BCG VACCINE LABORATORY
Government of India
No. 110, 33 Feet Road, off Mount Road,
Guindy, Chennai – 600 032

No: D-21009/02/2020-21 (Stores) Dated 11.01.2021

To

M/s.....

.....

Dear Sir(s),

Sub. : Inviting Quotations for Supply of Packing Materials - reg.

BCG Vaccine Laboratory, invites sealed bids under Two Bid System (Technical and Financial Bid) for **Supply of Packing Materials :**

a.	Bid Reference	Tender No: D-21009/01/2020-21 (Stores)
b.	Date and time of receipt of Tender	Till 02.00 p.m. on 04.02.2021
C.	Date and time for Opening of technical Bid	At 03.00 p.m. on 04.02.2021
d.	Date and time for Opening of Financial Bid	To be intimated to successful bidders, who qualify in Technical Bid.
e.	Type of Tender	Two Bid System
f.	Validity of Tender	120 days
g	GeM Registration	Successful Tenderer should provide GeM Seller ID for award of Contract / placement of order.

Technical and **Financial bids** sent shall be sealed separately and enclosed in a single sealed big size envelope and to be mailed to BCGVL writing the Tender No. and Due date on top of the envelope. The Bidder should ensure that his quotation reaches BCGVL on or before the Due date as mentioned in BCGVL Tender Document for consideration.

The bid envelop can be sent to BCGVL on address , The Director, **BCG Vaccine Laboratory, No. 110, 33 Feet Road, off Mount Road, Guindy, Chennai – 600032 or** could be dropped in Tender Box kept at BCGVL, Chennai.

BCGVL reserves the right to reject any or all bidder's quotes/tenders or to accept in part of offers given by Bidders / Tenderers without assigning any reason thereof. Decision of BCGVL in this regard will be final and binding on all the Bidders/Tenderers.

Thanking you,
Encl: As above

ADMINISTRATIVE OFFICER
FOR DIRECTOR
BCGVL, Chennai

TERMS AND CONDITIONS

1. The Vendor must have valid registration or trade license to carry/supply the item in question. (Shops and Establishment Registration or Sale Tax act (VAT) registration or Registered under certain enactment or any other certificate issued by government or Government Agency). Copy should be submitted along with the bid.

2. The Vendor must have PAN No and Bank Account in any of the Nationalized Banks/ Scheduled Banks. (In case of Ltd./Pvt. Ltd./Partnership Firm, the PAN and Account shall be in the name of the Firm/Company and in case of Individual Ownership, the PAN and Account may be in the name of Owner).

3. The tendering firms will have to give an undertaking to the effect that they have not been blacklisted or their business dealings with the Government departments have not been debarred. This undertaking should be furnished in the format given in Annexure – A attached to this Tender Document.

4. While submitting the tender for this work, the tenderer will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document and shall be complied with.

5. If the successful Bidder fails to fulfil his obligations under this Tender i.e., non-adherence to terms and conditions contained in this Tender, the BCGVL after due notice to the Supplier/Agency, may blacklist the Supplier/Agency. In such events, the Contract will stand terminated and the EMD/ Performance Securities (SD) of such Firm shall be forfeited by the BCGVL

6. Tender must reach this office not later than the time and date notified in the tender form stated in the schedule of tender. In the event of tender received after scheduled date and time, the tender will not be allowed in bidding and it will be rejected summarily.

7. Each page of the Tender and all its annexure shall be signed and stamped by authorized representative of Tenderer in token of acceptance of the terms and conditions laid under the Tender Document. No page should be removed /detached from the tender document.

8. All entries in the Tender form shall be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory.

9. Tender incomplete in any form will be rejected out rightly.

10. Conditional Tenders will be rejected out rightly.

11. Annexure enclosed received without the signature of authorized person will not be entertained and will be rejected summarily.

12. Tenders not received in the prescribed format shall be ignored and no correspondence in this regard will be entertained.

13. Canvassing, in any form, by the tenderer or his representative with any of the officials of

BCGVL shall render the tender liable to be rejected.

14. This tender or contract and both are non-transferrable.

15. Rate of all items to be quoted should be on F.O.R. BCGVL (Free delivery to the BCGVL premises) in the prescribed format only given in Annexure B attached to this Tender document.

16. Defective or rejected goods, if any, should be collected after replacing the same on their own arrangement by the Vendor on the same day.

17. The rates quoted by the selected firm and approved by this office shall remain valid for a period upto 31st March, 2022.

18. Bidders are suggested to visit BCGVL before submitting their quotations for inspection of sample, during working hours, i.e. between 10.00 am and 03.00 pm.

19. ACCEPTANCE OF TENDER

BCGVL reserves the right to accept or reject in part or whole, any or all the tenders received without assigning any reason, whatsoever. BCGVL is not bound to accept the lowest tender. The decision of BCGVL in this regard shall be final and binding on all bidders.

20. SECURITY DEPOSIT / PERFORMANCE SECURITY

Successful Bidders shall be required to furnish security deposit / performance security within 15 days of issuance of Work order by BCGVL and before commencement of work. Amount of Security deposit / performance security (SD) shall be 3 % of the work order value. The Security Deposit shall be deposited by successful bidder in the form of Bank Guarantee. The Bank Guarantee shall be drawn on any Nationalized / Scheduled Bank as per standard Proforma provided by BCGVL and shall remain valid for a period of sixty days beyond maximum possible validity period of the contract work order.

21. TERMS OF PAYMENT:

100 % payment will be made after supply of materials and on receipt of acceptability from user end, against submission of Tax Invoice.

22. FORCE MAJEURE CLAUSE

If, at any item during the continuance of the contract the performance in whole or part by either party of any obligation under the contract shall be prevented or delayed by reasons of war, hostility acts of public enemy, civil commotion, sabotage. fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as events) then provided notice of the happenings of any such events if given by either party or the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate the contract nor shall either party have any claim for damage against the other whether in respect of such non- performance or delay in performance.

Deliveries or acceptance of deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of BCGVL as to whether the deliveries or acceptance of deliveries have to be so resumed or not shall be final and conclusive provided further if the performance in whole or part or any obligation under the contract is prevented or delayed by reasons of any such event for period exceeding 60 days either party may at its option terminate the contract.

23. ARBITRATION CLAUSE

Except, as otherwise provided elsewhere in the contract, if any dispute, difference, question, or disagreement arises between the parties hereto or their respective representatives or assignees, at any time, in connection with, meaning, operation, effect, interpretation or out of the contract or breach thereof, the same shall be referred to decided by an Arbitrational Tribunal consisting of three arbitrators. Each party shall appoint one arbitrator and arbitrators so appointed shall appoint third arbitrator who will act as Presiding arbitrator. Subject as aforesaid the Indian Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings under the Contract.

24. JURISDICTION

The successful bidder, hereby, agrees that the Courts situated in Chennai / Tamilnadu alone shall have the jurisdiction to hear and determine all actions and proceedings arising out of this contract. This agreement is subject to the special conditions stipulated in our schedule and issued work Order and subsequent amendments, if any, notified from time to time.

TECHNICAL BID

Tenderers should fill their technical offer by providing all information as follows (If not applicable- Please mention as 'N/A') :

1. Name of the Firm

2. Nature of the Firm
   (State whether Limited Company, partnership Firm, Co-op. Society or Sole Proprietor, Photocopies of documents Confirming constitution of the firm to be enclosed)

3. Year of Establishment

4. Registration Number

5. Registered Postal Address

6. Telephone No(s).

7. E-mail ID

8. Address of Branches, if any

9. Name of Directors/Partners/Proprietor (as the case may be)
   with address & Telephone No.(s).

10. PAN No.

11. Indian Income Tax Return Acknowledgement for the previous year (Attach Photocopy)

12. GST Registration No.

13. Name of Bankers & Branch with full address

14. Type of Account & A/C No.

15. Were you associated with BCGVL in any other contract in the past?

16. Are you currently having any contract with BCGVL?

17. Are you on the approved list of other Pharma / Vaccine companies / Public Sector Undertakings / Govt. Dept. etc. If so, furnish copies of Certificates certifying your performance

18. Confirmed that Bank Guarantee / Demand Draft will be provided for the Security deposit / performance security.

19. Certified that the firm has not been debarred / blacklisted by Department of Commerce or Ministry / Department concerned or any other Government organization.

Note: The Bidder to fill up the above and enclose supporting documents along with Technical Bid.

Signature of the Bidder with seal

Annexure- I

UNDERTAKING

1. I/We, the undersigned, certify that I/We have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.

2. The rates quoted by me/us are valid and binding upon me/us for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/hospital in India. It is also certified that item quoted are of Standard Quality and workmanship.

3. I /We hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period.

4. I/We give the rights to Director, BCGVL to forfeit the security money deposited by me/us if any delay occurs on my/our/agent's part of failed to fulfil the terms and conditions stipulated in this Tender.

5. There is no vigilance/CBI case or court case pending against me/us/my firm.

6. This is to declare & certify that the neither myself nor my firm has ever been blacklisted / banned by any Govt./Semi Govt./Public/Private Institution.

7. I/We hereby certify that the firm poses all the required license/certification to perform the work.

Date:- **Signature of the Tenderer:-**

Place:- **Full Name & Address with seal:**

Tender No. D-21009/02/2020-21 (Stores) dated 11.01.2021

COMPLIANCE SHEET

Sl. No.	Tender Specification	Vendor Specification	Remarks
1.	**Outer Carton Boxes** • 5 Ply Corrugated Top White Duplex • Size 460 x 430 x 410 mm • Bursting strength not less than 1900 KPa Printing as per Annexure - II		

1. Isometric Diagrams / Sample to be submitted alongwith tender for Technical Evaluation for Sl. No.1, 2 & 3.
2. Supply to be made in phased manner as per the requirement of BCGVL.

CHECK LIST
(to be submitted alongwith Technical Bid)

Sl. No.	Description	Indicate Yes / No
1.	Tender submitted in Two Bid Technical Bid cover shall be superscribed with TECHNICAL BID & Price Bid cover shall be superscribed with FINANCIAL BID and put in a single large cover superscribed with Tender No. & Date	
2.	Copy of Registration No. / PAN No. / GST No. enclosed	
3.	Proof for Annual Turnover (ITR Acknowledgement)	
4.	Documents in support of 03 years Experience enclosed	
5.	Tender Validity for 120 days given.	
6.	Sealed & Signed copy of complete Tender Document alongwith Technical Bid as a token of acceptance of all Terms & Conditions enclosed.	
7.	All documents enclosed with Technical Bid should be clearly numbered and indexed	

Note:

1. The above check list must be submitted along with Technical Bid.

2. No price component should be mentioned in above checklist, otherwise tender will be rejected.

Signature & Seal of Tenderer.

FINANCIAL BID

Tender No. D-21009/01/2020-21 (Stores) dated 11.01.2021

SUPPLY OF PACKING MATERIALS

Sl. No.	DESCRIPTION	Quantity	Rate per Unit Rs.	Amount Rs.
1.	**Outer corrugated boxes (Tertiary packing):** • 5 Ply Corrugated Top White Duplex • Size 460 x 430 x 410 mm • Bursting strength not less than 1900 KPa • Printing as per Annexure - II	2,000 Nos.		
	GST @ % (IF APPLICABLE)			
	TOTAL			

NOTE:

The selection of the lowest bidder will be on the basis of the total cost of items exclusive of GST.

Rates shall be quoted indicating the breakup of Cost & GST in Indian Rupees only.

Date:- Signature of the Tenderer:-

Place:- Full Name & Address with seal:

BACILLUS CALMETTE-GUERIN (BCG) VACCINE I.P

(FREEZE DRIED)

FOR UNIVERSAL IMMUNIZATION PROGRAMME

VACCINE

RUSH

BCG VACCINE LABORATORY
(Govt. of India)
No.110, 33 FEET ROAD, Mount Road
GUINDY, CHENNAI-600032.

BACILLUS CALMETTE-GUERIN (BCG) VACCINE I.P

(FREEZE DRIED)

10 DOSES PER VIAL

Mfg.Lic.No:TN00005466

Batch No	
Mfg Date	
Expiry Date	
No.of Vials	

VACCINE

RUSH

Carton: _____of _____

Gross Weight:_____

MADE IN INDIA

STORE AT 2°C - 8°C

CENTRAL GOVERNMENT SUPPLY
NOT FOR SALE

BACILLUS CALMETTE-GUERIN (BCG) VACCINE I.P

(FREEZE DRIED)

FOR UNIVERSAL IMMUNIZATION PROGRAMME

VACCINE

RUSH

BCG VACCINE LABORATORY
(Govt. of India)
No.110, 33 FEET ROAD, Mount Road
GUINDY, CHENNAI-600032.

BACILLUS CALMETTE-GUERIN (BCG) VACCINE I.P

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Batch No	
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VACCINE

RUSH

Carton: _____of _____

Gross Weight:_____

MADE IN INDIA

STORE AT 2°C - 8°C

CENTRAL GOVERNMENT SUPPLY
NOT FOR SALE

ANNEXURE-II