

FACTOM COMMUNITY

MEETING MINUTES

Factom Guides

Meeting #27

2018-11-05

VERSION	DATE	CHANGED BY	CHANGES
0.1	2018-04-07	Tor Hogne Paulsen	First draft for guide review.
1.0	2018-04-09	Tor Hogne Paulsen	Version for general use in the Factom community.
1.1	2018-04-12	Tor Hogne Paulsen	Added more fields for metadata.
1.2	2018-04-15	David Chapman	Updated, “Chairman” and, “Secretary” fields.

Note: This version control is for the Template, not the individual meeting minutes.

Date and time of meeting	2018-10-22, 20:00 UTC
Date minutes drafted	2018-10-22
Date minutes approved	
Organization/Team	Factom Guides
Attendees	Factom inc (Brian Deery), , DBGrow Inc (Julian), Canonical ledgers (Sam), Centis BV (Niels Klomp)
Members not in attendance	The 42ND Factoid LTD (Tor)
Other attendees	
Meeting Leader	Canonical Ledgers (Sam)
Meeting Secretary	Factom, Inc (Brian Deery)

Subject 0	<ul style="list-style-type: none"> - Roll Call - Approval of minutes from previous meeting on 2018-10-22
Discussion	
Conclusion	<p>Every guide present.</p> <p>Meeting minutes approved.</p>
Follow up	Factomization of meeting minutes (Sam)

Subject 1	ANO Removal Document Status and Community Doc Reorganization (Sam)
Discussion	<p>Sam: at the summit there was feedback from legal to reorganize community documents. Not everything needed to be titled as “governance” Need to separate out out documents by varying levels of importance.</p> <p>Can see notes about this from the ANO summit</p>

	<p>2 documents:</p> <ol style="list-style-type: none"> 1. ANO removal for cause. Allows standing parties to remove an ANO for malice, etc. 2. ANO expectations and requirements. <p>A bit of a redundancy between two, due to ANO expectations also describing how to remove an ANO.</p> <p>Brian: how much time for public discussion:</p> <p>Sam: people wanted input earlier. Document drafts are in the draft documents folder. Discussion is in the draft documents channel. Community discussion portion is open now.</p> <p>Brian: called for separation of early draft process and review of closer to final version of document.</p> <p>Sam: this is why we have a ratification process. 8 day discussion process. This is on factomize.</p> <p>Sam's goal is to get documents reviewed by legal for the end of the week</p> <p>:06 PM] [Factoshi] AlexanderSupersloth: The for cause document has had a thread on Factomize since September, so the lead time on that one has been quite long</p> <p>Sam: that is correct.</p> <p>[Go Immutable] - Matt: If a document requires input from legal, it's way more efficient to talk to legal FIRST before opening up the conversation to the community so people are not wasting their time.</p> <p>Sam: That's true. Need a completed draft to give to legal. It is inefficient to give a partial draft to legal. Hard to reconcile with community expectations.</p> <p>2:11 PM] [LayerTech] SL: We should talk about the basic idea first before drafting</p> <p>Sam: drafts documents channel would be a good place to discuss documents before drafting.</p> <p>When we have we know a document we have wants to be worked on, it can be discussed, then drafted by guides, then it goes to legal.</p>
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	<p>2:13 PM] [Go Immutable] - Matt: Maybe just always run whatever document/etc you are going to start creating by legal as a first step and letting legal give input. Or, legal can say no input needed, go ahead and move forward.</p> <p>[LayerTech] SL: Gather ideas --> talk to Legal --> draft --> legal review</p> <p>Sam: I like that. The ideas portion is how we can get from the community.</p> <p>Julian: I really like that idea.</p>
Conclusion	
Follow up	

Subject 2	Emergency Alert System (Sam)
Discussion	<ul style="list-style-type: none"> - Community review Doc 142 draft - Schedule final test <p>Sam: This is basically ready to go live. If we have another network stall we will likely use it. I would like to schedule an all hands meeting. Maybe try in 2 thursdays. Will make a document describing the process. Doc 142. Got good feedback from mike @ cube3. Welcome more feedback.</p> <p>Planned Thursday the 15th?</p> <p>Brian: all hands, not just ones opting in.</p> <p>Sam: want 100% participation. want s to be respectful by giving a week and a half to prepare. If noone from team is available, can remove from the test this time.</p>
Conclusion	
Follow up	

Subject 3	Onboarding ANOs Status (Brian)
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Discussion	VBIF, Multicoin, Federated Reserve / Prestige IT 2 anos ready last week, 1 ANO submitted info today.
Conclusion	
Follow up	

Subject 4	Doc 100 approval by Guides and ANOs. Implications, next steps (Tor)
Discussion	Sam: doc100 looks like it has approved 5/5 23 ANOs voted in favor. Above quorum needed. Document approved. Will go into the reorganization process. Any other comments: Niels: Not at this time
Conclusion	
Follow up	

Subject 5	Follow up: tasks from last meeting / upcoming tasks
Discussion	<p>///// START: Text from previous guide meeting minutes (follow up items in orange color) /////</p> <p>Sam:</p> <p>Last week: ANO summit. Very productive. Working on documents for approval this week.</p> <p>Tor:</p> <p>Finish ratification/approval document, work on Doc 152 and the incident management document. If I have time, also wants to look at Authority Set update procedure document.</p> <p>Niels:</p> <p>The upcoming week I will work on incidence management document, and we need to make sure that communicate with all parties involved during an outage so people know what is going on etc.</p> <p>Working on reviewing several documents. Working on the sponsor role. It's basically drafted... I will post it tomorrow. It's about what you can expect from a</p>

	<p>sponsor and how they come in play. It's not going to be an official document at this time, but suggestions for how the sponsors may function. I will also work on the Incident management document to ensure that we'll be able to handle the next crisis better. I also hope the legal review of the governance document will come back from legal this week and I suspect there will be a lot of work to do there.</p> <p>Will release the unofficial sponsor doc later today.</p> <p>Currently working on evaluating other blockchain RFC and Improvement protocols, as I believe we need to get that of the ground ASAP. Will posts some remarks about that this week and then start on implementing our system with hopefully some other parties, like the core committee, documentation committee etc.</p> <p>The IM doc has had no progress sadly</p> <p>Julian:</p> <ul style="list-style-type: none"> Review of 100 from legal Hope to release a substantial amount of legal work. Guide removal/guide election Code of Conduct, ano reqs/expectations Prepare for ratifying the above first round of documents <p>Last week, released decentralization findings,want to release a soft recommendation for the jurisdiction for the foundation. Working on legal issues with factominc and community.</p> <p>Brian:</p> <p>Last week:</p> <ul style="list-style-type: none"> Next week, get 6.0.2 RC Feedback on new governance documents 100, legal report, etc. Request for community developer wallet help <p>Next week:</p> <ul style="list-style-type: none"> Doc 100 perspective on scope Continue on 6.0.2 Continue on Wallet updates <p>///// END: Text from previous guide meeting minutes /////</p>
Conclusion	
Follow up (until next meeting)	

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Subject 6	Open floor
Discussion	
Conclusion	
Follow up	

Meeting adjourned at 20:29 UTC.