

Paige Davis

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Objective

To secure a challenging and rewarding employment opportunity where practical experience gained can be used to show tangible results in my future career.

Skills

With the aid of being a Midnight Golf Alumni, my skills include critical thinking, working with others, and problem solving. Being able to utilize these skills are beneficial for the position that I am applying for.

Experience

New St. Paul Head Start Agency, Secretary

July 2016 - August 2016, Detroit, MI

- Photocopied and scanned required documentation
- Answered telephones and provided information to callers

Journi, Internship

July 2018 - August 2018, Detroit, MI

- Learning different coding languages.
- Building web pages

Education

Ferris State University

Major: Computer Information Systems

August 2017 - Present, Big Rapids, MI

- 3.7 GPA
- Deans List

Awards

- Dresner Foundation Scholarship (2017)
- Lionel Jordan Scholarship (2017)
- Midnight Golf Alumni (2017)

Volunteer

- College Goal Sunday (2015)
- Teens Helping Teens (2017)