UC Denver – Downtown
Dates and Deadlines*
ACADEMIC CALENDAR
Fall 2010
Students are accountable for knowing and following these deadlines.
- Students **must** use and regularly check their UC Denver assigned e-mail address;
University communication will be sent to your UC Denver assigned e-mail address.

May 3
- First day to register, check UCD ACCESS PORTAL for your registration date and time. Before registration, all students must pay a $200 registration advance payment; which will be applied to your tuition and fees. See billing information below.
- First day to apply for fall graduation. See your advisor.

August 22 By 5:00pm
- **Last day to withdraw from all classes and receive refund of $200 advance payment** and no tuition assessed.

August 23
- First day of Fall semester classes.
- First day faculty/staff may register with a tuition waiver.
- Last day to petition for resident tuition status.

August 29
LAST DAY TO:
- Add courses and waitlist using UCD Access portal - If you are on the waitlist, read waitlist "How to"
- NOTE: if your course does not appear as "enrolled" on your schedule by Census Date, you are not enrolled in the course.

August 30
- **No adds permitted today.**
- **Last day to drop a course without a $100 drop charge.**

August 31
- First day instructor may approve a request to add a student to a closed course.

August 31
Between August 31 and September 8:
- Courses may be added with instructor's approval and signature.
- Independent study, internship, thesis, and dissertation credit may be added with required signature approvals using a Special Processing Form.
- Late starting module or intensive courses may be added up until the first day of the class. After that, those courses may be **added with instructor's approval and signature**.

September 8
CENSUS DATE
By 5:00 PM
LAST DAY TO:
- **DROP** full-term courses (possible financial adjustment).
- After this date, dropped courses **require instructor's approval and signature** and *will appear* on your transcript.

- **Withdraw from the term.**
After this date, complete withdrawal (all courses dropped) requires the signature of your dean (no tuition adjustment). Signature of financial aid required if student has financial aid (loans, grants, or scholarships).
- **ADD** full term courses (except thesis, independent study and internships). **After this date**, student will be charged the **full tuition amount** for additional course(s) added and College Opportunity Fund hours will not be deducted from eligible student's lifetime hours.
- Request a No Credit or pass/fail grade for a course.
- Register as candidate for degree.
- **Apply for fall graduation.**
- Petition for reduction in dissertation hours.
- **Submit faculty/staff tuition waiver forms.**

September 6
- Labor Day Holiday (campus closed/no classes)

November 2
- First day Registrar's Office **requires** dean's signature to drop or withdraw. NOTE: your college may require dean's approval prior to this date; please see your advisor.

November 22-28 - Fall Break (no classes; campus open)

November 25
- Thanksgiving Day Holiday (campus closed/no classes)

December 1
- Last day to authorize for College Opportunity Fund (COF) via UCD Access Portal Students may continue to authorize through finals at the Registrar's Office.

December 13-18 - Finals Week.

December 18
- End of semester. Commencement.

December 28 - Fall Final grades available on UCD Access Portal (tentative)

February 3 - Degrees posted on UCD Access Portal (tentative)

INTENSIVE AND MODULE COURSES:

Intensive courses are short format (less than five weeks). They require the same number of classroom hours, and the same amount of work as a full-term class, per credit.

Module courses are classes lasting five or more weeks but less than the full term. They require the same number of classroom hours, and the same amount of work as full-term courses. Module courses meet:

First five weeks:	August 23 - September 25
Second five weeks:	September 27 - October 30
Third five weeks:	November 1 – December 11

Adds after 1st class to start of 3rd class **require** instructor signature; drops after 2nd class to start of 3rd class **require** instructor signature. **Drop charges apply the first day of class or later.** Drops or withdrawal after 3rd class meeting require special approval from student's dean; no tuition adjustment.

ACADEMIC CALENDAR 2011

Spring 2011 (tentative)
Martin Luther King Day - No classes; campus open	Jan 17
Classes Begin	Jan 18
Spring Break – No classes; campus open	March 21-27
End of Term	May 14

Summer 2011 (tentative)
Memorial Day Holiday-Campus closed	May 30
Classes Begin	June 6
Independence Day Holiday – No classes; campus closed	July 4
End of term	July 30

BILLING INFORMATION
(Check UCD Access portal for your current account balance)

- **Please be aware there is a required registration advance payment of $200.00.** This payment must be made before you can register. The ONLY exception to this requirement is if the Financial Aid Office has received your FAFSA data.

- 1st day of the term through the following Monday – If the student withdraws from all classes for the term, he/she will forfeit $200, which corresponds to the $200 registration advance payment.

- Beginning the second Tuesday of the fall and spring terms until census date. If a student drops a course, a $100 drop charge will be assessed. If a student withdraws during this time frame (therefore dropping all classes), all tuition and other fees will be removed, but a drop charge of $100 will be assessed for each course.

STUDENTS ARE RESPONSIBLE FOR COMPLYING WITH TUITION/FEES DEADLINES. UNPAID TUITION WILL BE SUBJECT TO 1.75% SERVICE CHARGE. ADDITIONALLY, PAST DUE ACCOUNTS MAY BE ASSESSED A 20% INTERNAL COLLECTION FEE ON THE UNPAID BALANCE FOR DETAILED INFORMATION ON PAYMENT DATES AND POLICIES, CALL 303-556-2710 or visit Student Billing.

The University of Colorado Denver has implemented an official E-Bill (electronic billing) program. Beginning with the Fall 2008 Term, UC Denver no longer mails paper billing statements to students. All registered students must access their student account bill through the UCD Access Portal.

* Extended Studies/Continuing and Professional Education student Dates & Deadlines may vary – see your advisor.