

Date _____

APPLICATION FOR ARCHITECTURAL REVIEW

**PINEWOOD GREENS HOMEOWNERS
ASSOCIATION**

**ARCHITECTURAL REVIEW
COMMITTEE**

Name _____ Telephone _____
(Home) (Cell/Office)

Address in Pinewood Greens _____ Lot # _____

Mailing Address _____
(if different from above)

Please include all details about your project in the space below (and attach more pages if needed). Applications that are incomplete, do not provide detailed specifications, or do not include a copy of the relevant Guideline (with your initials) will be denied for lack of information and returned to you.

Section III of the Architectural and Maintenance Guidelines discusses examples of specifications/details needed to review your application, such as: list of materials, dimensions (length, width, height) indicated on a diagram, manufacturer's paint chips, name of any pre-approved color to be used, colors of manufacturer's pre-built products, location indicated on a diagram, manufacturer's brochures or links on the web, sketches, photographs, drainage modifications, and model, including the elevation of your home).

Please complete and sign the attached Application for Architectural Review Checklist.

Association Office Use Only:

Dates: Received: _____ Logged/Ackd _____ Approval Date _____

Denied and Returned for More Information _____ Rejection Date _____

Checklist Signed and Attached: _____ Date Letter Mailed _____

Application for Architectural Review Checklist

Before you submit your application, please read and initial below:

_____ The work will be completed in compliance with the Architectural and Maintenance Guidelines.

_____ I understand that applications that are incomplete or do not provide detailed specifications (examples of needed information are on the application and are described more fully in Section III.G.2) will be denied for lack of information and returned to me.

_____ A copy of the relevant Guidelines checklist must be initialed and submitted with the application. Please contact the Association office if you do not have access to the internet or need help determining the relevant Guideline.

_____ I understand that prior written approval is required before any work is started. I understand that if I begin work before the application is approved, if I purchase materials before the application is approved, or if I sign contracts before the work is approved, it is possible that the proposed work/materials may not be approved by the Architecture Committee.

_____ I understand that it is my responsibility to ensure that the proposed work is in compliance with all governmental permits and codes and appropriate for use, and that I may not rely upon approval of the Association for this purpose.

_____ The work will be completed using the specifications in my application. If it is not, I understand that the work will be cited as an Unapproved Exterior Modification and is subject to removal or substantial reconstruction at my expense. An Unapproved Exterior Modification is also subject to action as specified in Section VI.

_____ If you have not completed the work and more than one (1) year has elapsed since the date of the approval, you must submit an additional Application for Architectural Review. After one year the approval for the application will expire if the work has not been completed.

Signature of homeowner

Date