows 8 64 bit operating system.)
- 3. Web Portal Setup. Go to <a href="http://fotoshout.com/">http://fotoshout.com/</a>, login. Follow user guide instructions in "Guide to setup fS web portal, step by step" After completing web portal set up, you can skip step #4 if you want to experiment with the fotoShout iPad interface and web portal, but not yet publish to social media.
- 4. Setup Publishing Sites & User Name. Go to <a href="http://cadence9.com/">http://cadence9.com/</a>, login. Follow user guide instructions in "Guide to Cadence9 Setup."

## You have completed the setup of fotoShout.

If you need a quick refresher on setup – Review "Quick Guide to Web Portal Setup"

## **Useful Tips**

Depending on your equipment setup, and experience you may be ready to grab an iPad, login to fotoShout, photograph an event. For those unfamiliar with the process we have some useful tips with user guides.



Suggested set up - iPad to Router to computer, Camera to router to computer, computer to internet.

- 1) Suggestions on connecting your Camera & iPad to your computer, and the computer to the internet. Review users Guide "How to Give Wireless Priority Over Wired Lan"
- 2) I prefer my camera(s) and iPad(s) connect to the same IP address every time, so I reserve the IP address for each computer. It's like having a static IP address. Review users Guide "How to Reserve Your Routers IP address"
- 3) fotoShout monitors a designated folder to import the images into fotoShout. fotoShout does not care what type of imaging software you are using. But we have included a user guide "How Can I Export My Images To fotoShout" with some of today's most common event software. (PhotoKey6 Pro, Darkroom Pro, Canon EOS Utility Software, & Print Ripper)