

Pica Design + Marketing

Project Approval Sign-Off

Job Number: 13-035

Signed On: 04/05/2013 at 11:50 am EST

Signed By: Monica Kelly or Manuel Bagorro

Client: Bay Chamber Concerts

Project Title: Summer Concert Series Mailer (NYC)

Project Description:

Project File 1: [13-BAY CalanderMailer BACKCover 03 B.pdf](#)

Project File 2: [13-BAY CalanderMailer Inside 03 B.pdf](#)

I, Monica Kelly or Manuel Bagorro, representative of Bay Chamber Concerts, verify that the project "Summer Concert Series Mailer (NYC)" provided on 04/05/2013 at 10:37 am EST has been reviewed and approved for design, layout, copy and image placement to date and consider all design related work pertaining to the above project to be complete and authorize Pica Design, LLC to prepare and release all digital and material files to the Client's selected vendor(s) for printing, manufacturing and or internet publication. Also, any further modifications, additions or deletions to the design or content after this sign-off authorization for the above project will be considered new work and charged based on time + expenses.