

LEVEL 1

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LEVEL 1

Personality Test

The Personality Print assessment evaluates how candidates' personality traits align with the demands of a customer support role, focusing on their ability to build rapport with customers, handle complex inquiries, and approach tasks with efficiency and professionalism.

Example 1: "When people make me mad..."

- Left side: "I want to get back at them" (shows a more reactive or retaliatory mindset)
- Right side: "I try to let it go" (shows emotional control and a calm demeanor)

Select your preferred answer from the scale below:



When people make me mad...

	Strong Agree	Agree	Neutral	Neutral	Agree	Strong Agree	
I want to get back at them	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	I try to let it go
	✓	✓			✓	✓	

Note: avoid neutral answer

Example 2: "When someone offends me..."

- Left: "I tend to hold a grudge" (shows a tendency to dwell on offenses or seek revenge)
- Right: "I am quick to forgive" (shows emotional resilience and a forgiving nature)

Select your preferred answer from the scale below:



When someone offends me...

	Strong Agree	Agree	Neutral	Neutral	Agree	Strong Agree	
I tend to hold a grudge	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	I am quick to forgive
	✓	✓			✓	✓	

Note: avoid neutral answer

LEVEL 1

Situational Judgement Test

This test measures how well you respond to realistic scenarios that may arise in a customer support role. It evaluates your decision-making skills, ability to resolve customer concerns effectively, and your capacity to show empathy and professionalism.

Select two answers:

One BEST option – the most appropriate and effective response.

One WORST option – the least appropriate or least effective response.

Scenario: A customer contacts you claiming their product is defective and requests a refund. However, their situation does not meet the criteria outlined in the company's refund policy.

Option 1- Clearly explain the refund policy and offer a discount on their next purchase as a gesture of goodwill.

Best	Neutral	Worst
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Option 2- Inform the customer that a refund is not possible and advise them to review the policy more thoroughly in the future.

Best	Neutral	Worst
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Option 3- Show empathy, explain the policy, and propose an alternative solution such as a repair or product exchange.

Best	Neutral	Worst
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Option 4- Apologize for the inconvenience and suggest escalating the issue to a manager to explore the possibility of an exception.

Best	Neutral	Worst
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LEVEL 1

Logical Reasoning


This section evaluates your ability to apply logic and principles to identify patterns, relationships, and rules. Your task is to carefully analyze the given options and identify the one that does not follow the correct pattern.

 In this exercise you will see five figures. Four of them have something in common. Choose the figure that does not belong with the rest.




 **Correct**
The correct answer is the 2nd option, because in this figure you find the black space on top and the white space at the bottom.

Continue

 In this exercise you will see five figures. Four of them have something in common. Choose the figure that does not belong with the rest.



 **Correct**
The correct answer is the 4th option, because this is the only option with two shapes that are equal in size.

Continue

LEVEL 1

Basic Computer

Computer Proficiency test measures the candidate's knowledge of basic computer concepts, including operating systems, hardware, networks, security, and troubleshooting. This test demonstrates predictive utility for roles that require working with computers and troubleshooting technical issues but does not test for knowledge of specific software.

1. What type of software application is represented by the icons shown below



Answer: Web Browser

2. To copy and paste, you can select the content, press and hold the fn key, then type “copy” to copy it, and hold fn again while typing “paste” to paste it.

Answer: False

3. To copy and paste, you can select the desired content, then press Control (or Command) + C to copy it, and Control (or Command) + V to paste it.

Answer: True

4. You can take a screenshot on your computer by pressing Control + S on a Windows PC or Command + Shift + S on a Mac.

Answer: False

5. You can take a screenshot on a Windows PC by pressing Control + Print Screen, or on a Mac by pressing Command + Shift + 4.

Answer: True

6. Which of the following actions can be used to close a web browser?

Answer: Click the X button at the top-right corner of the browser window (Windows) or top-left corner (Mac).

7. Which of the following actions can be used to open a new tab in a web browser?

Answer: Click the “+” (plus) icon next to the current tab.