

CYNTHIA EDUCATION

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EDUCATION

North Carolina State University, Raleigh, NC

Ed.D. Adult and Community College Education

May 20XX

- Dissertation: *"Effective Utilization of Senior Team Leadership"*

North Carolina State University, Raleigh, NC

MA, History

May 20XX

- Master's Thesis: *"Impact of the Railroad on Westward Expansion"*

Anywhere State University, City, State

BA, Psychology

May 20XX

PROFESSIONAL EXPERIENCE

Project Director, Student Experience Program

Jan 20XX to Dec 20XX

Wake Tech Community College, Raleigh, NC

- Developed and launched the Student Experience Program which served approximately 9,000 students and more than 100 gateway English and Math faculty and student services staff
- Supervised the work of 6 part-time team leads and 6 part-time faculty leads to coordinate the work of more than 20 staff members from the media center, advising, and eLearning support
- Performed evaluation, assessment, and continuous improvement of the program, including assisting with a Propensity Score Match assessment which showed significant improvement in retention

Strategic Plan Learning Lead

Aug 20XX to Dec 20XX

Wake Tech Community College, Raleigh, NC

- Supervised and led a team of 24 faculty, staff, and administrators to write the "Learning" portion of the strategic plan, including the creation of a Center for Excellence in Teaching and Learning Center
- Launched Wake Tech's first Faculty Teaching Fellows program to bring together faculty across every division in the college to develop and disseminate best practices
- Served on a committee to align our mission and vision for a comprehensive strategic plan and presented the plan to stakeholders, including the President and Board of Trustees

Adjunct Faculty

Aug 20XX to May 20XX

Southern New Hampshire University

- Served as an on-line, adjunct instructor teaching courses in history in the first-year experience and the History Department
- Communicated with student advisors, coaches, and media center staff to improve student success outcomes
- Taught in the D2L LMS, maintained grade reports, and reported final grades and attendance

Adjunct Faculty

Aug 20XX to Aug 20XX

Durham Technical Community College, Durham, NC

- Served as an on-line instructor for courses using the Blackboard LMS
- Taught American and World History survey courses
- Developed syllabus, overall course structure, and submitted grades and attendance reports

Huskin's Instructor

Aug 20XX to May 20XX

Johnston Community College, Smithfield, NC

- Instructed students teaching college courses in a high school environment
- Taught American and World History courses
- Selected book, developed syllabus and worked with high school guidance counselor and principal

PUBLICATIONS

Education, C.G., (20XX) *Female Community College Presidents and the Effective Utilization of Leadership Teams* (Publication No. XXXXXXXX) [Doctoral Dissertation, North Carolina State University]. ProQuest Dissertations Publishing, 20XX

Education, C.G., Doe, J., Williams, A. *Couse Review vs. Faculty Evaluation for Personal Continuous Improvement* (20XX) Proceedings of the Distance Learning Administration Annual Conference. University of West Georgia. <https://> (link)

Williams, A., Johnson, K., **Education, C.G.** *EPIC Online Course Evaluation Tools* (20XX) Proceedings of the Distance Learning Administration Annual Conference. University of West Georgia. <https://> (link)

PRESENTATIONS

DREAM Achieving the Dream Conference, National Harbor, MD

Presented a session entitled, "Building the Faculty Leadership Pipeline" that demonstrated how to conduct a faculty leadership program and increase an institution's return on investment in faculty leadership promotion and hires.

Presenter, Bellwether Award Presentation, San Antonio, TX

As an institutional, top ten finalist in the nation for the Bellwether Award, assisted in Wake Tech's presentation for the nomination with the Executive Leadership Team. Presentation demonstrated personal improvement in student success outcomes by more than 30% over four years.

Presenter, North Carolina Community College System Conference, Raleigh, NC

Presented at the statewide conference for community college educators on the topic of instructional designer and faculty relationships. Also focused on continuous improvement, and online course development. The session was entitled: *A Collaborative Conversation: Insights into the Online Faculty Member and Instructional Designer Alliance in Continuous Course Improvement*

Presenter Webinar: Show Don't Tell Series, Raleigh, NC

Presented at the first ever webinar by North Carolina's largest community college, Wake Tech Community College. The session was on exemplary course creation, Mastering Online Teaching.

HONORS & AWARDS

- 20XX North Carolina State University Belk Center DREAM Fellow – North Carolina State University
- 20XX National Institute for Staff and Organizational Development (NISOD) Excellence Award
- 20XX Arts Humanities and Social Sciences Excellence in Teaching Award Recipient- Wake Tech Community College
- 20XX Humanities Excellence Award Recipient – Wake Tech Community College
- 20XX Humanities Excellence Award Recipient – Durham Technical Community College

LEADERSHIP INVOLVEMENT

Belk Center for Community College Leadership and Research

- Collaborated on a research team examining executive leadership in the North Carolina Community College System and presidential pathways

Wilmington Street Shelter, Coordination of Group Volunteers

- Organized groups of students and faculty peers to serve one of the area's largest homeless shelters
- Helped to prepare and serve the evening meal to the area's homeless population