

Pine Trace Architectural Review Committee Meeting Minutes

Date and time: December 15, 2025, 6:00 - 6:06 pm

Location: via Zoom

Attendees

Steve Bilbo

Tony Brazzale

Michael Docktor

David Moore

Susan Osborne

Rick Perkins

Meeting commenced at 6:00 pm.

Quorum determined - four HOA Board members present

Tony to chair meeting

Susan to take minutes

Notice of meeting confirmed - notice posted at entrance to Pine Trace last Thursday

No prior minutes to approve

New business:

PTB15377ARC - roof tile replacement application by Renate Dell'Aquila; all reviewed and unanimously approved.

PTB15530ARC - painting application by Michael Docktor; all reviewed and unanimously approved.

PTB15353ARC - roof tile replacement by Carol Fuller; all reviewed and unanimously approved.

Tony will sign approvals and forward to AKAM. Susan will send minutes to AKAM and board.

Meeting adjourned at 6:06 pm.