Change Order Title

Project	Project Name	Change Number
		First Last
VNA Project Manager	First Last	First Last
Category	Scope/Budget/Timeline	Revised- November 10, 2025

TITLE	**Client Name- Change Title-November 2025**
DESCRIPTION	The original scope for Phase 2 was a high-level estimate, with the understanding that the details would be refined once Phase 1 was completed. The intent of this change order is to define the scope for Phase 2 of the CLIENT -OE Portal Program and estimated effort to complete same.

Client has worked with Supplier to refine the scope through two mechanisms, an Client owned workbook that defined required scope for Commercial Launch, and a formal estimate for same presented by Supplier . This Change Order is based on the estimate.

Critical Activities:

- Design
- Development
- Unit Testing
- Documentation
- Regression

Supporting Documents:

- Launch_work_list_vna – provides CLIENT defined scope
- CLIENT .PHASE 2.ESTIMATES.OCT2025.V2 provides the estimate for understood scope.

Scope	*See*: **Schedule A: Scope Detail within this document**

Assumptions	

- All assumptions defined within the CLIENT -PROJECT NAME SOW apply to this Change Order.
- Schedule assumes two development resources; additional resources will be
- The Disaster Recovery estimate is limited to the discovery and process and does not include a Disaster Recovery exercise.
- Regression Testing will be performed for each release to Client; changes made under "Maintenance Bucket" will be grouped in a release and performed under and billed to this Change Order. Regression testing is performed against all upstream/downstream code impacts. The total effort will increase by

	number of releases.
	• Delivery Management is based on 20% of total work. T&M, only hours consumed will be billed.
	• Assumes two regression cycles, one each for pre and post clinical releases.
	• Timeline is aggressive for Clinical 2 and will be subject to change if the six items noted as out of scope are added to pre-clinical deliverables.

Out of Scope	The following items require additional discovery to prepare an estimate. They will be addressed under a separate Change Order.
	• Complete Stress Testing Tool Development.
	• Determine best behavior for inventory editing.
	• Determine best behavior for CS locations archive/deleted.
	• Define log retention requirements and parameters.
	• The notifications tagged 'New'
	• User Level definitions in Cloud Station
	• EHR integration support is out of scope for this change order.

Change Budget Impact	Effort	Rate	Investment
Launch_work_list_vna | Bug Fixes Tab	496	$175	$86,730
Launch_work_list_vna | New Feature - new CO	606	**$175**	$105,980
QA Regression Testing as applicable based on release to client.	160	$175	**$28,000**
Deployment Release Management (2 Deployment Releases excluding)	99	$175	$17,346
Delivery Management	220	$175	$38,542
Contingency[1]	61	$175	$10,598
Total Hours	**1641**		**$287,196**

[1] Represents 10% of Development effort.

Accepted and Agreed To:

Signed _____ Date _____

Name: First Last

Title: COO

These hours are a good-faith estimate. The actual time investment may vary based on the level of support requested and unforeseen issues that could cause delays, or scope add by client. This estimate assumes that all necessary meetings will proceed as planned. Hours will be billed as time and material.

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