








# MARIE JAMINE S. MENDOZA

## CONTACT

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-  <https://www.onlinejobs.ph/jobseekers/info/2258721>

## PROFILE

- **Date of Birth**  
February 05, 2001
- **Place of Birth**  
Quezon City
- **Civil Status**  
Single

## SKILLS

- Time Management/Multitask
- Verbal & Written communication
- Microsoft Word
- Wireframing (Beginner)
- Typography
- Infographics
- Organisation Skills

## EDUCATION

### College - Bachelor of Science in Computer Science

Eulogio "Amang" Rodriguez Institute of Science and Technology (2019 - Present)

### Senior High School - Information in Communication and Technology

Dee Hwa Liong Academy (2017 - 2019)

### Junior High School

Santolan High School (2013 - 2017)

### Elementary

Santolan Elementary School (2007 - 2013)

## INTERNSHIP

### Stellar 167 Manpower Incorporation

Human Resource Intern

- Direct calls and take messages from applicants
- I organize paper works and applicant's resume
- Check the applicant's assessments
- I manage some emails from applicant's update
- Job posting in a company's page
- Front Desk Receptionist