



# The Empowered Paralegal: Effective, Efficient and Professional (Hardback)

By Robert E Mongue

Carolina Academic Press, United States, 2009. Hardback. Book Condition: New. 221 x 157 mm. Language: English . Brand New Book. Every day thousands of paralegals and legal assistants leave their office feeling frustrated, overworked and under utilized. As an attorney and professor, author Robert E. Mongue, J.D. hears from paralegals who, despite their education and professional training, feel poorly equipped to meet the real challenges of todays law office. Too often paralegals are taught law and procedure but not how to effectively manage their time, workloads and clients. Too often they feel ineffective and powerless when dealing with attorneys, clients and court personnel, inside and outside the office. Over thirty years as a litigator employing, training and teaching paralegals, Dr. Mongue gathered and developed clear, concise and easy-to-use techniques to teach paralegals how to become a critical component of an effective legal team. He used these techniques in his own law practice and in classrooms, seminars and workshops. These techniques are now together in a practical guide, entitled The Empowered Paralegal. Employment for paralegals and legal assistants is projected to grow much faster than the average for all occupations through 2014. Those empowered with the skills and confidence required to...



#### Reviews

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-- Prof. Edgar Kshlerin

It is easy in study safer to comprehend. It can be writter in basic phrases and never confusing. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- Emmitt Harber

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# The Birds Christmas Carol (Dodo Press)

Dodo Press, United Kingdom, 2007. Paperback. Book Condition: New. 221 x 147 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*. Kate Douglas Wiggin, nee Smith (1856-1923) was an American children s author and educator. She was born in Philadelphia,...