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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 404 Publisher: Higher Education Pub. Date :2011-08-01 version 1. Zhengzhi Long editor of the executive management is a national quality program supporting materials. Compared with similar textbooks, this book highlights the efforts of the following characteristics: to highlight the value of the executive and administrative development, as the main line to build the theoretical framework of administrative management; grasp the teaching position for the administration of undergraduate and graduate professional interpretation of the basic disciplines theories and methods; based on academic development, as adopted by the executive management and is recognized as the latest research results; the pursuit of practical and administrative management elements focus on the instrumental value. Executive management is divided into seventeen chapters, in addition to introduction, the value of by the executive, administrative environment, the executive power, administrative functions, administrative organization, administrative leadership, personnel administration, administrative decisions, administrative implementation, financial administration, administration method, administrative supervision, administrative law, administrative ethics, administrative topics such as performance and composition of executive development, learning and reading in order for readers to build up the basic framework. Book for undergraduate colleges and universities as a public administration class materials to use, but also for the relevant administrative departments and those interested in training, self-use. Contents: Chapter 1 Introduction Section Office of Management and Administrative Sciences Section Western Administrative Sciences Section of the formation and development of the restoration of China's administrative management and development of administrative value Chapter Overview Section II administrative value Administration Section Chief to value value system administrative environment Chapter Overview Section II administrative environments administrative environment of China's administrative environment theory of Section III Chapter IV Section executive power executive power theory outlined...



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