

STUDENT PROJECT ETHICAL REVIEW (SPER) FORM

The aim of the University's *Research Ethics Policy* is to establish and promote good ethical practice in the conduct of academic research. The questionnaire is intended to enable researchers to undertake an initial self-assessment of ethical issues in their research. Ethical conduct is not primarily a matter of following fixed rules; it depends on researchers developing a considered, flexible and thoughtful practice.

The questionnaire aims to engage researchers discursively with the ethical dimensions of their work and potential ethical issues, and the main focus of any subsequent review is not to 'approve' or 'disapprove' of a project but to make sure that this process has taken place.

The *Research Ethics Policy* is available at
www.intranet.rgu.ac.uk/credo/staff/page.cfm?pge=7060

Student Name	Lewis Maitland
Supervisor	Yang Jiang
Project Title	Bagpipe Music Theory App
Course of Study	Musical Theory Education
School/Department	School of Computing

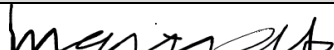
Part 1 : Descriptive Questions			
1	Does the research involve, or does information in the research relate to:	Yes	No
	(a) individual human subjects	X	
	(b) groups (e.g. families, communities, crowds)	X	
	(c) organisations	X	
	(d) animals?		X
Please provide further details:			
	The research will target all audiences who either have an interest in learning the bagpipes or are returning users to learn music theory. Organisations that could get involved with the final product may include schools, universities, or bagpipe bands/schools.		
2	Will the research deal with information which is private or confidential?	Yes	No
			X
Please provide further details:			
	The Application will only hold a username and password, as it will need the user to sign in to have an account, this will be an option, or they can sign in as a guest. However, their progress may not be kept.		

Part 2: The Impact of the Research			
3	In the process of doing the research, is there any potential for harm to be done to, or costs to be imposed on	Yes	No
	(a) research participants?		X
	(b) research subjects?		X
	(c) you, as the researcher?		X
	(d) third parties?		X
	Please state what you believe are the implications of the research:		
	The research will be focused on music theory development within an application that focuses on Bagpipe music, including ways to advance bagpipe education within all ages, therefore I believe no harm will be done.		
4	When the research is complete, could negative consequences follow:	Yes	No
	(a) for research subjects		X
	(b) or elsewhere?		X
	Please state what you believe are the consequences of the research:		

Part 3: Ethical Procedures			
5	Does the research require informed consent or approval from:	Yes	No
	(a) research participants?	X	
	(b) research subjects	X	
	(c) external bodies		X
	<p>If you answered yes to any of the above, please explain your answer:</p> <p>I believe they would need consent forms since the information they would be providing would be their opinion of the research/application as well as taking part in the testing of the application itself.</p>		
6	Are there reasons why research subjects may need safeguards or protection?	Yes	No
			X
	If you answered yes to the above, please state the reasons and indicate the measures to be		
7	Has PVG membership status been considered?	X	
	(a) PVG membership is not required.	X	
	(b) PVG membership is required for working with children.		X
	(c) PVG membership is required for working with protected adults.		X
	(d) PVG membership is required for working with both children and protected		X
	<p>If you answered yes to (b), (c) or (d) above, please give details:</p> <p>I already have a PVG.</p> <p>The project's aim is to be universal and not single out age groups, meant to target all age groups who have an interest in the subject, for educational purposes.</p>		
8	Are specified procedures or safeguards required for recording, management, or storage of data?	Yes	No
		X	
	<p>If you answered yes to the above, please outline the likely undertakings:</p> <p>I will need to store any information that I have gathered throughout the project on two backup systems, my main computer and on an external storage device. Once the project has been completed any data stored will be deleted if not needed, however, due to the data protection rules of GDPR I will be required by law to keep any personal data that could be retrieved from this project in the future for a year before deletion. Which the user when creating an account will be prompted to accept.</p>		

Part 4: The Research Relationship			
9	Does the research require you to give or make undertakings to research participants or subjects about the use of data?	Yes	No
			X
If you answered yes to the above, please outline the likely undertakings:			
10	Is the research likely to be affected by the relationship with a sponsor, funder or employer?	Yes	No
			X
If you answered yes to the above, please identify how the research may be affected:			


Part 5: Other Issues			
11	Are there any other ethical issues not covered by this form which you believe you should raise?	Yes	No
			X

Statement by Student			
I believe that the information I have given in this form is correct, and that I have addressed the ethical issues as fully as possible at this stage.			
Signature		Date	04/10/21

If any ethical issues arise during the course of the research, students should complete a further Student Project Ethical Review (SPER) form.

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Part 6: To be completed by the supervisor			
12	Does the research have potentially negative implications for the University?	Yes	No
			✓
If you answered yes to the above, please explain your answer:			
13	Are any potential conflicts of interest likely to arise in the course of the research?	Yes	No
			✓
If you answered yes to the above, please identify the potential conflicts:			
14	Are you satisfied that the student has engaged adequately with the ethical implications of the work? [In signifying agreement, supervisors are accepting part of the ethical responsibility for the project]	Yes	No
		✓	
If you answered no to the above, please identify the potential issues:			
15	Appraisal: Please select one of the following		
	The research project should proceed in its present form – no further action is required	✓	
	The research project requires ethical approval by the School Ethics Review Panel		
	The research project needs to be returned to the student for modification prior to further action		
	The research project requires ethical review by an external body. If this applies please give details		
	Title of External Body providing ethical review		
	Address of External Body		
	Anticipated date when External Body may consider project		

Affirmation by Supervisor			
I have read the student's responses and have discussed ethical issues arising with the student. I can confirm that, to the best of my understanding, the information presented by the student is correct and appropriate to allow an informed judgement on whether further ethical approval is required.			
Signature		Date	05/10/2021