

What Do I Do First?

USER GUIDE #01

I have a fotoShout account, what do I do first?

Once you login to fotoShout there are many users' guides to assist you in setting up, allowing you to begin using fotoShout quickly. Currently fotoShout software has 3 items that are designed to be a onetime setup. Publish Configuration (*this may already be set up for you*), e-mail server configuration, and user name when publishing.

Currently fotoShout users need to Login two different places to setup an event. <http://cadence9.com/> and <http://fotoshout.com/> (this is temporary during the initial release of fotoShout beta software)

Suggested Order of setup

1. Login to the Apple App store with your iPad or mini-iPad, download & install fotoShout. (*no charge*)
2. Go <http://fotoshout.com/> Download fotoShout software on event computers. To download & Install fotoShout software **You Must follow the Install Instructions** in the **"Download and Install fotoShout Software users guide"** Users Guide (Computers must be running Windows 7 or Windows 8 or 8.1 – 64 bit operating system.) Be sure and **disable your Firewall and Anti-virus** while installing software onto your event computer.
3. Web Portal Setup. Go to <http://fotoshout.com/>, login. Follow user guide instructions in **"Users Guide #03 - Step by Step Guide to setting up fotoShout"** After completing web portal set up, you can skip step #4 if you want to experiment with the fotoShout iPad interface and web portal, but not yet publish to social media.
4. Setup Publishing Sites & User Name. Go to <http://cadence9.com/>, login. Follow **"Users Guide #04 - How to Set up Social Media Channels"**

You have completed the setup of fotoShout.

If you need a quick refresher on setup – Review **"Users Guide 07 - fotoShout Web Portal & Event Setup, Quick Guide"**

Useful Tips

Depending on your equipment setup and experience, you may be ready to grab an iPad, log into your fotoShout account, and begin an event. For those unfamiliar with the process we have some useful tips with user guides.



Suggested set up - iPad to Router to computer, Camera to router to computer, computer to internet.

1) Suggestions on connecting your Camera & iPad to your computer, and the computer to the internet. Review **"Users Guide #09 - How to Give Your Wireless LAN Priority"**

2) I prefer my camera(s) and iPad(s) connect to the same IP address every time, so I reserve the IP address for each computer. It's like having a static IP address. Review **"Users Guide #08 - How to Reserve Your Routers IP address, Apple Extreme"**

3) fotoShout monitors a designated folder to import the images into fotoShout. fotoShout does not care what type of imaging software you are using. But we have included a user guide “[Users Guide #10 - How to import images into fotoShout](#)” with some of today’s most common event software. (PhotoKey6 Pro, Darkroom Pro, Canon EOS Utility Software, & Print Ripper)