



Your First Resume: For Students and Anyone Preparing to Enter Today s Tough Job Market

By Ron Fry

Career Press, United States, 2001. Paperback. Book Condition: New. 5th Revised edition. 214 x 149 mm. Language: English . Brand New Book. Covers all the possibilities necessary preparations in logical sequence, from goal setting to networking to interviewing to accepting the job! It includes numerous examples of all types of resumes, career worksheets, even sample cover letters. Fry gives advice on topics such as the length of the resume, how to smooth over a lack of experience, and whether to include hobbies, height and weight, and photos. He also looks at preparation, from goal-setting to accepting a job offer. Whether jobs are scarce or plentiful, your resume must deliver in form and function. Your goal is to convince the employer to spend more time with you. To do that, you need a resume that looks good and clearly expresses what you have to offer. This brand- new fifth edition of Your First Resume will give you the ammunition to fight whatever battles you face.



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