

Guidelines for administering the 'Cognizant Foundation' Scholarships

1. Cognizant Foundation – the CSR arm of Cognizant Technology Solutions – has instituted scholarships to deserving meritorious students belonging to economically weaker sections of the society and pursuing Under-graduate Programs in the following Branches of Engineering in your Institution:
 - a. Computer Engineering / Computer Science / Computer Science & Engineering / Computer Science & Technology
 - b. Electrical Engineering / Electrical & Electronics Engineering
 - c. Electronics Engineering / Electronics & Communication Engineering/ Electronics & Computer Engineering / Electronics & Control Engineering / Electronics & Instrumentation Engineering
 - d. Information Science & Engineering / Information Technology
 - e. Instrumentation & Control Engineering / Instrumentation Technology
 - f. Telecommunication Engineering
2. These scholarships will be awarded to deserving candidates on a **merit cum means basis**.
3. These scholarships will be named as 'Cognizant Foundation' scholarships.
4. The total number of scholarships being offered to students pursuing their First Year Undergraduate Program in Engineering in your Institution is }
5. **The amount of the scholarship will be Rs 45,000/- per student, per academic year.**
6. These scholarships will be offered to the selected candidates for the entire duration (of 4 years) of the Undergraduate Program, subject to their fulfilling various criteria listed under point (11) below.
7. The eligible branches of study, the value of the individual scholarship and the number of fresh scholarships offered under this scheme may vary from academic year to academic year, at the sole discretion of Cognizant Foundation.
8.
 - a) Eligible candidates for the award of these scholarships will be shortlisted by a Selection Committee constituted by the Head of the Institution.
 - b) The Selection Committee will take into account the following parameters while choosing the eligible candidates:

- i) economic background of the student (including his immediate family members).
(Total family income not to exceed RS 3 lakhs per annum)
 - ii) academic performance of the candidate in Standard XII (the qualifying examination for entry into the Undergraduate Program).
 - iii) academic performance of the candidate in the first semester examinations of the Undergraduate Engineering program **(Pre – requisite: minimum CGPA of 7.0)**
 - iv) any other noteworthy academic/ professional accomplishments.
- c) For the purpose of inviting applications and for further screening of eligible candidates for these scholarships, the Institution will use an application form, **as per sample format enclosed**
- d) Only candidates who submit these application forms, complete in all respects (including supporting documents), will be eligible for consideration for the award of these scholarships.
9. a) The list of scholarship awardees, as recommended by the Selection Committee, will be reviewed and approved jointly by the Head of the Institution and the Chief Executive Officer, Cognizant Foundation.
- b) **Only upon completion of this review/approval process, will the successful students be informed of their selection for the scholarship award.**
- c) Upon finalisation of the list of awardees, Cognizant Foundation will mail to Head of the Institution, individual cheques in the names of the successful students. The authorities of the Institution will ensure the subsequent distribution of the scholarship amounts to the individual awardees, at an appropriate function/ forum.
10. The same selection process as described under points (8) & (9) above will be followed in the future academic years, for choosing candidates for the award of fresh scholarships. Any changes that may be required in this process in future, will be jointly discussed and agreed upon by the Head of the Institution and Cognizant Foundation.
11. a) To be eligible for the award of the scholarships during the subsequent years of Undergraduate Program study, the awardees should fulfill the following criteria:
- i. **maintain a minimum CGPA score of 7.0 in every preceding semester.**
 - ii. **should not have any arrears (failures) in any subject, in any of the previous semesters**
 - iii. maintain a minimum attendance of 75% in each semester in all courses they register.
 - iv. Must not have indulged in any acts of indiscipline resulting in penal action by the Institution authorities.

b) Once any of the awardees fail to fulfill any of the above criteria, they will not be eligible for any further scholarship amount for the rest of their Undergraduate Program studies.

12. In case of selection for the award of scholarships under this scheme, the awardees should not be the recipients of any other scholarships, from any other sources - Government, Corporate/ Private Bodies, Trusts etc.
13. The Head of the Institution will be the coordinating authority for the implementation of these scholarships in your Institution.
14. It may be noted that selected candidates who are offered these scholarships are under no obligation to join Cognizant – the parent company of Cognizant Foundation – after successful completion of their Undergraduate Program studies.
