

## **GUIDELINES and DEADLINES for DIRECTOR'S APPLICATION**

- **Performance Months:**
  - Winter          Jan. - Feb.
  - Spring         March
  - Summer        June
- **Applications to be accompanied by:**
  - a PDF of the script on a CD, or memory stick. If you prefer, submit a single-sided copy of the script for each submission in lieu of the PDF file.
  - Include a copy of the cast recording for a musical submission.
- Submit all materials no later than **Wednesday, February 5, 2014.**
  - **Submit by mail:**  
Pinole Community Playhouse  
Attention: Patti Clark  
P.O. Box 182  
Pinole, CA 94564
  - **OR email:** pa-clark@comcast.com
- Since we share a large portion of theater audiences with other theaters in our area, we try to refrain from selecting productions that have been presented within the last two years at any of the local theaters in our audience area.
  - Every application will be reviewed by the Artistic Committee. The directors selected will be notified to set up an interview. Interviews will be held on **Sunday, March 23**, starting at 10:00 a.m. at the Community Playhouse.
- We reserve the right to eliminate from consideration any submission for any reason.
- Please be aware that contractual agreements with the publishing houses forbid us to allow changes in the published scripts. Please do not submit scripts to us that you have personally edited or changed in any way.
- Please be aware that the Pinole Players offer a Director's stipend of \$500.
- **Complexity of sets.** The Community Playhouse stage is approximately **23' wide by 22' deep**. Our stage has a permanent cyclorama wall at the back of the stage. Your set designs must accommodate this stage feature. We have no fly space and limited space offstage. Plays that require complex multiple sets are difficult and expensive for us. If you do choose to submit a play with multiple sets, please be prepared to present your stage concept addressing these issues at the time of your interview.

- **Production costs.** In this present economic atmosphere we are looking at ways of reducing our production costs. We would encourage you to look at shows that do not require lavish specialty costumes or complex stage machinery.
- **Non-royalty plays.** Again, as we look at ways to economize we are encouraging directors to look at plays that are royalty free.
- **Large cast musicals.** For years the Pinole Players have been successful producing large cast musicals, but we have noticed that the actor pool keeps getting shared with numerous bay area theatres making it a challenge for the director to cast these shows.
- **Technical Support.** We always encourage director's to bring new technical staff to the Community Playhouse, such as stage managers, lighting designers, set designers, costume designers, etc. We have a limited group of volunteers here at the Community Playhouse with these skills and we welcome new people who can assist us in our productions. We do offer stipends for most of these positions. This information can be provided upon request.

If you would care to discuss possible plays that you are considering for submission, please feel free to call me at the number listed below. If you have no particular play or musical in mind, but would like to discuss possible projects, please give me a call. The Pinole Players business phone number is (510) 724-6413. My e-mail address is: [pa-clark@comcast.com](mailto:pa-clark@comcast.com)

We look forward to receiving your submissions for our 2014-2015 Season.