

Eligible submission deadline: 2024-11-08 23:59:59

Decision date: 2025-01-20

Applicant/Organiser information

Organiser group: OE3C 2025 Organizing Committee

Lead organiser: Katherine Di Iorio

Institutional email address - * see tool tip: katherinediiorio@cmail.carleton.ca

Institution name: Carleton University

Address line 1: 1125 Colonel By Dr

Address line 2:

City: Ottawa

State / county: ON

Zip / Postcode: K1S5B6

Country: Canada

Co-organisers: Marrissa Miller, Megan Raposo, Isaac Finkelstein

- If the Applicant is an individual(s) the Grant shall be paid direct to a designated bank account established to receive the Grant for the purposes of the Meeting and the Grant will be paid in full on receipt by the Charity of a signed copy of the Grant Agreement (see details below) .
- If the Applicant is an organisation the Grant will be paid to the organisation (subject to agreement by the Charity) as directed by the Applicant organisation to a bank account connected to the organisers of the Meeting – in full on receipt by the Charity of a signed copy of the Grant Agreement (see details below);.

Name of the contracting party for the purposes of the Grant Agreement: Carleton University

Contracting party address line 1: 1125 Colonel By Dr

Contracting party address line 2: Nesbitt Building, Department of Biology

Contracting party city: Ottawa

Contracting party state / county: Ontario

Zip / post code: K1S 5B6

Country: Canada

Is the contracting party a limited company or registered charity?: No

Details of event management companies, conference organisers and other grant giving institutions

- If the event management fee is 10% or more of the event's total budget, please list duties they will perform in the box below.
Applications from professional fundraisers and conference agencies are generally not considered.

Event details

Title of Event: Ontario Ecology Ethology and Evolution Colloquium

Have The Company of Biologists supported this event before?: Yes

Please specify year

2024

Other Relevant Details

The Ontario Ecology, Ethology, and Evolution Colloquium (OE3C) is a provincial conference organised by students for students. Our event will take place May 15-18th, 2025. As is the custom, there will be three plenary speakers, one for each of the three research areas. In addition, we hope to provide student travel bursaries in order to make the event accessible to early career researchers. We will also be providing student presentation awards. This is all in hopes of giving students the opportunity to gain experience attending and presenting at conferences. The scientific meeting grants would sponsor (as many as possible) travel awards to students.

Classification of event: Symposium

**Is your meeting virtual, In Person
in person or hybrid?:**

Why did you choose this type of event?

OE3C is an annual event. It's been hosted at universities across Ontario for the past 54 years. Carleton University is excited to have the opportunity to host it again, just as we did in 2005.

**If 'in person' does your No
meeting have a virtual
component:**

If no virtual component, The conference is generally held in person. We also want to encourage
please explain why and attendance in order to promote networking opportunities among attendees.
what has been done to We have reduced costs as much as possible regarding registration and
make the meeting more accommodation fees. This is in order to make the meeting more inclusive and
inclusive: accessible to students in all financial situations.

Date event commences: 15/05/2025

Date event concludes: 18/05/2025

Event Website: <https://www.oe3c.ca/>

City and location of Ottawa, ON, Carleton University
event:

Country: Canada

Is this event branded? Not Applicable

Please note that applications covering both conferences and seminars will not be considered for funding. Please ensure these are submitted as separate applications.:

Is this event part of a larger conference?: No

Expected attendance at this event: 150

How many speakers have been invited?: 3

How many speakers will be presenting in person?: 3

Is this event open only to invited participants or also to external applicants?: External

Details on how you are addressing social and environmental responsibility, eg strategy to reduce gender inequality

Include details of gender balance, career stage, geographic diversity

Our goal is to use the Scientific Meeting Grant to sponsor travel awards/bursaries for attendees from equity-deserving communities. We also plan on serving plant-based food, and ensuring that posters and other waste will be recyclable or compostable. The theme of our conference is navigating earth's ecosystems today and tomorrow. We hope to highlight our responsibility as researchers to promote conservation and restoration.

Will your attendees be provided with a code of conduct: Yes

Documentation

**Attach topics / outline
programme:**

(2 pages maximum)

**Attach speakers /
proposed speakers:**

(2 pages maximum)

Scientific Meeting Grant Funding

Amount requested in GBP

Please select budget template

The budget indicates that your meeting may generate a surplus. Could you please provide an explanation as to what will become of any surplus generated on completion of the meeting.

Funding sought from other sources. If you have applied or intend to apply to other funding bodies, then please provide details including the amount requested.

Details of sponsors approached (if applicable to budget submission)

Details of how funding will be used

Please check the Applicant Handbook provided [here](#) for what will be funded

Which of our journals is your meeting most relevant to?

In no less than 100 words, explain the relevance of your meeting to the journal selected.

How did you hear about our Scientific Meeting funding?

In the event that your application is successful, please describe how our funding would benefit your meeting

For example, will it address an issue or need in the community, and what difference will it actually make to individuals

Funding for Innovations in Sustainable Conferencing

The Company of Biologists is offering grants from the Fund for Innovations in Sustainable Conferencing to fund innovative ideas that enable biologists to collaborate productively while minimising their impact on the environment.

Please indicate whether or not you wish to submit this part of the application

Yes

Details of how sustainability is being embedded into your event

How will the event be delivered?

Please provide brief details of any innovative IT platform or venue you plan to use, if you think this information could be helpful to others (otherwise please leave blank)

Confirmation that your meeting will have in place at a minimum the following where feasible:

- ☐ Location easily reachable by train and local transport
- ☐ No single use plastic (no disposable wares used, no plastic bottles and cups)
- ☐ Plastic free badges
- ☐ Abstract book available electronically only
- ☐ Clear waste management system (separate bins)
- ☐ Posters and banners recycled, composting discarded materials

Amount requested in GBP

Please click the Save Draft button after completing the Budget Table above

£0

Please provide a brief statement about how you will use our funding to make your meeting more sustainable including any planned innovations that can help others run more sustainable meetings. In the event that your application is successful, please incorporate this statement on your meeting website along with acknowledgement of support from The Company of Biologists to highlight and encourage best practice.

Identify which journal the area of research of your event relates to

How did you hear about our grants from the Fund for Innovations in Sustainable Conferencing?

As part of our agreement to provide funding, we request that should your application be successful you acknowledge the following.

- 'The Company of Biologists' contribution to the meeting on your website and in any printed material circulated about the event such as the abstracts book.
- This acknowledgement should include the company name, logo and web address.
- Upon grant approval you will be asked to sign a non-negotiable Grant Agreement and return it with your bank details.
- We will require a 250 – 500 word summary of the meeting including an assessment of the impact and outcome of the meeting within 3 months of the meeting date.