Miss. Tulnasiet Subyany St 05, Sangkat Chrang Chomrah2, Khan Rosey Keo, Phnom Penh.

Email: <u>irp20190036@ppiu.edu.kh</u> Mobile: 0962633410



PERSONAL PROFILE

- 3 years of experience as a teacher of Arabic and Khmer.
- 7 months as a student service, student counselling and information, administration.
- Completed Bachelor's degree in International Relationship.
- Completed English proficiency program-EPP level3.

QUALIFICATION

2019-2023 Bachelor's degree in International Relationship
Phnom Penh International University

EDUCATION

2013-2016 grade 9, at Prus2 High School

2016-2019 grade 12 Diploma, at Peus2 High School

TRAINNING CUORSES

- 2019-2020: Training English course and how to manage the students, at Singapore center for education.
- 2020-2021: Training leadership skills, to be good teacher, make google from, Zoom, at AL IHSAN School.
- August 2023: Training administration, incoming and outgoing documents
 International and Research office at PPIU.
- 2023: Training everyday English, technical speaking, Microsoft office, Google drive, google meet,

of AMT scholarship at Prince Holding Koh Pich.

- August 2024: Join workshop about Muslim Youth intellectual Forum 2024,
 at INSTITUTE OF TECHNOLOGY OF CAMBODIA.
- September 2024: Join workshop about good lesson plan, at Al-Serkal Mosque.

EMPLOYMENT HISTORY



Organization: Phnom Penh International University

Current Position: Student Service

Specialization: Student counselling and Information

Industry: Education

Length of service: August 2023-March 2024

Report to: Student counselling and Information Manager

Job Description

- Make scholarship application letter and other application letter
- Post job announcement and check cv student before send to partner companies
- Receive student complain and resolve for them
- Call to remind student about attendant and report result for head of AD
- Responsible for paperwork student pay some tuition fees, some debts
- Repot of week and month
- Dating student that apply in PPIU for interviews
- Do list name students who are join program or workshop



Organization: AL IHSAN School

Current Position: Teacher Arabic and Khmer

Specialization: Teach general of Arabic

Industry: Education

Length of service: October 2020-July 2023

Report to: Director

Job Description

Lesson plan

Administration of teacher

• Call to student absent

• Meeting of week about student problem found the solution and control them

• Communicate with student's parents who are poorly of studies

LANGUAGE SKILLS

Khmer native speaker, fluent in writing and reading

English Pre-intermediate level, writing and reading at medium

Arabic Beginner level

INTEREST/HOBBIES

• Research news, join workshop, reading books, traveling, sports

PERSONAL ATITUDE

- Good communication and teamwork
- Critical thinking
- Adaptability
- Quickly learner
- Responsibility
- Self-motivated in working with strong commitment
- Love kids
- Negative thinking

PERSONAL INFORMATION

- Nationality: Cambodian National
- Birth of date: 02 April 1999
- Birth of place: Kampong Cham
- Health: Good
- Marital Status: Single

REFERENCE

- Miss: MIN FATY
 - Tel: 0963272092
 - Position: Teacher of English
- Miss: NUON SREYVEN
 - Tel: 089260014
 - Position: Staff of Student Service