Project status Review

	Week 1	Week 2	Week 3	Week 4
Amy	**Research rules/requirements** **Owner: Amy** **Reviewer/Approver: Bill** **Outline finding** **Owner: Amy** **Reviewer/Approver: Bill** *Note: Review current progress*		**Draft internal memo** **Owner: Amy** **Reviewer/Approver: Jennifer**	
Bob	**Create presentation for board** **Owner: Bob** **Reviewer/Approver: Bill** Note: *Submitted outline proposal to Bill-waiting for feedback*		**Create messaging** **Owner: Bob** **Reviewer/Approver: Jennifer**	
Catherine		**Wireframe landing page** **Owner: Catherine** **Reviewer/Approver: Bill**		**Build landing page** **Owner: Catherine** **Reviewer/Approver: Jennifer**
Dave		**Obtain necessary permits** **Owner: Dave** **Reviewer/Approver: Jennifer** Note: *Permit from city on hold-may need to adjust timeline*		**Develop press release** **Owner: Dave** **Reviewer/Approver: Jennifer**