

ITSM tool ticket number	123 ntesting
Business area	Q&A
IT initiative	New tests
Date	11/9/2021


## Release Test Plan (RTP) [Service1/ app1 /IT name] [Release 01]

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## Approval

*s representatives must be employed in a Nordea business unit. Please attach the approval evidence in the column "Evidence for Approval" in the table below.*

Approval date	Approver role	Approver name	Evidence for approval
11/12/2021	Manager SR	James Clarkson xxxx	 RTP_approval_template.msg

## Document history

Version	Date	Author	Description
1.1122	12/12/2025	Jakub XXXX	Very Important Changes

### Please read this instruction before creating the Release Test Plan

- This template is showing what information should be available for the release. The information can be presented in Confluence or Nordea preferred test management tools. Important is to secure that the required information is created, version handled and traceable.
- All approval information can be provided in preferred Nordea tool, and must have the required information like (approvers name, Nordea Id, date). The approvals must be accessible at all time.
- This template contains special marked parts:
  - *Hidden light blue italic formatted text*: Framework guide text
- Do not delete any heading. In case where relevant content is for any reason part of another chapter, add a reference. If the required content is not applicable give a reason why.
- Do not update any footer or header since these are automatically updated.
- Do not use links to external documents, as you cannot ensure that everybody will have access to the document. Only links to public Nordea pages are allowed.
- Please delete the *guide text* once you finished the work on the release test plan.
- **Please delete this text box and all guide text, once the document is ready.**

### Mandatory Naming standard of Release Test Plan

To make it possible for Change Management to recognize and verify the test evidence documents it is mandatory to use the following naming standard, in order to pass the Production Gate: *RTP\_<name service/application/IT initiative>\_<Release xx>*

*Use CamelCase standard to avoid blanks*

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## 1 Introduction

This release test plan (RTP) is following the application or IT initiative master and level test plan(s) (MTP(s) and LTP(s)) and will provide distinct test planning information for the specific changes in scope for one release.

The objective is to support IT initiatives to be compliant to Nordea Test Strategy, but also provide a clear test scope description, describe planned test activities and test approaches related to a release. Additionally, all required agreements, prerequisites and dependencies per scope item are stated in this plan.

Primary stakeholders are Change owner/Requester (Application Owner, Project Manager, Product Management or equivalent).

The release test plan is a deliverable into change management process and must be attached to the change request created for a release in ITSM tool.

The test result will be available in a corresponding release test report.

### 1.1 Related MTP

This RTP is compliant to the related MTP(s) available in the table below:

Document	File Location / Attachment
Master Test Plan	
Master Test Plan	

## 2 Release test scope

The planned test scope in this release test plan is summarised as follows:

*If needed, copy and fill the table below in Excel and attach the file to this document. Please outline the Excel document version on the first Excel tab.*

Requirement Req#, CR, Feature# or Story#	Requirement description including requirement type: functional, non-functional	Dependencies* to other IT initiatives/ CR/ req. / applica- tions/ releases etc.			Go live sta- tus Business [B] or Tech- nical [T]
		Affected by	Affects other	To other releases	
<b>Grand total</b>	#requirements in scope				

Table 1 \*Use none if no dependencies exist and use N/A if column is not applicable.

## 2.1 Security testing

*This section is only valid for applications in scope for yearly security testing\*. Security testing is mandatory to be performed for applications and interfaces in scope\* before changes are deployed to production, (unless the change is considered by Cyber Security and/or CSO to be minor\*\*). The changes in scope for security testing are to be added in the table below (in case the change security impact is major, security testing is mandatory).*

*\*see [Guidelines on Security testing](#), and [Guidelines on Group Information Security Instructions \(GISI\)](#), chapter 4.10.2.3 System Testing and security review.*

*\*\*see [Change Requests for Application Changes/Deployment to Production \(on intra\)](#) [Change Requests for Application Changes/Deployment to Production](#) (security approvals team)*

Change #	In scope for mandatory security testing	
	Yes	No

### 3 Out of Scope

*Outline what is out of scope.*

### 4 Deviations from MTP

*Describe any deviations to the approved master test plan and the level test plans for this release. Include information if the test environment set up has any deviations to the MTP.*

### 5 Test approaches

*Briefly describe the test approaches for the changes in scope, also include test approaches for affected IT initiatives and applications specific for this release. The test approaches should be based on the defined approaches in the level test plans or master test plan. Present the test approaches per requirement and test level in a table specific for this release.*

Requirement Req#, CR, Feature# or Story#	Selected test approach(es) per test level [available in application level test plan(s) or master test plan]					
	Static test	CT	UIT	ST	SIT	AT

### 6 Test data

*Specify how test data will be managed in this release for each test level if there is any specific needed for this release otherwise refer to the MTP. Add a link in the References chapter to the test data requirements (if you have a separate document/information) for this release, created by the IT initiative test team.*

### 7 Test schedule

### 8 Approval of release test report

*Secure that business representatives (Nordea employed), are committed to review the reports and (if applicable) give an approval. Add the names of the business representatives that will approve the release test report.*

*Ensure that applications or IT initiatives, affected by the change but not directly responsible (dependant IT initiative or applications), have a commitment for sign off.*

Approver Name	Accountable Unit	Approver Nordea Id	Comment

## 9 Constraints, risks and assumptions

*Document any constraints, risks and assumptions made for the release. Add a mitigation plan for each risk.*

## 10 References

*All links must be reachable for all document readers (no IT initiative SharePoint links). In case of doubt please attach the related document.*

Document	File Location / Attachment
IT initiative Master Test Plan(s)	
IT initiative Level Test Plan(s)	
IT initiative test data requirement	
Glossary	See linked MTP(s)